

**Minutes of Meeting
Commissioners' Debriefing
June 22, 2015
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorney Pat Braden, Buildings and Grounds Director Shawn Riley, and Deputy Clerk Theresa Atchley. Chairman David Stewart was excused.

- A. Call to Order:** Chairman Pro Tem Dan Green called the meeting to order at 2:30 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:**

Chairman Pro Tem Green moved to change the order of the agenda and begin the meeting with the Executive Session. Commissioner Marc Eberlein agreed.

Executive Session pursuant to Idaho Code §67-2345 (1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated (Hauser Gun Club Mediation).

Chairman Pro Tem Green stated that the Board would enter Executive Session pursuant to *Idaho Code §67-2345 (1)(f)* to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Commissioner Eberlein agreed.

The Board entered Executive Session at 2:35 p.m. Civil Deputy Prosecuting Attorney Pat Braden joined the Board in Executive Session.

The Board exited Executive Session at 2:51 p.m.

Commissioner Eberlein moved to direct staff to draw up mediation papers that the Board will discuss at the next Business Meeting. Chairman Pro Tem Green seconded. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Excused
The motion carried.

- D. Old Business:** There was no old business discussed.

E. New Business:
Justice Building HVAC Upgrade

Buildings and Grounds Director Shawn Riley updated the Board regarding the Justice Building HVAC upgrade and provided information about engineering services and lighting requirements. He explained that the HVAC system is currently more costly to maintain than replace and the system is no longer capable of cooling the entire building.

Chairman Pro Tem Green instructed the Auditor's office to make a capital request for \$70,000 from the Justice Fund for FY2016 and advised Mr. Riley to enter into a contract for design of this project with Coffman Engineering. Commissioner Eberlein agreed.

Facility Five-Year Plan/3rd Street Air Conditioning

Mr. Riley advised the Board that two air conditioning units in the Elections Building on 3rd Street need to be replaced. He proposed reallocating existing funds of \$12,597 from the FY2015 Buildings and Grounds Budget for this project. Commissioner Green appreciated Mr. Riley's proactive approach to amend his five-year plan as maintenance issues arise.

Chairman Pro Tem Green approved the reallocation of the funds and instructed Mr. Riley to forward a memo explaining the use of existing funds of \$12,597 from the FY2015 budget to replace two air conditioning units in the 3rd Street Elections Office. Commissioner Eberlein agreed.

F. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There were no public comments.

Chairman Pro Tem Green adjourned the meeting at 3:11 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAN GREEN, CHAIRMAN PRO TEM

BY: _____
Theresa Atchley, Deputy Clerk
