

**Minutes of Meeting**  
**FY 2016 Budget Discussion**  
**June 25, 2015**  
**1:30 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Accounting Manager Grace Blomgren, Senior Staff Accountants Kimberli Price and Keith Taylor, and Deputy Clerks Theresa Atchley and Meshell Missler.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 1:31 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Clerk Jim Brannon and Senior Staff Accountant Kimberli Price presented and opened a discussion with the Board regarding multiple deferred decisions relating to the Fiscal Year 2016 County Budget.

The Board discussed grant match funds for multiple Airport grants. According to the Auditor's office, some of the current grant match funds are duplicate requests and some of these funds have been expensed for other uses by the Airport. The group looked at these grant match fund requests, balances due from previous years and future grant fund requirements. Mr. Brannon requested direction from the Board regarding these Airport grants and new funds requested for FY2016. Commissioner Green said funds set aside for specific use need to be expensed for that purpose, and not carried forward to use for other needs.

Chief Deputy Clerk Pat Raffee said grant match dollars are not addressed in the County Expenditures Policy and recommended drafting an addendum to the policy.

Commissioner Green moved to approve the Airport's FY2016 Budget requests but directed the Auditor's office to handle any funds remaining in FY2015 in any one line item be carried over specifically for those line items as a carry forward; and if any money is expended out of the pre-engineering account for other uses to alert the Board. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein:       Aye  
Commissioner Green:        Aye  
Chairman Stewart:         Aye  
The motion carried.

Commissioner Eberlein presented a report from Solid Waste Director Cathy Mayer regarding the total tonnages and customers serviced at the Ramsey and Prairie Transfer Facilities. The Board discussed the additional totals requested for hauling contracts in FY2016 and said the tonnage

amounts do not sustain the request. Commissioner Green and Commissioner Eberlein agreed to approve the same amount requested for hauling contracts as in FY2015's Budget.

Commissioner Green moved to amend the Solid Waste hauling contract expense requests for the Ramsey and Prairie Transfer Stations FY2016 Budget to be the same totals as FY2015 for each location. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Missler called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

Ms. Price discussed with the Board the following deferred decisions:

- Boating Under the Influence revenue was discussed and the Board directed this revenue to be included in the FY2016 Budget in the amount of \$8,000
- Buildings and Grounds request for (4) defibrillators at \$1,449 each and (2) trainers at \$500 each were cut from the Budget
- Lottery Windfall funds were discussed and the Board directed an interfund transfer of \$44,000 be moved to the Juvenile Probation's Operations Budget

Chairman Stewart paused the meeting for a break at 2:51 p.m. and resumed the meeting at 2:56 p.m.

The Board and the Auditor's staff discussed New Property Tax projections. Commissioner Eberlein distributed a handout of the tax breakdown comparison for the City of Post Falls, Coeur d'Alene and the County.

The Auditor's staff discussed the Fund Balance Summaries of Committed and Restricted funds with the Board.

Mr. Brannon opened a discussion with the Board and requested clarification regarding the Temporary/Seasonal Employee Pool. Mr. Brannon pointed out the County routinely will need temporary help in Elections, the Treasurer's office and Assessor's office. Commissioner Green requested other departments justify each temporary position requested in this year's Budget; and clarified that if a position is truly seasonal it should stay in the Temporary/Seasonal Pool, but if it is a manpower issue this needs to be addressed with the Board.

The Board discussed a wage adjustment for County employees and many options were considered but no decisions were made.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. There were no public comments.

Chairman Stewart adjourned the meeting at 4:27 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Meshell Missler, Deputy Clerk

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