

**Minutes of Meeting**  
**Business Meeting**  
**June 30, 2015**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Civil Deputy Prosecuting Attorney R. David Ferguson, Sheriff's Lieutenant/9-1-1 Director Matt Street, Elections Manager Carrie Phillips, Human Resources Director Skye Reynolds, Legal Assistant Barb Nyquist, Administrative Secretary Teri Johnston, and Deputy Clerk Theresa Atchley. Chairman David Stewart was excused.

- A. Call to Order:** Chairman Pro Tem Dan Green called the meeting to order at 2:43 p.m.
- B. Pledge of Allegiance:** Commissioner Marc Eberlein led the Pledge of Allegiance.
- C. Approval of Consent Calendar:**

**Minutes of Meeting**

06/16/15	Business Meeting
06/17/15	FY2016 Human Resources Health Insurance Budget Meeting
06/17/15	FY2016 Human Resources Risk Management Budget Meeting
06/17/15	FY2016 Human Resources Employee Compensation Budget Meeting
06/18/15	FY2016 Solid Waste B Budget Discussion
06/19/15	FY2016 Budget Discussion
06/22/15	Gifted View Dr. Drainage Discussion
06/22/15	Executive Session 67-2345(1) (c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.
06/22/15	Grants Management Office Direction Discussion
06/23/15	Indigent Appeal 2015-60
06/23/15	Request for Deferment 2015-20 & 2014-616
06/23/15	Request for Debt Forgiveness 2011-155
06/23/15	FY2016 Aquifer Protection District Budget Presentation

**Board Actions**

Civil Division May 2015 Financial Report/KCSO  
Noxious Weed Control Agreements/Various Parcels  
BOCC Signatures for Indigent Cases 6/18/15 through 6/23/15

Commissioner Eberlein moved to approve the Consent Calendar and Board Actions as printed on the agenda. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein:           Aye  
Commissioner Green:           Aye  
Chairman Stewart:               Excused  
The motion carried.

**D. Payables List:**

Commissioner Eberlein moved to adopt the Payables Lists for June 8, 2015, through June 12, 2015, in the amount of \$87,932.79; and June 22, 2015, through June 26, 2015, in the amount of \$471,251.39; and jury payments of \$2,325.39. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Excused  
The motion carried.

**E. Changes to the Agenda:** There were no changes to the agenda.

**F. New Business**

**Contract/Jester's Janitorial Service/KCSO/9-1-1**

Sheriff's Lieutenant/9-1-1 Director Matt Street asked the Board to approve the contract between KCSO and Jester's Janitorial Service to perform janitorial services at the 9-1-1 Communications Center. He said this is a renewal of the annual contract for \$644.80 per month.

Commissioner Eberlein moved to approve the contract between KCSO and Jester's Janitorial Service to perform janitorial services at the 9-1-1 Communications Center in the amount of \$644.80 per month. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Excused  
The motion carried.

**Service Agreement/DIVCO/KCSO/9-1-1**

Lieutenant Street asked the Board to approve the service agreement between KCSO and DIVCO Inc. for maintenance and service of the HVAC system at various locations including:

• 9-1-1 Communications Center	\$1,866
• KCSO	\$ 384
• Canfield Mt.	\$ 671
• Killarney Mt.	\$ 646
• Mason Butte	\$ 815
<b>Total</b>	<b>\$4,382</b>

Commissioner Eberlein moved to approve the service agreement between KCSO and DIVCO covering the 9-1-1 Communications Center for \$1,866, KCSO for \$384, Canfield Mt. for \$671, Killarney Mt. for \$646, and Mason Butte for \$815, for a total of \$4,382. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Excused  
The motion carried.

Lieutenant Street exited the meeting at 2:51 p.m.

**Cancellation/Wellness Your Way/Human Resources**

Human Resources Director Skye Reynolds requested the Board’s approval of a letter to Wade Larson of Wellness Your Way to terminate the service agreement between the County and Wellness Your Way, LLC. The termination date will be effective August 2, 2015.

Commissioner Eberlein moved to authorize the termination letter between the County and Wellness Your Way and have Chairman Stewart sign it. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Excused

The motion carried.

**Wellness Contract/ComPsych/Human Resources**

Ms. Reynolds presented the Board with a contract between the County and ComPsych to act as the County’s new wellness provider. The initial term of the contract is for two years, commencing August 1, 2015, and expiring on July 31, 2017.

Chairman Pro Tem Green questioned the length of the contract, as the Board has not yet approved the budget for 2016. Civil Deputy Prosecuting Attorney R. David Ferguson recommended adding a non-appropriation clause when entering into a contract with a vendor.

Commissioner Eberlein moved to approve the wellness contract between the County and ComPsych pending the addition of a non-appropriation clause. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Excused

The motion carried.

Ms. Reynolds exited the meeting at 2:57 p.m.

**Agreement/Prosecute Criminal Cases/City of Athol/Prosecuting Attorney**

Mr. Ferguson requested the Board’s approval of an Agreement between the Prosecutor’s Office and the City of Athol to prosecute criminal cases for \$115 per year.

Commissioner Eberlein moved to approve the Agreement between the Prosecutor’s Office and the City of Athol to prosecute criminal cases for \$115 per year. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Excused

The motion carried.

**Resolution 2015-49/Classify Documents/Elections**

**Resolution 2015-50/Destroy Documents/Elections**

Elections Manager Carrie Phillips advised the Board that retention requirements had been met on election documents and asked for permission to classify and destroy these election documents as required.

Commissioner Eberlein moved to adopt Resolution 2015-49 to classify documents and Resolution 2015-50 to destroy election documents. Chairman Pro Tem Green seconded the motion. There being no discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein:       Aye  
Commissioner Green:        Aye  
Chairman Stewart:         Excused  
The motion carried.

- G.     Public Comment:** This section is reserved for citizens wishing to address the Board regarding a county related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Pro Tem Green adjourned the meeting at 3:00 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAN GREEN, CHAIRMAN PRO TEM

BY: \_\_\_\_\_  
Theresa Atchley, Deputy Clerk

\_\_\_\_\_