

**Minutes of Meeting
Business Meeting
July 21, 2015
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green, and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Undersheriff Dan Mattos, Human Resources Director Skye Reynolds, Airport Director Greg Delavan, 9-1-1 Director Lieutenant Matt Street, 9-1-1 Communications Services Manager Bob Kesson, Grants Management Office Program Manager Christi Jo Carv, Civil Deputy Prosecuting Attorney R. David Ferguson, Senior Legal Secretary Jodi Holt, Information Systems PC/Network Specialist Ben Stallings, Administrative Secretary Teri Johnston, and Deputy Clerk Theresa Atchley. Also present was citizen Tina Kunishige.

A. Call to Order: Chairman David Stewart called the meeting to order at 2:02 p.m.

B. Pledge of Allegiance: Chairman Stewart led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings

06/23/2015	FY2016 Kootenai County Emergency Medical Services Systems (KCEMSS) Budget Presentation
07/07/2015	Business Meeting
07/08/2015	Requests for Cancellation of Taxes
07/08/2015	FY2016 Budget Deliberations
07/09/2015	Idaho Department of Lands Agreement Discussion
07/09/2015	Executive Session 74-206(1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent.
07/10/2015	FY2016 Treasurer Budget Request Discussion
07/13/2015	Revocation Hearing
07/13/2015	Community Development Update
07/13/2015	Commissioners' Debriefing
07/14/2015	Executive Session 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. Tax Deed Property
07/14/2015	FY2016 Prosecuting Attorney Budget Request Discussion

Board Actions

Treasurer's requests for adjustment to Solid Waste Fees/P76140010130;

MFL000000120; 072270020180

Revocation of Tax Exempt Status: Salvation Army/AIN143783; First Christian Church/AIN 137500

Civil Division/June 2015 Financial Report/KCSO

Noxious Weed Control Agreement/AIN 105768

Kennel License Renewals: Bolinger/Kootenai Kennels; Byer/Byers' Kennel

BOCC Signatures for Indigent Cases: 7/9/15 through 7/15/15

Commissioner Dan Green moved to adopt the Consent Calendar and Board Actions as printed on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

D. Payables List:

Commissioner Eberlein moved to approve the Payables List for July 13, 2015, through July 17, 2015, in the amount of \$569,546.78, with no jury payments. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

E. Changes to the Agenda:

Commissioner Green moved to remove the **Project Agreement/State of Idaho/Cape Horn Fire Incident/Office of Emergency Management/Grants Management Office** item from the agenda, as it was not ready. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

F. New Business:

Grant Application/FY2016 Idaho Emergency Communication Commission/Dedicated Enhanced Emergency Communications/KCSO/9-1-1

9-1-1 Communications Services Manager Bob Kesson asked the Board to approve the application for the 2016 Idaho Emergency Communication Commission Grant that allows KCSO to apply for a disbursement from the dedicated enhanced emergency communications funds. He said the County would apply for \$198,346.77.

Commissioner Green moved to approve the 2016 Idaho Emergency Communication Commission Grant Application. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Master Sales Agreement/Statement of Work/NextGen Communications/KCSO/9-1-1

Mr. Kesson asked the Board to consider the Master Sales Agreement and Statement of Work between the County and NextGen Communications, Inc. He said this would allow KCSO to implement “text-to-9-1-1,” so that text messages sent to 9-1-1 will appear on screen in the Sheriff’s communications center.

Commissioner Green moved to approve the Master Sales Agreement and Statement of Work between the County and NextGen Communications, Inc. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Statement of Work/Mercer/Human Resources

Human Resources Director Skye Reynolds presented the annual Statement of Work between the County and Mercer Health and Benefits. She said the statement covers August 1, 2015, through July 31, 2016; and the compensation for the services was \$50,000 per year.

Commissioner Green moved to approve the Statement of Work between the County and Mercer Health and Benefits. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

HRA/VEBA Plan/Human Resources

Ms. Reynolds explained that this was the County’s annual certification for the Health Reimbursement Account (HRA) and the Voluntary Employees’ Beneficiary Association (VEBA) and asked the Board’s approval for Chairman Stewart to sign the paperwork.

Commissioner Green moved to approve the certification for HRA/VEBA and authorize Chairman Stewart to sign it. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Ms. Reynolds exited the meeting at 2:14 p.m.

Service Agreement/H & H Business Systems/Information Systems

Information Systems PC/Network Specialist Ben Stallings asked the Board to approve the agreement between the County and H & H Business Systems. He said the agreement covers maintenance for a printer in Information Systems.

Commissioner Green moved to approve the Service Agreement between the County and H & H Business Systems. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

Service Agreement/H & H Business Systems/Public Defender/Information Systems

Mr. Stallings asked the Board to approve the agreement between the County and H & H Business Systems. He said the agreement covers maintenance for a printer in the Public Defender's office.

Commissioner Green moved to approve the Service Agreement between the County and H & H Business Systems. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

Agreement/Emergency Facilities and Land Use/Idaho Panhandle National Forests/Airport

Airport Director Greg Delavan asked the Board to approve an agreement between the County and Idaho Panhandle National Forests (IPNF). He said the Emergency Facilities and Land Use Agreement would allow IPNF vehicles, aircraft, and fire personnel to use a designated area of the airport for the 2015 Fire Season.

Commissioner Green moved to approve the Emergency Facilities and Land Use Agreement between the County and Idaho Panhandle National Forests. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

Mr. Delavan and Mr. Stallings exited the meeting at 2:23 p.m.

Settlement Agreement/Howard/KCSO

Undersheriff Dan Mattos asked the Board to approve a Settlement Agreement between the County and Mr. Caleb Howard. Undersheriff Mattos explained that Mr. Howard did not complete the terms of his employment contract and the contract was being settled for \$300.

Commissioner Green moved to approve the Settlement Agreement between KCSO and Mr. Howard. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Contract/Conflict Attorney/Long/Board of Commissioners

Commissioner Eberlein made a motion to approve the contract between the County and Brian Long to act as a conflict attorney for the Public Defender’s office. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Agreement/Prosecute Cases/City of Harrison/Prosecuting Attorney

Civil Deputy Prosecuting Attorney R. David Ferguson asked the Board to approve this Agreement between the County and the City of Harrison. He explained that it allows the Prosecuting Attorney’s office to act as prosecuting attorney in criminal cases for the City of Harrison for \$735 per year.

Commissioner Green made a motion to approve the Agreement between the County and the City of Harrison. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Addendum/Paratransit/Demand Response Contract/Grants Management Office

Grants Management Office Program Manager Christi Jo Carv asked the Board to approve this Addendum to the Paratransit Demand Response Contract between the County and MV Transportation as it establishes the County’s lease agreement for a replacement paratransit bus. She advised that one of the County’s buses was damaged and the lease allows for the temporary use of a replacement bus for \$800 per month.

Commissioner Green made a motion to approve the Addendum to the Paratransit Demand Response Contract between the County and MV Transportation. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

~~Project Agreement/State of Idaho/Cape Horn Fire Incident/Office of Emergency Management/Grants Management Office PULLED~~

Resolution 2015-57/Cancel Solid Waste Fees/Lake City Development

Commissioner Green made a motion to adopt Resolution 2015-57 to cancel the solid waste fees for the Lake City Development Corporation in the amount of \$93. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue.

Citizen Tina Kunishige said she had reviewed the Telmate contract that was discussed at the Jail Policies meeting on July 20, 2105. She voiced urgency in the matter as the contract expires on August 7, 2015. Undersheriff Mattos advised that he had been made aware of this deadline and would expedite the matter.

Chairman Stewart adjourned the meeting at 2:33 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Theresa Atchley, Deputy Clerk
