

**Minutes of Special Meeting
FAA – Airport Meeting
July 29, 2015
10:00 a.m.**

Coeur d’Alene Airport
10375 Sensor Avenue
Hayden, ID

The Kootenai County Board of Commissioners: Chairman Pro Tem Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Deputy Director Phil Cummings and Airport Administrative Assistant Mary Hopkins; City of Hayden Council President Roger Saterfiel, City Administrator Stefan Chatwin, Community and Economic Development Director Connie Krueger, Public Works Director Sean Hoisington, and City Attorney John Cafferty; Airport Advisory Board Members John Adams, Joan Genter, John Parmann, Sholeh Patrick, Brian Simpson, and Nolan Wiley; and Deputy Clerk Theresa Atchley. Also present were Federal Aviation Administration District Engineer Gary Gates and environmental consultant Michelle Anderson. Chairman David Stewart was excused.

- A. Call to Order:** Chairman Pro Tem Dan Green called the meeting to order at 10:03 a.m.
- B. Introductions:** All attendees introduced themselves.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Discuss and review Airport Memorandum of Understanding (MOU)

The Board presented a draft MOU between the Coeur d’Alene Airport and the City of Hayden and asked for input from the attendees.

Federal Aviation Administration (FAA) District Engineer Gary Gates acknowledged that there had been some challenges between the County and the City of Hayden regarding the Airport Layout Plan (ALP). He stated that the MOU was one mechanism for addressing the issues, but not a requirement of the FAA. Mr. Gates stated that the FAA, as one of the main administrators of Federal funding to the County, had the primary responsibility of ensuring favorable land use practices.

Mr. Gates said the FAA was in agreement with the revised ALP, but the Environmental Assessment (EA) must be completed before the FAA could approve the ALP. Chairman Pro Tem Green clarified that if the EA was complete, the Board could memorialize the revised ALP with the amended approach path. Mr. Gates concurred and also clarified that the County could complete the EA without the MOU.

Chairman Pro Tem Green asked what the timeline would be for the ALP approval by the FAA, if the County had a completed EA. Mr. Gates said the FAA could approve the revised ALP within a few weeks.

Hayden Community and Economic Development Director Connie Krueger said that although the MOU was generally acceptable to the City there were still several technical areas of concern. She outlined several of these concerns including:

- Overall size of the airport
- Proposed land acquisitions and land use
- Decoupling and realignment of the Runway Protection Zone
- Technical advisory committee as mentioned in the MOU

The group also discussed issues regarding Ramsey and Heutter Roads.

After further discussion regarding the MOU, Chairman Pro Tem Green expressed optimism that the group had moved closer to having an agreed upon and signed MOU.

Hayden City Administrator Stefan Chatwin suggested that the City of Hayden rework the draft MOU and present the document to the group for further discussion. All parties agreed to a three-week timeline to revisit the issue.

General Airport Discussion

Deputy Director Phil Cummings advised that Airport Staff were available as a resource for future meetings regarding airport specific issues between the County, the City of Hayden, and the FAA.

F. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. There were no public comments.

Chairman Stewart adjourned the meeting at 11:18 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAN GREEN, CHAIRMAN PRO TEM

BY: _____
Theresa Atchley, Deputy Clerk
