

**Minutes of Meeting  
Commissioners' Debriefing  
August 10, 2015  
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green, and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Human Resources Director Skye Reynolds, Airport Director Greg Delavan and Deputy Director Phil Cummings, Chief Deputy Assessor Richard Houser, Civil Deputy Prosecuting Attorneys R. David Ferguson and Darrin Murphey, and Deputy Clerk Theresa Atchley. Also present were citizen Tina Kunishige and Coeur d' Alene Press staff writer David Cole.

**A. Call to Order:** Chairman David Stewart called the meeting to order at 2:33 p.m.

**B. Introductions:** There were no introductions.

**C. Changes to the Agenda:**

Commissioner Marc Eberlein moved to change the order of agenda items to improve the flow of the discussion and moved the Airport item to the end. Commissioner Dan Green seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein:	Aye
Commissioner Green:	Aye
Chairman Stewart:	Aye

The motion carried.

**D. Old Business:** There was no old business discussed.

**E. New Business:**

**Wellness/Health Assessments**

Human Resources Director Skye Reynolds asked for the Board's direction regarding the requirements for employees to qualify for the reduced health care insurance premium. She stated that in the past there were three requirements:

- Annual physical exam with a doctor
- Tobacco cessation program completion
- Individual health risk assessment questionnaire

Ms. Reynolds asked the Board if they wanted to continue with all three requirements. Chief Deputy Assessor Richard Houser questioned the usefulness of the individual health risk assessment questionnaire and he supported eliminating this component. Ms. Reynolds shared some of the more personal questions from the questionnaire and suggested offering employees a choice of other wellness options. She said these options might include joining a wellness challenge such as walking, or participating in wellness coaching, or completing the health risk assessment.

Commissioner Dan Green said the County's goal was to assist employees in improving their overall health and said that the annual physical exam was very important. After some discussion, the Board decided to continue the requirements of the annual physical exam and the tobacco cessation program. The Board directed Ms. Reynolds to develop and offer other wellness options in early 2016 as the third requirement for reduced premiums.

Ms. Reynolds and Mr. Houser exited the meeting at 2:53 p.m.

Civil Deputy Prosecuting Attorney Pat Braden and Administrative Supervisor Nancy Jones joined the meeting at 2:55 p.m.

**Sterling Codifiers Contract**

Civil Deputy Prosecuting Attorney Pat Braden provided information to the Board regarding the Sterling Codifiers Contract. He said the County was working on updating the Interim Land Use Code and notified the Board of impending unknown costs when the code is adopted and the codebooks are updated.

**Bureau of Indian Affairs (BIA)/Approval of Williams Trust Application**

Mr. Braden advised the Board that Ms. Williams submitted a Trust Application to the BIA in January 2007, and it was approved last month. He identified the properties as AIN 108375 and 107482, and recommended not appealing the BIA decision. The Board agreed.

**Status of County Property Inventory**

Mr. Braden commented on a list of County owned properties and requested the Board's direction regarding four properties with unclear titles.

Commissioner Green recommended creating two lists and putting these four properties in question on a do-not-sell list and then the County could properly dispose of the other properties. The Board agreed and asked Mr. Braden to forward the lists to Administrative Supervisor Nancy Jones.

**Airport Projects/Updates**

Airport Director Greg Delavan presented the Board with a change order request for construction of the compass calibration pad that was previously approved by the Board. He stated that he was able to complete initial road construction requirements with current staff and equipment. Mr. Delavan requested the Board's signature on the change order and repurposing \$30,000 from the road construction project to the compass calibration pad project. The Board agreed and signed the change order request.

**Executive Session pursuant to Idaho Code §74-206(1)(c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency**

Commissioner Green moved that the Board enter Executive Session pursuant to *Idaho Code §74-206(1)(c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency*. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

The Board entered into Executive Session at 3:27 p.m.

Mr. Delavan and Airport Deputy Director Phil Cummings; and Civil Deputy Prosecuting Attorneys R. David Ferguson and Darrin Murphey joined the Board in Executive Session.

The Board exited Executive Session at 3:33 p.m.

Commissioner Green moved to authorize Chairman Stewart to sign the real estate agreement as discussed in Executive Session. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

**Executive Session pursuant to Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated (Myers)**

Commissioner Green moved that the Board enter Executive Session pursuant to *Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated (Myers)*. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye  
Commissioner Green: Aye  
Chairman Stewart: Aye

The motion carried.

The Board entered into Executive Session at 3:34 p.m.

Civil Deputy Prosecuting Attorneys R. David Ferguson and Darrin Murphey joined the Board in Executive Session.

The Board exited Executive Session at 3:54 p.m. and no direction was given.

Commissioner Green moved to continue the Commissioners' Debriefing until Wednesday, August 12, 2015, at 1:30 p.m. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye

Commissioner Green: Aye

Chairman Stewart: Aye

The motion carried.

**F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

At 3:55 p.m., Chairman Stewart continued the meeting to Wednesday, August 12, 2015, at 1:30 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_

Theresa Atchley, Deputy Clerk

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