

**Minutes of Special Meeting  
County Clerk  
August 28, 2015  
10:00 a.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart and Commissioner Dan Green met to discuss the following agenda item. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Airport Director Greg Delavan and Deputy Clerk Grace Blomgren. Commissioner Marc Eberlein was excused.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 10:00 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

**Internal Audit Follow-up**

Clerk Jim Brannon explained that the airport lease audit was completed in April 2014. He added that Commissioner Dan Green had requested a follow up audit in May 2015 to verify implementation of all corrective actions. Commissioner Green said there were targeted timelines, and some issues were addressed quickly while others were slated to take up to a year to complete. Commissioner Green said he had never received any updates.

Chairman David Stewart said he would like to hear input from Commissioner Marc Eberlein as he is the liaison to the airport, and determine what action he has taken on these airport lease audit items. Mr. Brannon said he was looking for direction from the Commissioners on whether the internal audit team might need to schedule their usual audit follow up. Commissioner Green said that the topic would be revisited at the next Commissioners' Debriefing.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Stewart adjourned the meeting at 10:10 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: \_\_\_\_\_  
Grace Blomgren, Deputy Clerk

\_\_\_\_\_