

**Minutes of Meeting
Commissioners' Debriefing
September 08, 2015
3:00 p.m.**

The Kootenai County Board of Commissioners: Chairman David Stewart, Commissioner Dan Green, and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Finance Director Sondra Emerson, Senior Staff Accountant Kimberli Price, Human Resources Director Skye Reynolds, Benefits/Risk Management Specialist Dorothy Cross, Buildings and Grounds Director Shawn Riley, Airport Director Greg Delavan, Deputy Director Phil Cummings, Administrative Secretary Linda Leigh, Civil Deputy Prosecuting Attorney R. David Ferguson, Administrative Supervisor Nancy Jones, and Deputy Clerks Theresa Atchley and Alicia Lynch. Also present were Mercer representatives Craig Culbertson and Laurie Silva and citizen John Green.

- A. Call to Order:** Chairman David Stewart called the meeting to order at 3:10 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

Stop Loss Proposals

Human Resources Director Skye Reynolds introduced Mercer representative Craig Culbertson. Mr. Culbertson said upon reviewing the County's current Stop Loss Insurance contact an opportunity for cost savings had been discovered. He advised allowing the current contract with Life-Map, a division of Regence, to expire. Mr. Culbertson recommended Symetra as the new carrier effective November 1, 2015, at a cost savings to the County of \$84,467, if the proposal was accepted by September 24, 2015. He disclosed that within Mercer's Stop Loss Coalition there was a 2% commission.

Commissioner Dan Green moved to instruct Human Recourses to work with Mercer and return to the Board with a contract between the County and Symetra for Stop Loss Insurance Coverage. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Ms. Reynolds, Benefits/Risk Management Specialist Dorothy Cross, Mr. Culbertson and Mercer representative Laurie Silva exited the meeting at 3:44 p.m.

Public Defender Office Elevator

Buildings and Grounds Director Shawn Riley asked for the Board's direction regarding the elevator in the Public Defender's office located at 1607 Lincoln Way, Coeur d'Alene. He presented an invoice for a maintenance contract from Commercial Property Management for elevator service by Otis Elevator Service for July 1, 2015, to June 30, 2016, in the amount of \$5,452.23.

The Board directed Mr. Riley to maintain the elevator, but not enter in to a contract with Otis Elevator or Commercial Property Management for elevator maintenance.

Mr. Riley exited the meeting at 3:54 p.m.

FY2015 Airport Capital Budget Items

Commissioner Eberlein explained that the Airport staff had saved money on the Airport Drive Project budgeted for FY2015, and received over \$40,000 from surplus auction revenues, and they anticipated cost savings on the Compass Rose Project. He said the Airport needed two new tractors for maintenance and wanted to discuss purchasing these tractors in FY2015 through the National Joint Powers Alliance.

Civil Deputy Prosecuting Attorney R. David Ferguson explained that the National Joint Powers Alliance company was a clearinghouse for publicly bid contracts and the County may be able to use this service to purchase the tractors by participating in an existing national contract.

Airport Deputy Director Phil Cummings said he estimated the cost to purchase two used tractors would be approximately \$120,000. He added this included the trade in value of the current tractor at approximately \$10,000.

Mr. Ferguson exited the meeting at 4:04 p.m.

Commissioner Green moved to approve \$130,000 to purchase two tractors in FY2015 based on projected revenues and cost savings as presented by the Airport staff. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Airport Director Greg Delavan, Mr. Cummings, and Administrative Secretary Linda Leigh exited the meeting at 4:16 p.m.

Transit Support Update (Ignite CDA)

Commissioner Green shared information with the Board regarding Ignite CDA, he said they had budgeted \$250,000 in carry over funds designated for CityLink/Transit Center projects. He was not suggesting the County pursue these funds, but felt it was important to note.

Idaho Association of Counties Resolution

Commissioner Green said he was sponsoring a resolution at the September 2015 Idaho Association of Counties Conference. He said the resolution dealt with the issue that County Commissioners and City Councils had the ability to overturn decisions made by the elected officials of another jurisdiction; he said the autonomy of elected officials must be respected. He welcomed support from the other Board members. Chairman Stewart and Commissioner Eberlein asked for a copy of the proposed resolution to review.

Board Reorganization

Commissioner Eberlein said he wanted to consider Commissioner Green becoming the Chairman of the Board of County Commissioners. He said he felt he could learn a little bit more from another person sitting at the helm. Chairman Stewart did not support this idea and asked who would become Chairman Pro-Tem. Commissioner Eberlein said Chairman Stewart could become Chairman Pro-Tem. Chairman Stewart said he had no desire to become Chairman Pro-Tem. Commissioner Green suggested the change be effective the morning of September 9, 2015, and there would be no change in any liaison relationships with Elected Official or Department Heads.

Commissioner Eberlein moved to approve Commissioner Green as the new Chairman of the Board of County Commissioners. Commissioner Green seconded the motion.

Chairman Stewart read a brief statement concerning the Board reorganization in to the record.

There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Nay

The motion carried.

Commissioner Green moved to approve Commissioner Eberlein as the new Chairman Pro-Tem of the Board of County Commissioners. Commissioner Eberlein seconded the motion.

There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

Executive Session §74-206(1)(b) to consider the BOCC evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.

Commissioner Eberlein moved to continue the Executive Session pursuant to *Idaho Code §74-206(1)(b)*, until Thursday, September 10, 2015, at 9:30 a.m. Commissioner Green seconded the motion. There being no further discussion, Deputy Clerk Atchley called the roll:

Commissioner Eberlein: Aye
Commissioner Green: Aye
Chairman Stewart: Aye

The motion carried.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Citizen John Green questioned the inclusion of ongoing claims in the presentation by Mercer. Commissioner Green instructed Administrative Supervisor Nancy Jones to check with Legal on this item. The Board thanked Mr. Green for his concern.

At 4:33 p.m., Chairman Stewart continued the meeting to Thursday, September 10, 2015, at 9:30 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DAVID STEWART, CHAIRMAN

BY: _____
Theresa Atchley, Deputy Clerk
