

Minutes of Meeting
Airport Advisory Board/Airport Monthly Discussion
September 21, 2015
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Deputy Director Phil Cummings, Airport Advisory Board Member John Adams, and Deputy Clerks Theresa Atchley and Alicia Lynch.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 9:02 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Airport Advisory Board

Review September 9, 2015, Airport Advisory Board Minutes

Airport Advisory Board Member John Adams provided the Board with an overview of the Airport Advisory Board meeting that was held on September 9, 2015. He said the General Aviation Ramp Reconstruction ribbon-cutting event was well attended and that the Compass Calibration Pad might become an income stream for the Airport.

Chairman Green said he would contact the Coeur d'Alene Visitors Bureau regarding tie-down fees that were collected from a recent fly-in event.

Airport

Equipment purchases

Deputy Director Phil Cummings presented three Kubota tractor quotes from National Joint Powers Alliance (NJPA). The Board determined that the price difference between new and lease-returned tractors was minimal due to optional equipment. The parties discussed the pros and cons of purchasing from NJPA.

The Board advised Mr. Cummings to speak with Civil Deputy Prosecuting Attorney R. David Ferguson to bring a contract for the purchase of two new tractors from NJPA to the Business Meeting on September 22, 2015.

Budget update

Director Greg Delavan requested that proceeds from the auction of surplus airport equipment be returned to the Airport budget rather than the General Fund. He explained that this would provide a better paper trail for federal equipment grants.

Chairman Green said the auction proceeds would go back to the General Fund and any spending requests would have to be submitted to the Board.

FAA response to Memorandum of Understanding (MOU)

The parties discussed the response from Federal Aviation Administration District Engineer Gary Gates regarding the MOU between the County and the City of Hayden. The Board decided they would discuss this matter further at the Airport meeting scheduled for September 23, 2015.

Airport Update

Commissioner David Stewart said Clerk Jim Brannon had advised him that the Airport was well over projected revenues for FY2015. Commissioner Marc Eberlein asked Mr. Delavan to provide information regarding the portion of Airport proceeds that were directly attributed to the wildfire activity over the summer.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 9:55 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Theresa Atchley, Deputy Clerk
