

**Minutes of Meeting**  
**Airport Advisory Board/Airport Monthly Discussion**  
**October 26, 2015**  
**9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Airport Advisory Board Member Joan Genter, and Deputy Clerks Theresa Atchley and Alicia Lynch.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 9:01 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Business:**

**Airport Advisory Board**

**Review October 14, 2015, Airport Advisory Board Minutes**

Airport Director Greg Delavan provided an overview of the Advisory Board meeting. He said the new compass calibration pad met Federal Aviation Administration (FAA) and Military standards. He also stated the City of Hayden had paved Airport Drive. Mr. Delavan presented a copy of the fuel report to the Board and requested that the Auditor's office conduct an audit of the fuel providers. He also expressed interest in learning from the Auditor's office if the Airport had been profitable in FY2015.

Airport Advisory Board Member Joan Genter said the location of the proposed Coeur d'Alene Airport Association's Viewing Pavilion was still undecided.

**Discussion regarding expanding the current Airport Advisory Board by two members**

Mr. Delavan presented the Board with a request from the Airport Advisory Board to add two more members. He said this would make it easier to reach a quorum.

The Board discussed this item at length referring to a prior resolution that eliminated term limits, but required individuals to submit applications.

Commissioner Eberlein moved to expand the Airport Advisory Board by two additional members. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart:           Aye  
Commissioner Eberlein:         Aye  
Chairman Green:                 Nay

The motion carried.

Mr. Delavan said he would speak to potential Airport Advisory Board members to advise them to submit applications.

**Airport**

**Army Reserve Building**

Mr. Delavan provided a site plan and a floor plan of the Army Reserve Building. He also provided information showing the property value was estimated at \$546,056.50. He said a resolution would be sent to the Board to add this property to the County’s asset list. The Board discussed future leasing options for this building, but no decision was made.

**Reed-Ramsey Right-of-Way**

Mr. Delavan shared project maps of the preferred alternative routes for Ramsey and Reed Roads as provided by David Evans and Associates. Mr. Delavan suggested there might be other opportunities for the right-of-way and wanted the plan to be reviewed by the FAA. The group discussed several alternatives and noted that the plans were not final and a public comment period was the next step.

**Kootenai Metropolitan Planning Organization (KMPO) Memorandum of Understanding (MOU)**

The Board said they would provide Mr. Delavan with a final copy of the KMPO MOU and asked him to forward it to FAA District Engineer Gary Gates for feedback.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 10:07 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Theresa Atchley, Deputy Clerk

\_\_\_\_\_

BY: \_\_\_\_\_  
Alicia Lynch, Deputy Clerk