

**Minutes of Meeting
Commissioners' Debriefing
October 26, 2015
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Buildings & Grounds Director Shawn Riley, Maintenance Operator II-HVAC Technician Bill Norberg, Administrative Supervisor Nancy Jones, and Deputy Clerk Alicia Lynch. Also present was Post Falls Greyhound Park General Manager Doug Okuniewicz.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 2:31 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

Janitorial Issues

Commissioner Marc Eberlein and Buildings & Grounds Director Shawn Riley raised concerns to the remaining Board members regarding the current janitorial staff. Mr. Riley clarified that the staff does not clean the offices. He explained that Buildings & Grounds has been dissatisfied with the level of service the County has been receiving for quite some time. Mr. Riley has spoken at length with the contracted vendor regarding leaving spilled water on the floor, not closing secure doors within the building, and communication issues between Buildings & Grounds and janitorial but has received canned responses with no follow through.

Chairman Green asked if future janitorial contracts should be punitive adding that if the County receives subpar service the County should hold the vendor accountable.

Commissioner Eberlein requested that Mr. Riley gather information on the estimated cost of doing the County's janitorial work in-house.

Juvenile Justice Center (JJC) Elevator

Mr. Riley and Maintenance Operator II-HVAC Technician Bill Norberg informed the Board that the elevator in the JJC was installed in 1958 and the elevator company was recommending it be replaced. Mr. Norberg added that it was now working after 2 ½ days of maintenance, but that he was advised if it malfunctioned with people inside they would be stuck and the fire department would have to get them out.

Mr. Riley reminded the Board it had previously discussed moving the Juvenile Justice programs out of the JJC and asked if it would be a good investment to replace the elevator if that was the case.

The Board agreed to discuss the item further at the November 18, 2015, meeting regarding the facility. Mr. Riley volunteered to investigate the price of a new elevator to give the Board options.

Mr. Riley and Mr. Norberg exited the meeting at 2:41 p.m.

Racing Commission Simulcast Authorization

Post Falls Greyhound Park General Manager Doug Okuniewicz requested the Board renew their letter granting permission for Coeur d’Alene Racing Limited, dba Greyhound Park and Event Center, to simulcast each day of the week through 2016.

The Board agreed to sign the letter and mail it to Mr. Okuniewicz.

Legislative Luncheon

The Board reviewed the cost of the menu and Legislative luncheon. Administrative Supervisor Nancy Jones stated both meat options would cost \$15 a plate and a fish option would be \$18 a plate.

The Board debated using name place cards at the luncheon to encourage discussion between participants who didn’t know each other well. It was determined name place cards would be provided.

Chairman Green suggested having a more formal version of the standard agenda instead of having a brochure with write ups on each featured topic. Ms. Jones suggested sending a follow up thank you email with a recap of the topics to all participants.

The Board discussed the items they were considering for the Agenda:

- Idaho Association of Counties (IAC) legislation
- Public Defender System
- Unknown Assessor agenda item
- Jail requirements
- Review previous years’ brochures to see if there are any reoccurring issues for discussion

No decisions were made.

Commissioner Eberlein inquired how many Elected Officials had RSVP’d and how many Deputies were coming to the luncheon. Ms. Jones clarified that all but two Elected Officials had RSVP’d and Deputies were only coming if the Elected Official could not attend.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 3:05 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
