

**Minutes of Meeting
Commissioners' Debriefing
November 23, 2015
8:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Finance Director Sondra Emerson, Senior Staff Accountant Kimberli Price, Chief Deputy Prosecutor Barry Black, Investigator Larry Kirkhart, Buildings & Grounds Director Shawn Riley, and Deputy Clerk Alicia Lynch. Also present was Internet Crimes Against Children (ICAC) Investigator Paul Farina.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 8:30 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Business:**

Prosecuting Attorney Office MOU Amendment

Chairman Green explained that ICAC Investigator Paul Farina was a State grant-funded employee that would transition into a County employee. He advocated for consistency on County employees' job ratings and said that Mr. Farina's position should meet the same requirements as the recently transitioned (from State to County) Domestic Violence Coordinator. He stated that a job description was needed to make the ICAC Investigator position a County job. Chairman Green added that because of a disconnect between State and County Mr. Farina had experienced delays receiving his 3% raises, and that transitioning to a County employee would resolve the issue.

Chief Deputy Prosecutor Barry Black, Investigator Larry Kirkhart, and ICAC Investigator Paul Farina exited the meeting at 8:44 a.m.

Auditor's Office Year-End Resolutions: 2015-95- Capital Carryover and 2015-96- Contingency Dollars

Finance Director Sondra Emerson described FY2015 Capital Projects which were not completed during the fiscal year, and the amounts that would need to be carried over in FY2016. She also described two \$250,000 Funds budgeted for FY2015, and gave a list of projects to be appropriated from those Funds per previous Board direction. She said the actual resolutions would be presented to the Board for their action during the Business Meeting on November 24, 2015.

Chairman Green added that a unanimous vote was required to approve Contingency Fund but not Capital Projects.

Chief Deputy Clerk Pat Raffee and Senior Staff Accountant Kimberli Price exited the meeting at 9:04 a.m.

Windstorm Damage Updates

Buildings & Grounds Director Shawn Riley stated the facility at Mason Butte lost a tree that fell on a fence. He stated Idaho Counties Risk Management (ICRMP) allowed him to remove the tree before the site was assessed because it was a security risk. He added that there was no damage any equipment on site. Mr. Riley stated he had scheduled a walk-through with the ICRMP adjuster on November 25, 2015.

Commissioner Stewart asked if the insurance covered loss of revenue at the Fairgrounds. Mr. Riley stated he would look into the possibility and forward the response to Commissioner Stewart.

The Board decided Commissioner Stewart and Mr. Riley would talk with North Idaho Fairgrounds General Manager Dane Dugan to assess the damages as well as discuss construction projects and compliance with the Americans with Disabilities Act (ADA). Commissioner Eberlein requested pictures of the damage and the future projects to better inform the Board's decision regarding the ADA Transition Plan as well as assessing damages.

Mr. Riley agreed to set up a meeting with Mr. Dugan and to take pictures for the Board.

Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 9:22 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
