

**Minutes of Special Meeting
Advisory Boards
December 2, 2015
1:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Administrative Supervisor Nancy Jones and Deputy Clerk Alicia Lynch.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 1:30 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. New Business:**

Review of 2015 Advisory Board applications and discussion of the next steps in the process

The Board chose to approve all applicants for the following Boards:

Historic Preservation
Snowmobile
Board of Community Guardians
Waterways Advisory Board
Natural Resource

Chairman Green suggested running a second ad to get more applicants for the Boards that were still holding open positions. He also suggested that any applicants turned away from an Advisory Board with surplus applicants could be offered another position with a different Advisory Board as many people who apply just want to serve their community in some capacity.

Administrative Supervisor Nancy Jones explained that Noxious Weed Control's bylaws allows for a ten member Board with the Chairman abstaining unless needed to break a tie. She added that an applicant applied for both the Noxious Weed Control Advisory Board as well as the North Idaho Fair Advisory Board.

The Board decided that since the North Idaho Fair Advisory Board had an excess applicant to appoint the applicant to the Noxious Weed Control Advisory Board. The Board approved the other applicants for the North Idaho Fair Advisory Board and the Noxious Weed Control Advisory Board.

Ms. Jones explained that there were two open positions with the Aquifer Protection District Advisory Board but that the applicants only meet the statutory requirements for one position. She added while there were two applications received for the open position, one had arrived after the deadline.

The Board decided not to accept the late application and that they would interview the applicant for the Aquifer Protection District Advisory Board with Chairman Paul Klatt.

Ms. Jones exited the meeting at 1:45 p.m.

The Board discussed the qualifications of applicants for the Airport Advisory Board and the Planning Commission Advisory Board.

Ms. Jones re-entered the meeting at 1:51 p.m.

The Board decided to interview three applicants for the Airport Advisory Board with Airport Director Greg Delavan and to interview six applicants for the Planning Commission Advisory Board with Community Development Director David Callahan.

Chairman Green suggested using consistent questions to guide the interviews with the option to ask additional questions related to specific interviews. The Board agreed and requested Chairman Green draft the questions.

E. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:22 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
