

**Minutes of Meeting
Business Meeting
December 8, 2015
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Treasurer Steve Matheson, Clerk Jim Brannon, Recording Manager Theresa Atchley, Accounting Technician Lori Shaw, Accounting Clerk/ Accounts Payable Backup Jacqueline Brooks, Grants Management Office Director Jody Bieze, Civil Deputy Prosecuting Attorney R. David Ferguson, Legal Assistant Barb Nyquist, 9-1-1 Communications Services Manager Robert Kesson, Sergeant Ryan Higgins, Deputy Michael Douglass, Information Systems PC/ Network Specialist Ben Stallings, Administrative Supervisor Nancy Jones, Administrative Secretary Teri Johnston, and Deputy Clerks Alicia Lynch and Cecilia Sweet.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

11/20/2015	Deliberations/Community Development
11/23/2015	Continuation of Buildings & Grounds
11/24/2015	Debt Forgiveness Request 2009-770
11/30/2015	Commissioners Debriefing
12/01/2015	Request for Payment Deferment- Various Numbers
12/01/2015	Business Meeting
12/02/2015	Requests for Cancellation of Taxes
12/02/2015	County Clerk
12/02/2015	Commissioners' Debriefing Continued
12/04/2015	Assessor

Board Actions

Assessor's Adjustment to tax/valuation/AIN Nos: 326791; 313576; 323652; 307520; 325099; 330574; 325108; 323661; 326790; 330575; 322073; 148574; 322687
Treasurer's Adjustment to Solid Waste Fees/ AIN 129672
Affidavit of Treasurer's Monthly Report/ November 2015
Civil Division/ October 2015 Financial Report/ KCSO
BOCC Signatures of Indigent Cases 11/26/2015 through 12/02/2015

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

D. Payables List:

Commissioner Stewart moved to approve the Payables List for the week of November 30, 2015, through December 4, 2015, in the amount of \$250,966.49 with no jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

E. Changes to the Agenda:

Commissioner Eberlein moved to postpone the discussion of Advisory Board Appointments/ Reappointments/ Hanson/ Miller/ Ely/ Wallace/ Vehr/ Sette/ Noxious Weed Control to the Business Meeting on December 15, 2015. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

F. New Business:

Reimbursement of Title III Funds/ Search and Rescue/ KCSO

Sergeant Ryan Higgins requested the Board release Title III Funds from April 1, 2015, through September 30, 2015, in the amount of \$15,701.79. He explained the reimbursement was to cover services provided in the national forest by Search and Rescue.

Commissioner Stewart moved to approve the Reimbursement of Title III Funds in the amount of \$15,701.79. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Sergeant Higgins and Treasurer Steve Matheson exited the meeting at 2:03 p.m.

Open/ Requests for Proposals (RFP)/ Paratransit Vehicles/ Transit

Commissioner Stewart opened two bids for Paratransit Vehicles from Schetky Northwest Inc. and from Creative Bus Sales.

Commissioner Eberlein moved to accept the bids from Schetky Northwest Inc. and Creative Bus Sales; and to forward the bids to Legal and Grants Management Office for review. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Agreement/ Electronic Recording Approved Procedures/ Data Services Inc./ Recorder

Recording Manager Theresa Atchley requested the Board approve an agreement between the County (Recorder's office) and Data Services Inc. She explained that Pioneer Title was entering into an agreement with Data Services Inc. for the electronic transmission of titles and the benefit of an agreement with the County would be maintaining our standards of record keeping. She added that Data Services Inc. provides depositing capability that the Recorder's office uses for the collection of fees.

Commissioner Stewart moved to approve the Agreement for Electronic Recording Approved Procedures between the County (Recorder's office) and Data Services Inc. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Ms. Atchley exited the meeting at 2:09 p.m.

Maintenance Agreement/ H & H Business Systems/ Airport/ Information Systems

Maintenance Agreement/ H & H Business Systems/ Community Development/ Information Systems

Maintenance Agreement/ H & H Business Systems/ Coroner/ Information Systems

Information Systems PC/ Network Specialist Ben Stallings stated the contracts with H & H Business Systems were of value to the County based on Information Systems calculations.

Commissioner Stewart moved to approve the Maintenance Agreements between the County (Airport, Community Development, and Coroner) and H & H Business Systems. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Agreement/ Support and Software Protection/ CenturyLink/ KCSO/ 9-1-1

9-1-1 Communications Services Manager Robert Kesson requested the Board approve the annual renewal agreement with CenturyLink for hardware and software maintenance of the 9-1-1 phones, consoles, and dispatch service. He stated the cost to the County would be \$26,579.16 and that payment would come from the Enhanced 9-1-1 Fund.

Commissioner Stewart moved to approve the agreement for Support and Software Protection between the County (9-1-1) and CenturyLink. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Advisory Board Reappointments/ Rider/ Bane/ Johnson/ Fair/ Fair Board

~~**Advisory Board Appointments/ Reappointments/ Hanson/ Miller/ Ely/ Wallace/ Vehr/ Sette/ Noxious Weed Control**~~ *Pulled*

Advisory Board Reappointment/ Stravens/ Historic Preservation

Advisory Board Reappointments/ Albertson/ Elliott/ Kindig/ Board of Community Guardians

Advisory Board Appointment/ Reappointment/ Kiesbuy/ Williams/ Natural Resource Advisory Board

Advisory Board Reappointments/ Blakney/ Pendelton/ Waterways Board

Chairman Green reminded the Commissioners that the Fair Board and the Board of Community Guardians were for four year terms and all the other Advisory Boards were for two year terms. He added that the Advisory Boards approved today did not have a surplus of applicants and that another request for applications will be posted in the hopes of filling all of the remaining vacant positions.

Commissioner Stewart moved to approve the Advisory Board appointments and reappointments of Rider, Bane, Johnson, and Fair, for the Fair Board; Stravens for the Historic Preservation Advisory Board; Albertson, Elliott, and Kindig for the Board of Community Guardians; Kiesbuy and Williams for the Natural Resource Advisory Board; Blakney and Pendelton for the Waterways Board. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Resolution 2015-97/ Refugee Relocation/ Board of Commissioners

Commissioner Eberlein explained that he crafted the Resolution to not exclude any ethnicity, race, religion, or creed and not to target any specific terrorist organization. He then read Resolution 2015-97 into the record.

The Board made amendments regarding typos in the Resolution that would be corrected before its signature but the content of the Resolution remained unchanged.

Commissioner Eberlein moved to adopt Resolution 2015-97 Kootenai County Concerns Regarding Refugee Relocation. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Commissioner Stewart thanked Commissioner Eberlein for his hard work in creating the Resolution presented before the Board.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Members of the Public thanked the Board for Resolution 2015-97.

Chairman Green adjourned the meeting at 2:28 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
