

**Minutes of Meeting**  
**Airport Advisory Board/ Airport Monthly Discussion**  
**December 21, 2015**  
**10:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Airport Director Greg Delavan, Deputy Director Phil Cummings, and Deputy Clerks Alicia Lynch and Cecilia Sweet. Also present were Airport Advisory Board members Jim Thorpe and John Adams.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 10:34 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Business:**

Commissioner Marc Eberlein told those present that the Airport Advisory Board reappointments and appointments had been decided and that those chosen were being contacted by the BOCC staff. He said that the Advisory Board members would be officially adopted at the Business Meeting on December 22, 2015.

**Review December 9, 2015, Airport Advisory Board Minutes**

Airport Advisory Board Chairman Jim Thorpe reviewed the minutes from the December 9, 2015, meeting, highlighting the Ramsey Road Extension, the Auditor's Review- Grant Process, and the Rules and Regulations Draft.

**Ramsey Road Extension**

Airport Director Greg Delavan stated that the City of Hayden's current plans might be an issue for the Federal Aviation Administration (FAA) because the planned road would be located on property tied to FAA grant dollars. Deputy Director Phil Cummings suggested a land swap with the FAA, which the FAA would have to approve, in order to facilitate the new road without infringing on FAA codes.

Commissioner Eberlein stated that the Airport had concerns regarding the road getting too close to a proposed safety area expansion. He stressed that he did not want to intrude on the City of Hayden's authority anymore than he would want the City to intrude on the County's authority.

Chairman Green suggested waiting for the City of Hayden's formal proposal as any potential issues may be resolved on their own. Commissioner Eberlein stated he would like Community Development Director David Callahan to meet with the Commissioners and the Airport to discuss the impact of the road on the County. He said he would also

like to meet with the City to discuss the FAA's concerns instead of corresponding via email.

Mr. Thorpe presented a draft of the Airport Rules and Regulations to the Board.

The Board decided they wanted to meet with the Airport in mid January to discuss the new Rules and Regulations.

**Army Reserve Building**

Mr. Delavan said that he had been given an opinion that the 2010 appraisal of the Army Reserve Building may be outdated or skewed. He requested the Board approve the re-appraisal before determining the building's use. Mr. Delavan estimated that the appraisal would cost between \$1,000 and \$1,500. He added this expense was not budgeted for by the Airport.

Commissioner Eberlein stated he would like to meet with the Office of Emergency Management (OEM) and Information Systems about OEM's needs to see if the Army Reserve Building would be an appropriate move.

Chairman Green added there was also interest in the building including non-County entities such as some senior centers.

The Board directed Mr. Delavan to have the Army Reserve Building appraised but set a \$2,000 limit for that expenditure.

Mr. Cummings stated that his trip to Phoenix, Arizona to purchase a mini-bus at a discounted price did not go well, as he discovered the mini-bus had been cannibalized for parts and had no value to the County.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 11:07 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Alicia Lynch, Deputy Clerk

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