

**Minutes of Meeting
Business Meeting
January 5, 2016
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Clerk Jim Brannon, Captain Dan Soumas, Lieutenant Stuart Miller, Human Resources Director Skye Reynolds, Buildings & Grounds Director Shawn Riley, Parks & Waterways Director Nick Snyder, Grants Management Office (GMO) Director Jody Bieze, Project Specialist Kimberly Hobson Civil Deputy Prosecuting Attorneys R. David Ferguson, Jamila Holmes, and Pat Braden, Legal Assistant Barb Nyquist, BOCC Administrative Supervisor Nancy Jones, Administrative Secretary Teri Johnston, and Deputy Clerks Alicia Lynch and Cecilia Sweet. Also present was Kerr Oil Company representative Justin Kerr, and citizen Tina Kunishige.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:02 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

12/03/2015	Public Hearing/CON15-0001/QGBR2012 Investment, LLC/Community Development
12/10/2015	Deliberations/Community Development
12/15/2015	Advisory Board Interviews
12/16/2015	Compensation Policies
12/18/2015	County Clerk
12/21/2015	Community Development Update
12/21/2015	Commissioners' Debriefing
12/22/2015	Business Meeting
12/30/2015	Deliberations/Community Development

Board Actions:

Resolution 2015-107 Disaster Emergency Declaration
BOCC Signatures for Indigent Cases 12/24/2015 through 12/31/2015
Kennel License Renewals: Justus/Double J Dog Ranch; Wilson/Wilson Kennels;
Tabler/Blue Pine Kennels (formerly Kickaboo Kennels)

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart:	Aye
Commissioner Eberlein:	Aye
Chairman Green:	Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to adopt the Payables List for the week of December 28, 2015, through December 31, 2015, in the amount of \$556,412.54 with \$3,169.08 in jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

E. Changes to the Agenda:

GMO Director Jody Bieze stated that a public assistance form 90-049 needed to be signed by the Board no later than January 07, 2016, for the wind storm declaration.

Commissioner Eberlein moved to add to the agenda Resolution 2016-13/Designation of Authorized Agents/Wind Storm Declaration/GMO. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

F. New Business:

Federal Equitable Sharing Agreements (FESA)/2015/Amended FESA 2014 and 2013/North Idaho Violent Crimes Task Force FESA 2015/ Amended FESA 2014, 2013, 2012/KCSO

Captain Dan Soumas stated KCSO had seven forms, which were presented to the Board at the November 17, 2015, Business Meeting. He explained that every year the Sheriff's office filed a report stating how federal and state money was spent by the County. Captain Soumas requested the Board approve the 2015 report as well as the amended reports for 2014, 2013 and 2012 since KCSO had originally submitted their reports on outdated federal forms.

Commissioner Stewart moved to approve the Federal Equitable Sharing Agreements/2015/Amended FESA 2014 and 2013/North Idaho Violent Crimes Task Force FESA 2015/Amended FESA 2014, 2013, 2012/KCSO. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Captain Soumas exited the meeting at 2:07 p.m.

Grant Application/Waterways Improvement Fund (WIF)/Hauser Public Docks Replacement/Parks & Waterways

Parks & Waterways Director Nick Snyder stated this was a WIF grant application to the Idaho Department of Parks and Recreation to replace the 19 year old public dock system at Hauser Lake. Mr. Snyder said the grant amount was \$185,695 and the County match was \$80,000. He stated that this was an approved budgeted item.

Commissioner Stewart moved to approve the Grant Application/WIF/Hauser Public Docks Replacement/Parks and Waterways. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Grant Application/Recreation Road & Bridge Fund (RRBF)/Hauser Lake Boat Launch Parking/Seal Coat and Restripe Project/Parks & Waterways

Mr. Snyder stated that the RRBF grant application to the Idaho Department of Parks and Recreation was to seal coat and restripe the entire parking area at Hauser Lake. Mr. Snyder said the grant amount was \$9,000 and the County match was \$2,000. He said this expense had been approved for FY2016.

Commissioner Stewart moved to approve the Grant Application/RRBF/Hauser Lake Boat Launch Parking/Seal Coat and Restripe Project/Parks & Waterways. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

2015 Fair Housing & Americans with Disabilities Act (ADA)/504 Self Evaluation & Transition Plan/GMO

Project Specialist Kimberly Hobson stated GMO was seeking Board approval for the 2015 Fair Housing & ADA/504 Self Evaluation & Transition Plan presented at the November 10, 2015, Commissioners' Debriefing. She added this would fulfill the requirements of a Community Development Block Grant, and to close out the Alpine Meadows Water System Improvement Project #ICDBG-13-1-10 PF.

Commissioner Stewart moved to approve the 2015 Fair Housing & ADA/504 Self Evaluation & Transition Plan/GMO. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Mr. Riley and Ms. Reynolds exited the meeting at 2:14 p.m.

Award Bid 2015-09/Fuel Services/KCSO

Lieutenant Stuart Miller said two bids were received for fuel services and Coleman Oil Company was the lowest bid.

Commissioner Stewart stated a contract written in this way, was to benefit the fuel company, and did not guarantee savings for the County. He said a true price savings for the County would be to bid out the fuel when purchased.

Chairman Green said this contract would provide a weekly profit margin, which would generate predictability and consistency.

Civil Deputy Prosecuting Attorney Jamila Holmes stated this agreement did not mandate or grant an exclusive franchise.

Commissioner Stewart requested the Clerk transcribe a verbatim motion.

Commissioner Eberlein moved to approve the bid from Coleman Oil Company at .02¢ a gallon less than Kerr Oil Company's bid, also that it was known, that it was not an exclusive contract with Kootenai County's departments and if finding a lower price to acquire the lower price. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Mr. Braden exited the meeting at 2:22 p.m.

Lt. Miller exited the meeting at 2:31 p.m.

Advisory Board Appointment/Locke/Natural Resource Advisory Board

BOCC Administrative Supervisor Nancy Jones stated that Jennifer Locke had applied for another advisory board and that position had been filled. She said the Board reviewed Ms. Locke's credentials and felt she would be a good fit for the Natural Resource Advisory Board. Ms. Jones said Ms. Locke would accept a 3 year appointment if offered.

Commissioner Eberlein moved to approve the appointment of Jennifer Locke to the Natural Resource Advisory Board. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Resolution 2015-107/Disaster Emergency Declaration/Kootenai County Winter Storm/Office of Emergency Management

Ms. Jones stated the Board was notified on December 31, 2015, to re-adopt Resolution 2015-107 Disaster Emergency Declaration. She said the Board wanted to make sure if there were any public comments that enough notice was given.

Commissioner Eberlein moved to approve Resolution 2015-107. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Resolution 2016-12/Establishment of Commissioner Districts/Board of County Commissioners (BOCC)

Ms. Jones stated that Resolution 2016-12 specified which precinct went in which Commissioner District. She said this Resolution had been previously reviewed by the Board.

Clerk Jim Brannon stated there would be a redistricting of precincts, which was a separate issue, to balance the voters' population within each Commissioner District.

Commissioner Stewart moved to approve Resolution 2016-12. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Resolution 2016-13/Designation of Authorized Agents/Wind Storm Declaration/GMO

Ms. Bieze said GMO would be meeting with federal agencies for the potential reimbursement of extra-ordinary expenses associated with the wind storm. She said Office of Emergency Management Director Sandy Von Behren would be the primary authorized agent, and Ms. Hobson would be the secondary agent.

Commissioner Stewart moved to approve Resolution 2016-13. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:37 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Cecilia Sweet, Deputy Clerk
