

**Minutes of Special Meeting**  
**Airport**  
**January 8, 2016**  
**1:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Airport Director Greg Delavan and Deputy Clerks Alicia Lynch and Cecilia Sweet. Also present were Jobs Plus representatives Gynii Gilliam and Jame Davis, and Airport Advisory Board Member Mark Vehr.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 1:35 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. New Business:**

**Discussion regarding the parking lot project for AGC AeroComposites, including the community match request for the Opportunity Fund Grant**

Airport Director Greg Delavan stated that AGC AeroComposites' (AGC) expansion needs coupled with leasing their building instead of owning it had made borrowing to fund construction of a new building unsuccessful. He said expansion of AGC's building would eliminate their current parking. He suggested AGC move their parking across the street to an existing parking lot inside the Airport fence.

Jobs Plus President Gynii Gilliam explained that the previous Board had agreed to provide at least \$125,000 in a meaningful community match. She stated that the County had committed \$45,000 to in-kind services to the Tax Reimbursement Incentive (TRI); \$20,000 each for lease subsidization and expansion incentives; and \$40,000-\$67,000 in fee waivers. She said that the Opportunity Fund Grant required a community match of \$100,000, which had to be separate from the TRI match.

Ms. Gilliam said the County's Opportunity Fund Grant contribution could be in-kind services. Mr. Delavan stated that the County had made approximately \$86,000 in improvements to the Young Construction Group parking lot, and if use of that lot were made available to AGC, the investment could be considered an in-kind match for the grant. He said if the County were to waive the \$0.12 per sq. ft. for the 48,900 sq. ft. parking lot for three years, it could fund the remainder of the \$100,000 match requirement.

Chairman Green asked that future letters of County support include the name of the projects on them so that the Board could tell them apart. Commissioner Stewart suggested accompanying site maps for further clarification. Ms. Gilliam agreed that both ideas would clarify the projects for all concerned parties.

Mr. Delavan clarified that if the Federal Aviation Administration (FAA) moved the Runway Protection Zone, the County as the AGC's landlord would be required to supply parking. He recommended a three year short-term lease for the proposed parking lot, and recommended waiting for an FAA response regarding moving AGC's parking inside the Airport fence.

The Board decided the letter of support would include language that the agreement was contingent upon FAA approval.

Commissioner Eberlein moved to direct staff to craft a letter of support that the County was willing to contribute at least \$100,000 match for the AGC parking lot project contingent upon FAA approval.

The Board discussed Commissioner Eberlein's motion.

Commissioner Eberlein retracted his motion.

Chairman Green moved to authorize staff to draft a letter of support for the Opportunity Fund Grant with a \$100,000 match for an AGC parking lot inside the fence of the Airport, upon approval of the FAA. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart:           Aye

Commissioner Eberlein:        Aye

Chairman Green:                Aye

The motion carried.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:08 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Alicia Lynch, Deputy Clerk

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