

Minutes of Special Meeting
Assessor
January 11, 2016
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Assessor Mike McDowell, Chief Deputy Assessor Rich Houser, Senior Staff Accountant Kimberli Price, Human Resources (HR) Specialist Kimberly Buffin, and Deputy Clerks Alicia Lynch and Cecilia Sweet.

- A. **Call to Order:** Chairman Dan Green called the meeting to order at 9:00 a.m.
- B. **Introductions:** There were no introductions.
- C. **Changes to the Agenda:** There were no changes to the agenda.
- D. **New Business**

Discussion with Assessor Mike McDowell about possible reactivation of previous position number

Assessor Mike McDowell explained that his office had an open Appraiser III position since no qualified employees had been able to fill the opening. He said an Appraiser II had reached the necessary qualifications for the Appraiser III position and requested the Board approve the employee's promotion.

Senior Staff Accountant Kimberli Price said this position was budgeted as an Appraiser II and not as an Appraiser III position, so there was a budgetary impact.

HR Director Skye Reynolds entered the meeting at 9:05 a.m.

The Board approved the promotion of the Appraiser II to the Appraiser III position, and directed staff to deactivate the Appraiser II position number.

- E. **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 9:08 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____

Cecilia M. Sweet, Deputy Clerk
