

**Minutes of Meeting
Business Meeting
January 12, 2016
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Lieutenant Stuart Miller, Human Resources (HR) Director Skye Reynolds, Benefits/Risk Management Specialist Dorothy Cross, Buildings & Grounds Director Shawn Riley, Grants Management Office (GMO) Director Jody Bieze, Project Specialist Kimberly Hobson, Transit Program Specialist Corey Clarke, Elections Manager Carrie Phillips, Chief Deputy Prosecutor Barry Black, Civil Deputy Prosecuting Attorneys R. David Ferguson and Jamila Holmes, Legal Assistant Barb Nyquist, and Deputy Clerks Alicia Lynch and Cecilia Sweet. Also present was citizen Tina Kunishige.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

12/18/2015	<i>Executive Session §74-2016(1)(f)</i>
12/29/2015	Business Meeting
12/30/2015	Disaster Declaration 2015 Winter Storm
01/05/2016	Indigent Appeal 2014-842
01/05/2016	Indigent Appeal 2015-160
01/05/2016	Request for Debt Forgiveness 2015-258

Board Actions:

Treasurer's Monthly Report/December 2015

Treasurer's Monthly Settlements and Statements/January 4, 2016

Treasurer's Request for Extension of Taxes/AIN Nos. 180459; 321614; 198964; 221777; 109370; 108348; 155178; 218489; 318915; 183554; 180459; 122600; 204663; 314610; 198507; 145876; 202611; 201428

BOCC Signatures for Indigent Cases 12/31/2015 through 01/06/2016

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart:	Aye
Commissioner Eberlein:	Aye
Chairman Green:	Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to approve the Payables List for the week of January 4, 2016, through January 8, 2016, in the amount of \$311,507.02 with no jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Approve Ballot Order/Designate Polling Places/Resolution 2016-14/March 8, 2016 Election/Elections

Elections Manager Carrie Phillips requested the Board approve the Ballot Order for the March 8, 2016, Presidential Primary and adopt Resolution 2016-14 for the designated polling sites. Ms. Phillips stated precinct 17, and 43 have changed polling places.

Commissioner Stewart moved to approve the Ballot Order and adopt Resolution 2016-14. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Approve Precinct Boundary Adjustments/Idaho Code 34-301, 307/Resolution 2016-19/Elections

Ms. Phillips requested Board approval for the Precinct Boundary Adjustments for precincts: 38, 39, 40, 42, 43, 44, 45 and 51. She said the boundary adjustments would better balance registered voters at each polling site.

Commissioner Stewart moved to approve Resolution 2016-19. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee and Ms. Phillips exited the meeting at 2:10 p.m.

Award of Contract/Paratransit Buses/Transit

GMO Transit Program Specialist Corey Clarke requested the Board approve the contract with Creative Bus Sales for the purchase of six paratransit cutaway buses. Mr. Clarke stated these buses would be purchased with federal and state grant monies and no County funding was needed.

Commissioner Stewart moved to award the contract for the paratransit buses to Creative Bus Sales. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Memorandum of Understanding (MOU)/2015 Western Fire Managers Grant/Twin Lakes/Spirit Lake Corridor Project/GMO

GMO Director Jody Bieze requested the Board approve the MOU between the County (Office of Emergency Management) and the Idaho Department of Lands to support hazardous fuel treatment work on non-federal lands in the Twin Lakes/Spirit Lake Corridor.

Commissioner Stewart moved to adopt the MOU between the County (Office of Emergency Management) and the Idaho Department of Lands. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Cancellation Letter/Experience Works/HR

HR Director Skye Reynolds requested approval for a letter of cancellation with Experience Works, Inc. to terminate the County as a host agency, effective January 24, 2016. Ms. Reynolds stated the agency was a community service program that placed individuals with different County departments for work experience. She said there was no interest from the departments.

Commissioner Stewart moved to approve the cancellation letter with Experience Works, Inc. and to authorize Skye Reynolds to sign the document. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Contract/Stop Loss/Symetra Life Insurance Company/HR

Ms. Reynolds asked for approval of the Excess Loss Insurance Policy offered by Symetra. She said this would protect the County against catastrophic or unpredictable losses which may arise under the County's medical and prescription drug health plans.

Commissioner Stewart moved to approve the contract for Stop Loss with Symetra Life Insurance Company. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Ms. Reynolds and Benefits/Risk Management Specialist Dorothy Cross exited the meeting at 2:16 p.m.

Contract/Fuel Services/Coleman Oil Company/KCSO

Civil Deputy Prosecuting Attorney Jamila Holmes presented the Fuel Services Agreement between the County and Coleman Oil Company.

Chairman Green stated this agreement was a non-exclusive contract; however, the Board could direct their departments to use Coleman Oil unless the department could provide written documentation proving a lower cost was available.

Commissioner Stewart restated his opinion, that this contract provided the distributor a profit, and did not guarantee a savings to the County. He said that to require departments to bring written documentation to the Board would further hinder purchasing fuel at a lower price.

Civil Deputy Prosecuting Attorney R. David Ferguson stated the Coleman Oil Company contract was on the agenda, and any further administrative direction from the Board should be discussed at another meeting.

Commissioner Eberlein moved to approve the Coleman Oil Company contract for fuel services. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Nay
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Designated Examination Agreement/Kell/Civil Prosecuting Attorney

Chief Deputy Prosecutor Barry Black presented a one year extension of the Designated Examination Agreement between the County and Jessica Kell to provide examinations of mental hold patients. He stated this Agreement reduced the cost to the County for mental examinations on the weekends.

Commissioner Stewart moved to approve the Designated Examination Agreement between the County and Jessica Kell. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:30 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Cecilia Sweet, Deputy Clerk
