

**Minutes of Special Meeting  
County Clerk  
January 12, 2016  
1:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Assessor Mike McDowell, Chief Deputy Treasurer Laurie Thomas, Human Resources Director Skye Reynolds, and Deputy Clerks Alicia Lynch and Cecilia Sweet.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 1:32 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. New Business:**

**Discussion with County Clerk Jim Brannon and Deputy Clerk Pat Raffee regarding staff position review**

Clerk Jim Brannon informed the Board that Finance Director Sondra Emerson had given her notice of resignation. He expressed concerns regarding filling this position as the salary had previously limited applicants. He provided pay comparisons from several governments. Clerk Brannon said to fill this position he anticipated having to pay more than 95% of Kootenai County's mid-point, which per policy was the limit without Commissioner approval.

The Board suggested advertising the position with its full salary range of \$63,086 to \$87,048 to widen the applicant pool.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 1:47 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Alicia Lynch, Deputy Clerk

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