

**Minutes of Meeting  
Business Meeting  
January 19, 2016  
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were KCSO's Major Neal Robertson and Lieutenant Stuart Miller, Solid Waste Director Cathy Mayer, Assessor Mapping Manager Joseph Johns, Civil Deputy Prosecuting Attorneys R. David Ferguson and Jamila Holmes, Legal Assistant Barb Nyquist, BOCC Administrative Secretary Teri Johnson and Deputy Clerk Cecilia Sweet. Also present were citizens Tina Kunishige and Mehwish Gul.

**A. Call to Order:** Chairman Dan Green called the meeting to order at 2:00 p.m.

**B. Pledge of Allegiance:** Chairman Green led the Pledge of Allegiance.

**C. Approval of Consent Calendar:**

**Minutes of Meetings:**

12/31/2015	Commissioner Districts
01/04/2016	Juvenile Probation Update
01/04/2016	Office of Emergency Management Update
01/04/2016	Commissioners' Debriefing
01/05/2016	Idaho Department of Water Resources
01/05/2016	Airport
01/06/2016	<i>Executive Session 74-2016(1)(a) to consider hiring a public officer, employee, staff member or individual agent &amp; 74-2016(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.</i>
01/06/2016	Requests for Cancellation of Taxes
01/11/2016	Community Development Update
01/12/2016	Debt Forgiveness and Lien Release Request 2013-67
01/12/2016	Debt Forgiveness and Lien Release Request 2004-1757
01/12/2016	County Clerk
01/12/2016	<i>Executive Session 74-2016(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.</i>

**Board Actions:**

Assessor's Adjustment to Tax/Valuation/AIN Nos. 324230; 313263; 117951; 164639; 124850; 211358;117479; 191684; 109516; 127761;112892; 259428; 262177; 207002; 162108; 136475; 123939; 199607; 132784  
Corrected/Resolution 2015-64/Cancel Taxes, Penalties, Interest/Bergman/AIN 198122  
Resolution 2016-01/Cancel Taxes, Penalties, Interest/Post Falls School District #273/AIN 329817  
Resolution 2016-02/Cancel Taxes, Penalties, Interest/City of Post Falls/AIN 132535  
Corrected/Resolution 2016-03/Cancel Taxes, Penalties, Interest/Worley Highway District/AIN 131595

Resolution 2016-04/Cancel Taxes/Kutteruf GC Etrux Trustees/AIN 101750  
 Resolution 2016-05/Cancel Taxes, Penalties, Interest/City of Hayden/AIN 184233  
 Resolution 2016-06/Cancel Taxes, Penalties, Interest /City of Hayden/AIN 257281  
 Resolution 2016-07/Cancel Taxes, Penalties Interest/Hayden Urban Renewal Agency/AIN 133017  
 Resolution 2016-08/Cancel Taxes, Penalties, Interest/Hayden Urban Renewal Agency/AIN 120088  
 Resolution 2016-09/Cancel Taxes, Penalties, Interest/Hayden Urban Renewal Agency/AIN 142397  
 Resolution 2016-11/Cancel Penalties & Fees/United States Department of Justice/AIN 112767  
 Resolution 2016-15/Cancel Penalties & Interest/Batchelder/AIN 116105  
 Resolution 2016-16/Cancel Taxes, Interest, Penalties, Fees/Kootenai County/AIN 117160  
 Resolution 2016-17/Cancel Taxes, Interest, Penalties, Fees/McGovern/324401  
 Resolution 2016-18/Cancel Taxes, Interest, Penalties, Fees/Kootenai County/AIN 146479  
 Addendum to Anderson Palmer George & Walsh  
 Board of Equalization/Assessor Recommended Valuation/AIN Nos. 318344; 225000; 332884; 331854; 331859; 329857; 197025  
 BOCC Signatures for Indigent Cases: 12/31/15 through 1/13/16

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
 Commissioner Eberlein: Aye  
 Chairman Green: Aye

The motion carried.

**D. Approval of Payables List:**

Commissioner Stewart moved to approve the Payables List for the week of January 11, 2016, through January 15, 2016, in the amount of \$598,471.87 with \$1,497.56 in jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
 Commissioner Eberlein: Aye  
 Chairman Green: Aye

The motion carried.

**E. Changes to the Agenda:**

Commissioner Stewart moved to postpone agenda item Grant Use Agreement/Coeur d'Alene Fire/Northern Lakes Fire District/Grants Management Office (GMO) to the Business Meeting on January 26, 2016. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
 Commissioner Eberlein: Aye  
 Chairman Green: Aye

The motion carried.

**F. New Business:**

**Open/Bid 2016-01/Transfer Trailers/Solid Waste**

Commissioner Eberlein opened one bid for a transfer trailer for Solid Waste from Wilkins Industries, Inc., which included a 5% deposit check in the amount of \$15,925.

Commissioner Eberlein moved to accept the bid from Wilkins Industries, Inc.; and to forward the bid to Legal and Solid Waste for review. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye

The motion carried.

**Open/Bid 2016-02/Knuckleboom Crane/Solid Waste**

Commissioner Eberlein opened one bid for a knuckleboom crane for Solid Waste from Crane Equipment Manufacturing Corp., which included a 5% deposit check in the amount of \$8,625.

Commissioner Stewart moved to accept the bid from Crane Equipment Manufacturing Corp.; and to forward the bid to Legal and Solid Waste Department for review. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye

The motion carried.

**Open/Bid 2016-03/Diesel Tractor/Solid Waste**

Commissioner Eberlein opened two bids for a 4x4 diesel tractor for Solid Waste from Papé Machinery \$38,267.12 and Coeur d'Alene Tractor Company \$31,985.00, which also included a 5% deposit check in the amount of \$1,600.

Commissioner Stewart moved to accept the bids from Papé Machinery and Coeur d'Alene Tractor Company; and to forward the bids to Legal and Solid Waste for review. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye

The motion carried.

**Contract/CH2M Hill/East Cell Strategic Planning/ Solid Waste**

Solid Waste Director Cathy Mayer explained this was a contract with CH2M Hill Engineering for strategic planning of the East Cell landfill development. She said for the next critical phase of development an engineering consultant was needed.

Commissioner Stewart moved to approve the contract between the County (Solid Waste) and CH2M Hill Engineering for the East Cell Strategic Planning. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye

The motion carried.

**County Deeds/AIN 117160/AIN 146479/McGovern/Treasurer**

Chairman Green said the Board knew the background of these County deeds from the Requests for Cancellation of Taxes meeting on January 6, 2016.

Civil Deputy Prosecuting Attorney R. David Ferguson reported no legal concerns regarding the AIN 117160 and AIN 146479 deeds.

Commissioner Stewart moved to approve Chairman Green as signatory of County deeds AIN 117160 and AIN 146479. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye

The motion carried.

**2016 Cooperative Law Enforcement Annual Operating & Financial Plan/USDA Forest Service/KCSO**

Lieutenant Stuart Miller opened with this was the annual agreement between the County (KCSO) and the United States (US) Forest Service for patrolling the backcountry since there was only one Forest Service law enforcement officer in our district. Lt. Miller said the US Forest Service had increased their reimbursement fees to the County from \$9,700 to \$10,600. He noted 48% of the total reimbursement fees could go towards equipment; and mentioned that last year, KCSO used these funds to purchase radios for the Search and Rescue team and a snowmobile trailer.

Chairman Green asked if this agreement was a guaranteed amount or a not-to-exceed agreement. Chairman Green also commented with the additional Clerk's Fixed Assets and Revenue accountant, he hoped these reimbursement fees could be booked as a receivable and monitored.

Lt. Miller replied this was a not-to-exceed agreement, and he had been monitoring the receipt of quarterly reimbursements from the US Forest Service.

Commissioner Stewart moved to approve the 2016 Cooperative Law Enforcement Annual Operating & Financial Plan between the County (KCSO) and US Forest Service. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye  
The motion carried.

**Agreement/Temporary Dog Sheltering/City of Post Falls/KCSO**

Major Neal Robertson explained that KCSO had an Agreement with the City of Post Falls to shelter impounded dogs, and that the agreement had not been updated since 2012. Major Robertson recommended a change in wording for the minimum holding period which would make it consistent with Kootenai County's Animal Control ordinance.

Commissioner Stewart moved to approve the County Agreement (KCSO) with the City of Post Falls for Temporary Dog Sheltering. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye  
The motion carried.

**~~Grant Use Agreement/Coeur d'Alene Fire/Northern Lakes Fire District/Grants Management Office – Pulled~~**

**Resolution 2016-20/Classify Records/Assessor**

**Resolution 2016-21/Destroy Records/Assessor**

Assessor Mapping Manager Joseph Johns requested the Board to classify and destroy records from the Assessor.

Commissioner Stewart moved to adopt Resolution 2016-20 to Classify Records and Resolution 2016-21 to Destroy Records for the Assessor. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye  
The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Citizen Mehwish Gul mentioned she was present at the meeting as part of her North Idaho College state and local government class. Ms. Gul commented she was impressed that the County allowed for students and citizens to attend local meetings since that was not allowed in her native country of Pakistan. She added her assignment was to attend one meeting, but she planned on attending more local government meetings.

Chairman Green told Ms. Gul that the County posts notices for the following week's meetings on its website each Friday afternoon.

Chairman Green adjourned the meeting at 2:28 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Cecilia Sweet, Deputy Clerk

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