

**Minutes of Special Meeting
Commissioners' Debriefing
January 20, 2016
1:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Airport Director Greg Delavan, BOCC Administrative Supervisor Nancy Jones, and Deputy Clerk Alicia Lynch. Also present was Coeur d'Alene Press staff writer Brian Walker.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 1:34 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

Fuel Services Agreement

Chairman Green asked his fellow Commissioners what the unified message to their departments would be regarding the Fuel Services Agreement. He stated that the contract was awarded to Coleman Oil as a preferred vendor and he would support telling the departments under the BOCC to purchase from Coleman Oil.

Commissioner Marc Eberlein stipulated that if Coleman Oil could not supply the product or could not deliver in a timely manner, he would support the Department Head receiving quotes from other vendors and purchasing the lowest priced fuel.

Commissioner David Stewart stated that he did not believe the Contract was a benefit to the County and that he had not supported entering into the agreement.

Chairman Green supported making exceptions to the contract an administrative task. He said he was in favor of Department Heads making their case to the Board via email. Commissioner Stewart disagreed; he said that he felt each case should be discussed in an open meeting.

The Board discussed the issue at length.

Commissioner Stewart stated he would support giving the Department Heads the latitude to determine if they were getting the best price for fuel. Commissioner Eberlein said he would like the Department Head to send an email request to the Board for cases that would go outside the Coleman Oil Contract.

Commissioner Eberlein moved to direct Department Heads to use the preferred vendor; however, in cases where product was not available to allow Department Heads to use another vendor, and inform the Board in writing why they were going outside of the contract. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Nay
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Hayden Senior Center Proposal

Chairman Green stated that he would not support the current proposal from the Hayden Senior Center to lease the Army Reserve building because: the offer was too low, the Hayden Senior Center was requesting the County replace the flooring and repaint the property, and they wished to operate under the Airport’s liquor license. He reminded the Board that they were waiting on a property appraisal and sought to obtain fair market value.

Airport Director Greg Delavan said that other parties had expressed interest in the Army Reserve building. Chairman Green was in favor of waiting for the appraisal and contacting all interested parties after it was received.

The Board directed Ms. Jones to draft a letter to the Hayden Senior Center stating their offer was premature as the Board had not received the appraisal yet and that the County respectfully declined their offer.

Employee Recognition Committee Nominations

The Board nominated Ms. Jones to be considered for the Employee Recognition Committee.

Fairgrounds Beverage License Renewal

Ms. Jones explained that because the Fairgrounds were part of the County, this beverage license needed Board signature for its approval. She said this was a renewal and that the license had been in place for several years.

Commissioner Eberlein moved to authorize Chairman Green to sign the approval of the Fairgrounds Beverage License. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Mr. Delavan stated that the Airport was eligible for a liquor license since they had one previously. He said the license had lapsed because the business that had used it had closed. He inquired if the Board would support the renewal of the license.

The Board discussed at length why a business would operate under the Airport’s license and not apply for their own. No decision or direction was made.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:17 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
