

**Minutes of Meeting**  
**Business Meeting**  
**January 26, 2016**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Solid Waste Director Cathy Mayer, Civil Deputy Prosecuting Attorney R. David Ferguson, Legal Assistant Barb Nyquist, Grants Management Office (GMO) Project Specialist Kimberly Hobson, Staff Accountant Julina Hildreth and Deputy Clerk Cecilia Sweet. Also present was citizen Tina Kunishige.

**A. Call to Order:** Chairman Dan Green called the meeting to order at 2:00 p.m.

**B. Pledge of Allegiance:** Chairman Green led the Pledge of Allegiance.

**C. Approval of Consent Calendar:**

**Minutes of Meetings:**

01/05/2016	Business Meeting
01/05/2016	Human Resources
01/11/2016	Assessor
01/11/2016	City of Hayden Quarterly Meeting
01/11/2016	Commissioners' Debriefing
01/12/2016	Business Meeting
01/12/2016	Human Resources
01/19/2016	Indigent Appeal 2015-210
01/19/2016	<i>Executive Session 74-2016(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. KCSO contracts.</i>
01/19/2016	County Clerk

**Board Actions:**

Board of Equalization: Assessor's Recommended Valuation/AIN Nos. 330676; 302869; 108370  
Approval Orders/Tax Exempt Status/Habitat for Humanity/AIN Nos. 300243; 331837  
Alcohol Beverage License Renewal Application: North Idaho Fair  
Civil Division/December 2015 Financial Report  
Certificate of Recordation/County Seal Copyright  
BOCC Signatures for Indigent Cases: 1/7/16 through 1/13/16  
BOCC Signatures for Indigent Cases: 1/13/16 through 1/20/16

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart:	Aye
Commissioner Eberlein:	Aye
Chairman Green:	Aye

The motion carried.

**D. Approval of Payables List:**

Commissioner Stewart moved to approve the Payables List for the week of January 18, 2016, through January 22, 2016, in the amount of \$790,956.32 with \$1,329.49 in jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye

The motion carried.

**E. Changes to the Agenda:** There were no changes to the agenda.

**F. New Business:**

**Award Bid 2016-01/Transfer Trailers/Solid Waste**

Solid Waste Director Cathy Mayer requested the Board award the bid from Wilkins Industries, Inc. for two 40 ft. trailers and two 48 ft. trailers in the amount of \$328,012. She added that there were no other bids.

Commissioner Stewart moved to award bid 2016-01 to Wilkins Industries, Inc. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye

The motion carried.

**Award Bid 2016-02/Knuckleboom Crane/Solid Waste**

Ms. Mayer reported that Crane Equipment Manufacturing Corp. was the only bid for a knuckleboom crane for the Prairie Transfer Station in the amount of \$172,494. She added this was a specialized crane from a reputable company that the County had used before.

Commissioner Stewart moved to award bid 2016-02 to Crane Equipment Manufacturing Corp. Commissioner Eberlein seconded the motion.

There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye  
Commissioner Eberlein: Aye  
Chairman Green: Aye

The motion carried.

**Award Bid 2016-03/Diesel Tractor/Solid Waste**

Ms. Mayer requested the Board award the bid from Coeur d’Alene Tractor Company for a diesel tractor with the fiberglass rollover sun shade protection and spare tires in the amount of \$38,267.12

Commissioner Stewart moved to award bid 2016-03 to Coeur d’Alene Tractor Company. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart:       Aye  
Commissioner Eberlein:       Aye  
Chairman Green:               Aye

The motion carried.

**Contract Extension/MV Transportation/GMO**

GMO Project Specialist Kimberly Hobson asked the Board to approve an extension of the paratransit contract with MV Transportation. She added this was federally required service and there was no cost increase.

Commissioner Stewart moved to approve the contract extension between the County (GMO) and MV Transportation. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart:       Aye  
Commissioner Eberlein:       Aye  
Chairman Green:               Aye

The motion carried.

**Agreement/Cost Reimbursement/Idaho Supreme Court/Domestic Violence Court Probation Officer/ GMO**

Ms. Hobson requested approval of the Cost Reimbursement Agreement between the County and the Idaho Supreme Court for the Domestic Violence Court Probation Officer position since this position was grant funded.

Commissioner Stewart moved to approve the Cost Reimbursement Agreement between the County and the Idaho Supreme Court regarding the Domestic Violence Court Probation Officer position. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart:       Aye  
Commissioner Eberlein:       Aye  
Chairman Green:               Aye

The motion carried.

**Agreement to Prosecute Criminal Cases/City of Huetter/Civil Prosecuting Attorney**

Civil Deputy Prosecuting Attorney R. David Ferguson gave background on this Agreement to Prosecute Criminal Cases for the City of Huetter. He stated this annual Agreement was for \$350, and it would renew automatically in August 2016 with a standard indemnification. Mr. Ferguson was asking for the Board's approval, and he said Mayor Keene from the City of Huetter had already signed the Agreement.

Commissioner Stewart moved to approve the Agreement to Prosecute Criminal Cases between the County and the City of Huetter. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

**Resolution 2016-22/Employment Agreement/KCSO**

Commissioner Stewart moved to adopt Resolution 2016-22. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:13 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Cecilia Sweet, Deputy Clerk

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