

**Minutes of Meeting
Business Meeting
February 16, 2016
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were KCSO Sergeant (Sgt.) Brad Cox, Information Systems (IS) Geographic Information Systems (GIS) Manager Dave Christianson, Civil Deputy Prosecuting Attorney R. David Ferguson and Legal Assistant Barb Nyquist, Grants Management Office (GMO) Project Specialist Kimberly Hobson and Deputy Clerk Cecilia Sweet.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

02/01/2016	Solid Waste Update
02/08/2016	Auditor
02/08/2016	County Clerk
02/08/2016	Community Development Update
02/08/2016	Commissioners' Debriefing
02/09/2016	Revisit Appeal 2014-842/Indigents
02/09/2016	Payment Deferment Request 2015-529/Indigents
02/09/2016	Business Meeting

Board Actions:

Assessors Adjustment to tax/valuation/AIN Nos.: 140586; 114040; 327033; 328545; 322896; 302770; 146311

Treasurer's Request to Adjust Solid Waste Fees/MZZ16W011240/AIN 126619 Mobbs

Resolution 2016-10/Cancellation of Taxes, Penalties & Interest/Post Falls Urban Renewal Agency/P7650028004A/AIN 103956

BOCC Signatures for Indigent Cases 02/04/2016 through 02/10/2016

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to approve the Payables List for the week of February 8, 2016, through February 12, 2016, in the amount of \$450,700.48 with no jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

E. Changes to the Agenda:

Commissioner Eberlein moved to remove from the agenda item **Contract Renewal/Express Employment Professionals/Human Resources**. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

F. New Business:

Open/Bid 2016-04/Forklift/Solid Waste

Commissioner Eberlein opened one bid from Western State Equipment Company.

Commissioner Stewart moved to accept the bid from Western State Equipment and to forward the bid to Legal and Solid Waste for review. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Contract Renewal/Express Employment Professionals/HR -Pulled

Agreement/Pictometry International Corp./GIS/IS

IS GIS Manager Dave Christianson explained the Agreement with Pictometry International Corp. would authorize the County and other public and non-profit entities to access and use aerial digital Pictometry images. He advised the total cost for this service would be \$33,488, but the County would receive reimbursement from other Cities and agencies in the amount of \$15,200. Mr. Christianson shared his concerns about returning to the Board to reopen the budget, so the IS department would not show a deficit for this project.

Chairman Green asked for the amount Mr. Christianson had budgeted in Fiscal Year (FY) 2016 and Mr. Christianson replied \$16,000, which was the estimated County's portion of the project. Chairman Green added that as a shared project, the total amount needed to be budgeted and the revenue would be a separate line item. Mr. Christianson

explained in the past that the licensing was purchased from AVista Utilities, but that service was no longer offered, so to obtain these images the County had become the organizer of the shared project.

Commissioner Eberlein moved to approve the Agreement between the County (IS) and Pictometry International Corporation in the amount of \$33,488 and to have IS request authorization to go over their FY2016 Budget in a memo. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Chairman Green directed Mr. Christianson to reflect the total cost of the shared project, and all of the expected revenues in the FY2017 budget.

Mr. Christianson exited the meeting at 2:21 p.m.

Grant Use Agreements/Kootenai County Fire & Rescue/Northern Lakes Fire/Coeur d'Alene Fire/Office of Emergency Management (OEM)

GMO Project Specialist Kimberly Hobson reported this was Grant Use Agreements between the County (OEM) and the Coeur d'Alene Fire Department, Northern Lakes Fire and Kootenai County Fire & Rescue for the 2014 State Homeland Security Program Grant for ballistic kits and body armor. Ms. Hobson added the Grant funds had been received and would be allocated to the fire departments.

Commissioner Stewart moved to approve the Grant Use Agreements between the County (OEM) and Kootenai County Fire & Rescue, Northern Lakes Fire Department and Coeur d'Alene Fire Department. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Resolution 2016-23/Classify Medical/Miscellaneous Records/KCSO

Resolution 2016-24/Destroy Medical/Miscellaneous Records/KCSO

Sergeant (Sgt.) Brad Cox requested approval to classify and destroy records from KCSO. Sgt. Cox reported the medical records dated over ten years and the inmate related records dated over five years could be destroyed.

Commissioner Stewart moved to adopt Resolution 2016-23 and Resolution 2016-24. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Sweet called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:24 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Cecilia Sweet, Deputy Clerk
