

Minutes of Meeting
Airport Advisory Board/ Airport Monthly Discussion
February 22, 2016
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Airport Director Greg Delavan and Deputy Clerk Cecilia Sweet.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 9:00 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Business:**

Advisory Board Update – Review of February 10, 2016, Advisory Board Minutes

Airport Director Greg Delavan said he had met with the City of Hayden and the Airport Advisory Board regarding the Ramsey Road Extension Project. He reported a newer design was approved by the Hayden City Council and had been submitted to the Federal Aviation Association (FAA). He added the working relationship with the City of Hayden was very good on this project.

Mr. Delavan gave an update on the Army Reserve Building. He commented there were multiple parties interested in the building and the appraisal was estimated at .90¢ per square foot and subject to the described tenant's needs. He added North Idaho College had expressed interest, but would need more parking; and Mad Bomber Brewery showed interest as well. Mr. Delavan emphasized that there was no budget for the Army Reserve Building, but electrical work was needed and the appraisal cost was \$1,500. Chairman Green asked that Mr. Delavan draft a memo requesting to go over the Fiscal Year (FY) 2016 Budget, and to compile all of the proposed leases and schedule a meeting for the Board's review. Chairman Green also asked Mr. Delavan to supply a copy of the Army Reserve Building appraisal to the Board. Commissioner Eberlein asked if there was any interest in the property's shop building and Mr. Delavan replied not at this time.

Mr. Delavan shared that the upcoming I-90 Aerospace Event in May could showcase the Airport and he requested a \$500 Bronze Membership to participant in this event. He said in the future he would like to team up with Jobs Plus and the Coeur d'Alene Resort for fly-in events. Chairman Green suggested it would be good to update the marketing materials and display for future Airport events. Commissioner Eberlein stated he was in favor of having a booth, and noted that the Airport Sustainability Report had identified fly-ins as areas of opportunity to promote the Airport. Commissioner Stewart and Chairman Green agreed.

Mr. Delavan shared that he had received three lease applications for hangars. He said he preferred to lease the property for private enterprise to develop. Chairman Green had concerns if a private business had “condominium style” hangars on County property if this would be an asset or a liability. Chairman Green opined he did not want the County to be in a legal dispute with a Limited Liability Company (LLC). Commissioner Stewart commented if the County owned the hangar there could be a future monetary return on the investment. Commissioner Eberlein noted the County’s primary focus ought to be managing the Airport rather than operating small businesses. Mr. Delavan agreed.

Mr. Delavan said the environmental report and FAA approval for the AGC Aerospace Parking had been received with no issues. He added he was in the process of writing the lease.

Mr. Delavan reported to the Board that Airport Advisory Board representative Mr. Nolan Wiley met with the Pullman/Moscow Airport Manager Tony Bean. Mr. Wiley learned that Mead & Hunt had done a Passenger Demand Study regarding air traffic between Moscow and Idaho Falls. Mr. Delavan commented the approximate cost would be \$10,000 - \$15,000 for a similar study to be done for the Coeur d’Alene Airport. There was no decision to move forward on a Passenger Demand Study.

Mr. Delavan said he had received two different historic flight requests; one from the Paine Field Airport in Everett, Washington, and one from California; both of the requests were to store World War II planes in a “rehab” hangar for restoration purposes. Commissioner Eberlein thought this was a great prospect for the Airport and coordinated nicely with the Pappy Boyington Field Museum.

Mr. Delavan explained that the Airport was still moving forward with the painting of the Compass Rose, and the Women’s Pilots Association (The Ninety-Nines) was assisting on this project. He added the designs would be presented at the next Airport Advisory Board meeting.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 9:40 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Cecilia Sweet, Deputy Clerk
