

Minutes of Meeting
Adult Misdemeanor Probation
February 23, 2016
1:00 p.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Adult Misdemeanor Probation (AMP) Director Kevin Creighton, Probation Officer Thomas Gaspar, Human Resources Director Skye Reynolds, and Deputy Clerk Alicia Lynch.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 1:00 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Departmental update and discussion of pending Adult Misdemeanor Probation staff changes

AMP Director Kevin Creighton thanked the Board for their support over his tenure with the County. He supported Probation Officer Thomas Gaspar as the interim AMP Director and recommended him for the permanent appointment. He advised that the Misdemeanor Treatment Panel post could not be filled by an interim director but could be filled by another County if this position was left vacant for an extended period of time.

Chairman Green encouraged Mr. Gaspar to apply for the position and said that Mr. Creighton's recommendation carried significant weight, but he would support the full recruitment process.

Mr. Creighton added that he had pre-screened applicants to fill the probation officer position if Mr. Gaspar were promoted.

Commissioner David Stewart explained that he preferred to promote from within, but he felt the interview process was his responsibility to the County. He expressed concerns with the possibility of long delays waiting for the background checks.

Human Resources Director Skye Reynolds explained that the job posting had not been finalized. She said it was an extensive process and differed from Sheriff recruitment. She recommended an open recruitment for three weeks from the date the position was posted. Ms. Reynolds advocated for posting the position to allow other employees an opportunity to apply.

BOCC Administrative Supervisor Nancy Jones entered the meeting at 1:19 p.m.

Commissioner Marc Eberlein stated that he knew only what Mr. Creighton had said about Mr. Gaspar and he would like to interview Mr. Gaspar to form his own opinion. He said he appreciated that Mr. Creighton had made himself available to sit in on interviews. He asked his fellow Commissioners if they would like to only post the position internally.

The Board directed Ms. Jones to schedule an Executive Session §74-206(1)(a) as soon as possible to interview Mr. Gaspar.

Mr. Creighton stated he would support whatever the Board decides.

Mr. Creighton updated the Board on the progress of the AMP canine's (K-9) training. He proudly announced that the AMP's K-9 would graduate March 4, 2016, from training and would be at the top of his class.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 1:30 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
