

**Minutes of Meeting
Buildings & Grounds
March 14, 2016
10:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Assessor Mike McDowell, Chief Deputy Treasurer Laurie Thomas, Buildings & Grounds Director Shawn Riley and Deputy Clerk Cecilia Sweet. Also present was citizen Tina Kunishige.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 10:09 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Business:**

Review and Scoring for Post Falls Department of Motor Vehicles (DMV) & Jail Evidence Requests for Qualifications (RFQ)

Chairman Dan Green stated that the purpose of the meeting was to review and score the RFQs for the Post Falls DMV and the Jail Evidence facilities. He said due to an error the Board had not fully reviewed and scored the RFQs. He added that since this process would take approximately two hours, it would be wise to reschedule this meeting to Friday, March 18, 2016.

Commissioner Marc Eberlein offered his opinion on Item D: the ability to meet deadlines/schedules or cost over-runs. He said it was important to capture this information during the qualification phase, but an actual cost overrun could only occur once a project was awarded.

Chairman Green suggested reflecting a lower point score if the company did not fully answer the question.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 10:16 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Cecilia Sweet, Deputy Clerk
