

**Minutes of Meeting
Commissioners' Debriefing
March 14, 2016
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Clerk Jim Brannon, Buildings & Grounds Director Shawn Riley, Solid Waste Director Cathy Mayer, Principal Planner Laureen Chaffin, Airport Director Greg Delavan, Deputy Director Phil Cummings, Vehicle License Manager Carlene Coit, BOCC Administrative Supervisor Nancy Jones, and Deputy Clerk Alicia Lynch. Also present were City of Coeur d'Alene Parks & Recreation Director Bill Greenwood, Welch-Comer President Philip Boyd, citizens Leslie Duncan and Vermont Trotter, and Coeur d'Alene Press staff writer Brian Walker.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 2:30 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

City-County Parking

City of Coeur d'Alene Parks & Recreation Director Bill Greenwood provided a letter of intent regarding the joint City and County parking discussion. Welch-Comer President Philip Boyd stated that the city was considering options outside the originally proposed underground pedestrian tunnel due to safety concerns and expense.

The Board decided to have a more in depth discussion on March 18, 2016, at 10:30 a.m.

Mr. Greenwood, Mr. Boyd, and Coeur d'Alene Press staff writer Brian Walker exited the meeting at 2:42 p.m.

Recycling Resolution

Solid Waste Director Cathy Mayer explained that the Kootenai County Residential Recycling Resolution did not make it on the Business Meeting Agenda for March 15, 2016. She requested that the item be added to the Business Meeting because the City of Coeur d'Alene had already submitted their request for a bid.

Chairman Green decided it was not a time sensitive issue and that the item would be on the March 22, 2016 Business Meeting.

Ms. Mayer explained that the resolution would support the City recycling programs but would exclude the recycling of glass. She said the resolution would also support an annually appropriated rebate to the City because the County recognized the reduction of waste placed into the landfill.

Commissioner Marc Eberlein requested rebate cost projections. Ms. Mayer estimated a range of \$12- \$18 per ton of recycled goods, and added that the current rate was \$13 per ton totaling approximately \$60,000 this year. She added that if recyclables were deposited at the landfill the rebate would not apply.

Commissioner David Stewart stated that the estimated \$60,000 per year was worth the estimated additional one year use of the landfill.

Mr. Walker rejoined the meeting at 2:48 p.m.

Ms. Mayer, Principal Planner Laureen Chaffin, and BOCC Administrative Supervisor Nancy Jones exited the meeting at 2:54 p.m.

Armory Discussion

Commissioner Eberlein explained that he had requested Buildings & Grounds Director Shawn Riley discuss with Assessor Mike McDowell moving the Department of Motor Vehicles (DMV) to the former Army Armory building at the Airport. Mr. Riley reported that Assessor McDowell had reservations with the ingress and egress to the building.

Chairman Green stated he was against fracturing the Administrative Campus.

Commissioner David Stewart said he did not think the DMV was a good use of space at the Armory and that he didn't know what use the County had for the current space the DMV occupied.

Mr. Riley asked if the Armory building fell under his department's purview as it was expensive to heat and needed repairs. Commissioner Eberlein replied that it would be more cost effective to fix the heating than to continue to pay high heating bills. He asked if there was a risk of the pipes freezing while the building was empty. Airport Deputy Director Phil Cummings replied that the pipes were not in danger of freezing.

No decisions were made.

Ms. Jones rejoined the meeting at 2:56 p.m.

Airport Director Greg Delavan, Mr. Cummings, Vehicle License Manager Carlene Coit, and Mr. Walker exited the meeting at 3:02 p.m.

Coroner Work Space

Mr. Riley, on behalf of the Coroner, requested a new building on the Sheriff's campus for expanding Coroner needs to include an on-site morgue. Chairman Green asked if the additional building could be added to the Jail Expansion plans, and Mr. Riley confirmed that it could.

The Board made no decision regarding building the additional space, but directed Mr. Riley to add the Coroner's request to the Jail Expansion plan for consideration.

Light Emitting Diode (LED) Lighting Project

Mr. Riley informed the Board that Avista had contacted him regarding converting the County to LED lights. He provided a breakdown of the cost to convert the Administration Campus, Juvenile Justice Center, and the Sheriff Campus to LED lights. He added that the County Jail was already using LED lights and that he had placed test LED lights in various Administrative offices to see if staff was against the change.

Commissioner Stewart asked if the figures provided included fixtures and labor. Mr. Riley explained that the figures he'd provided were just for materials but that the Avista rebate would completely cover the fixtures and labor.

Chairman Green was in favor of the conversion and said he would support Buildings & Grounds exceeding their budget to cover the costs of the project. He stated he was not in favor of distributing the rebate directly to Buildings & Grounds.

The Board requested Mr. Riley send a memo detailing the cost of the project and his request for permission to exceed the Buildings & Grounds Fiscal Year 2016 budget.

Construction Manager Discussion

Chairman Green stated that John Young, President of Young Construction Group of Idaho, Inc. had contacted him and offered to be a construction manager on the County's upcoming building projects. He explained that the arrangement would be to make Mr. Young a consultant, and that Mr. Young's services could alleviate Mr. Riley's work load.

Mr. Riley expressed concerns that Mr. Young did not have the relationships with the Jail or the Sheriff that a County employee would, and that County oversight would still be needed. He added that having the additional help would be appreciated but was not necessary.

Commissioner Stewart preferred for Mr. Riley to remain in charge of the projects. Commissioner Eberlein agreed.

Chairman Green said he would contact Mr. Young with the Board's decision.

Boardroom Sign

Chairman Green requested a metal art sign with the inscription *In God We Trust* be made for the boardroom as per a citizen's request. Mr. Riley suggested the sign be placed above the boardroom's trim line. Commissioner Eberlein asked that it be the same width as the picture already on that wall. He also requested Mr. Riley match the font type of the dollar bill on the sign.

Mr. Riley exited the meeting at 3:14 p.m.

Legislator Outreach

Chairman Green explained that the Idaho Association of Counties (IAC) District One would host a Legislator Luncheon in Coeur d'Alene. Clerk Jim Brannon informed the Board that the meeting would be held on April 13, 2016, an accommodation made to include Boundary County since they had been unable to attend the previous meeting. He added that invitations to the Luncheon had been sent to the participating Counties with very only two responses received from the Elected Officials. He said that legislators had not yet been invited.

Chairman Green suggested that each of Kootenai County's Elected Officials reach out to their corresponding District One Elected Officials to encourage participation. Clerk Brannon said that was a good idea and thanked him for his support.

Chairman Green volunteered to speak with Prosecutor Barry McHugh, Treasurer Steve Matheson, and Sheriff Ben Wolfinger about contacting their counterparts. He asked Clerk Brannon to request Assessor McDowell and Coroner Warren Keene do the same.

Citizen Vermont Trotter exited the meeting at 3:19 p.m.

IAC Dues Update

Ms. Jones updated the Board on IAC dues. She explained that the County paid dues for general participation with the IAC as well as issue-specific participation over Public Lands, Industrial Litigation, and Natural Resource Litigation. She explained that Public Lands dues were to support the IAC's membership with the National Association of Counties and other similar organizations in the promotion of public land issues. She said the assessment was based on a percentage of Payment in Lieu of Taxes (PILT), and confirmed that in the past the County had paid these dues. Ms. Jones reported that Industrial Litigation and Natural Resource Litigation dues rotated every other year. She informed the Board that payment of the Natural Resource Litigation dues was completely voluntary, but the IAC confirmed that 2008 was the last time these dues were billed to Kootenai County.

Clerk Brannon asked that since the payments were voluntary, would the County be required to make up old dues before making current contributions. Chairman Green replied that the past dues were not expected, but any litigation during the lapse of dues would be excluded.

Commissioner Stewart inquired what kind of litigation the Natural Resource Litigation dues covered. Commissioner Eberlein said that Boundary County Commissioner Dan Dinning had intended to speak about the Natural Resource Litigation but the topic had yet to make it on an IAC agenda. He added that the County was gaining a reputation for being unconcerned with natural resources.

Chairman Green instructed Ms. Jones to pay the Public Lands dues.

Ms. Jones advised that the following dues were approved budget items but were still pending payment: IAC membership, Natural Resource Litigation, and National Forest Counties & Schools Coalition.

Clerk Jim Brannon suggested requesting the IAC to provide a list of dues to eliminate the multi-coordinated effort. He said he would add the item to the April 13, 2016, IAC meeting agenda.

Commissioner Eberlein said he would speak to Commissioner Dinning about adding the Natural Resource Litigation item to the upcoming meeting agenda.

Ms. Jones said that she had requested the IAC send copies of invoices to the Commissioners for future dues in order to better track them.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 3:30 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
