

**Minutes of Meeting
Community Development Update
March 21, 2016 - 1:30 p.m.**

The Kootenai County Board of Commissioners met to discuss Community Development updates. Chairman Green, Commissioner Stewart and Commissioner Eberlein were present. In attendance were Community Development Director David Callahan, Deputy Building Official Bob Ankersmit, Planner II Michael Ulrich, and Deputy Clerk Sandi Gilbertson.

A. Call to Order: Chairman Green called the meeting to order at 1:30 p.m.

B. Changes to the Agenda: None.

C. New Business

1. Discussion of Department staffing levels

Mr. Callahan stated that building permits this year could be at an all time high and the department is around nine staff short from when the department was at this level before. Given the volume coming, there will be an approximate six week delay in obtaining permits similar to last year compared to approximately nine days when fully staffed with three plans examiners. Mr. Callahan expressed the department's need to have as soon as possible another staff dedicated to plan review, a site disturbance planner and possibly a permit coordinator. The Board agreed that Mr. Callahan put the department's staff requests in a memo to them.

2. Director's interpretation to allow certain gravel extraction as a use that does not require a Conditional Use Permit.

Mr. Callahan explained that in his opinion, the Burrow Pit at Double T Estates 2nd Addition does not warrant a conditional use permit since all the material will be used in the subdivision and not moved from the site nor will it be sold commercially. In addition, per an e-mail from Jim Brady with the Idaho Department of Lands this Burrow Pit falls within personal use requirements. Mr. Turnipseed would obtain a site disturbance permit. The Board was unanimous that a conditional use permit was not necessary.

Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Bob Turnipseed said that some of the volume builders use the same house plan. His suggestion was to rubberstamp the ones that come in after the first plan. Mr. Ankersmit said the County doesn't have the volume builders in the County; most are custom built. Steve Swain from Aspen Homes said there has to be a site disturbance planner added to match the plans examiner staff because sometimes the site disturbance permit gets delayed.

There being no further discussion of agenda items or public comment, Chairman Green adjourned the meeting at 2:00 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: _____
Deputy Clerk

Dan Green, Chairman