

Minutes of Meeting
Business Meeting
April 5, 2016
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Coroner Warren Keene, Sheriff Ben Wolfinger, Civil Deputy Prosecutor R. David Ferguson, Legal Assistant Barb Nyquist, Human Resources (HR) Generalist- Benefits & Compensation Dorothy Cross, Grants Management Office (GMO) Program Specialist Kimberly Hobson, 9-1-1 Director Lieutenant Matt Smith, Communications Service Manager Robert Kesson, Juvenile Detention Training Supervisor/Prison Rape Elimination Act (PREA) Coordinator Eric Sheffield, Senior Records Clerk Brandie Bradley, BOCC Administrative Supervisor Nancy Jones, Administrative Secretary Teri Johnston, and Deputy Clerk Alicia Lynch.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

03/21/2016	Prosecutor
03/21/2016	Buildings & Grounds
03/22/2016	Debt Settlement Request 2009-7 & 2013-128
03/28/2016	Tax Exempt Application Hearing
03/28/2016	<i>Executive Session §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent</i>
03/28/2016	Solid Waste Update
03/28/2016	Commissioners' Debriefing
03/29/2016	Lien Release Request 2008-1125 & 2008-1126
03/28/2016	Community Development Update
03/29/2016	Business Meeting

Board Actions

Treasurer's Monthly Report/ March 2016

Request for Tax Exempt Status/ Corrected Orders: CornerStone Christian Academy/ AIN 326235; 320246; 103800

BOCC Signatures for Indigent Cases: 3/23/2016 through 3/30/2016

Commissioner David Stewart moved to approve the Consent Calendar as it appeared in the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to approve the Payables List for the week of March 28, 2016, through April 1, 2016, in the amount of \$334,532.85 with \$1,217.24 in jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Proclamation: National Police Week/Police Officers Memorial Day 2016/KCSO

Sheriff Ben Wolfinger requested the Board approve a Proclamation recognizing National Police Week and Police Officers Memorial Day. He explained that this was an annual event and scheduled this year for May 15, 2016, through May 21, 2015, with Police Officers Memorial Day on May 15, 2016. He added that this year would be a poignant year as it marked the one year anniversary of the loss of Sergeant Gregory King Moore of the Coeur d'Alene Police Department. Sheriff Wolfinger read the Proclamation into the record noting that the National Law Enforcement Officers Memorial Fund's Annual Candlelight Vigil on the evening of May 13, 2016, was before National Police Week.

Commissioner Stewart moved to approve the Proclamation declaring May 15, 2016, through May 21, 2016, as National Police Week and May 15, 2016 Police Officers Memorial Day. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Sheriff Wolfinger stated that representatives from KCSO would join the Coeur d'Alene Police Department at the Washington D.C. ceremony.

Sheriff Wolfinger exited the meeting at 2:06 p.m.

Agreement/ Communication System/ Motorola Solutions, Inc./ KCSO/ 9-1-1

9-1-1 Communications Service Manager Robert Kesson requested the Board approve the agreement between the County (9-1-1) and Motorola Solutions, Inc. to purchase and install two remote Radio Consoles capable of operating from any location with internet access. He explained that the Board approved the expense in Fiscal Year 2016 9-1-1 Budget and this agreement was to make the purchase. He added that the total cost of \$138,138 was below the budgeted amount.

Commissioner Stewart moved to approve the Agreement between the County (9-1-1) and Motorola Solutions, Inc. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Agreement/ Telecommunication Facilities Lease/ Avista/ KCSO/ 9-1-1

Mr. Kesson explained that the Agreement was to utilize the Avista building owned by the State of Washington located at the Mount Spokane site. He said that the lease agreement had been negotiated down from \$12,000 to \$3,000 per year to cover utility costs, the heating ventilation and air conditioning, as well as the generators.

Commissioner Stewart moved to approve the Agreement for Telecommunication Facilities lease between the County (9-1-1) and Avista. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Agreement/ Food Services/KCSO/ Juvenile Detention

Juvenile Detention Senior Records Clerk Brandie Bradley said the Agreement for Food Services currently provides meals to residents at \$1.85 per meal, but as of October 2016 the cost would increase to \$1.91. She explained that this change was required by the United States Department of Agriculture to comply with the National School Lunch Program.

Commissioner Eberlein inquired what was included in the meal and the amount of calories. Training Supervisor/PREA Coordinator Eric Sheffield explained that the meals met the National School standards and that a dietician was employed by the agency servicing the Juvenile Detention Center.

Commissioner Stewart moved to approve the Food Services Agreement between the County (Juvenile Detention) and the Kootenai County Public Safety Building. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Contract/Personal Service/ Juvenile Detention

Ms. Bradley requested that the Board approve the Contract between the County (Juvenile Detention) and Ms. Leticia Serrano for providing haircuts to the residents of

the Juvenile Detention Center. She explained this was an updated agreement with the change that Ms. Serrano would no longer be paid on a per diem basis, which was approximately \$88 per month, but would now be paid a flat fee of \$90 per month.

Commissioner Stewart moved to approve the Contract for Personal Services between the County (Juvenile Detention) and Ms. Serrano. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Ms. Bradley and Mr. Sheffield exited the meeting at 2:14 p.m.

Annual Certification/ Health Reimbursements Arrangements (HRA) Voluntary Employees' Beneficiary Association (VEBA)/ Human Resources

HR Generalist- Benefits & Compensation Dorothy Cross explained this was an Annual Certification proving the County's medical plan met VEBA standards. She added that this would not change the County's agreement.

Commissioner Stewart moved to approve the Annual Certification of the HRA VEBA contract and to authorize Chairman Green to sign the forms provided by Human Resources. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Contract/ Project Manager/ FireSmart/ Spirit Lake/ Twin Lakes/ GMO/ Office of Emergency Management

GMO Project Specialist Kimberly Hobson requested the Board approve the Contract making Northwest Management, Inc. Project Manager of the Spirit Lake/ Twin Lakes FireSmart Project. She added that the contract had been reviewed by Civil Deputy Prosecutor Jamila Holmes and the proposals had been reviewed by representatives from the U.S. Forest Service and local Fire Marshalls.

Commissioner Stewart moved to approve the Contract between the County (Office of Emergency Management) and Northwest Management, Inc. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Disposition of Unidentified Remains/ Coroner

Coroner Warren Keene reported that unidentified remains found four years ago in Fernan Lake Village had been identified, and he requested Board direction regarding whether the County would cremate or bury the remains. He said the Coroner’s office had exhausted attempts to locate the person’s next of kin, and no one had claimed the deceased. He explained that the cost to lay the person to rest would come from the Indigent program, and he provided both the estimated costs for burial at \$4,500 and cremation at \$700.

Commissioner Eberlein asked for clarification regarding the cremation process. Coroner Keene explained that the larger bones did not burn and were then “processed” and made into a powder.

Chairman Green spoke in favor of cremation. Commissioner Stewart agreed. Commissioner Eberlein said he would abstain from seconding a motion on the item.

Commissioner Stewart moved to approve the Coroner’s request to dispose of the unidentified remains by cremation. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Abstain
Chairman Green: Aye
The motion carried.

Commissioner Eberlein added that he had abstained from voting as he did not believe in cremation. Chairman Green thanked Commissioner Eberlein, and said he appreciated the Commissioner’s moral conviction.

Coroner Keene exited the meeting at 2:19 p.m.

Resolution 2016-48/ Classify Records/ Board of Commissioners

Resolution 2016-49/ Destroy Records/ Board of Commissioners

BOCC Administrative Supervisor Nancy Jones requested the classification and destruction of 21 items. She detailed that 12 items had met the required statute retention period and the remaining nine items were saved electronically, which statute allowed.

Commissioner Stewart moved to adopt Resolution 2016-48 and Resolution 2016-49. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:21 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
