

**Minutes of Meeting**  
**NIC Training**  
**April 7, 2016**  
**8:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Buildings & Grounds Director Shawn Riley and Deputy Clerk Alicia Lynch.

- A. **Call to Order:** Chairman Dan Green called the meeting to order at 8:30 a.m.
- B. **Changes to the Agenda:** There were no changes to the agenda.
- C. **Old Business:** There was no old business discussed.
- D. **New Business:**

**Board consideration to authorize Shawn Riley's attendance at National Institute of Corrections (NIC) Training Meeting in Denver**

Commissioner Marc Eberlein said that he would be attending the NIC training with Sheriff Wolfinger and his staff, and he requested that Buildings & Grounds Director Shawn Riley attend since the meeting would be discussing jail design.

Mr. Riley explained that due to family reasons he would not be able to attend the training, though he agreed that a Buildings & Grounds perspective would be beneficial. He said that at a previous training Major Kim Edmondson had taken the former Jail Maintenance Supervisor, so he recommended that Jail Maintenance Supervisor Thomas Reed take his place.

Chairman Green noted that the cost of sending Commissioner Eberlein and the Sheriff's staff would be reimbursed by NIC, but sending the additional personnel would be County funded. Mr. Riley estimated the trip's total cost would be between \$1,000 and \$1,100. He said that the Jail's B Budget would cover the costs and he would not request Contingency Funds from the Board.

The Board agreed to support the addition of Mr. Reed to the training.

Chairman Green requested Mr. Riley forward a memo to the Board after receiving approval from Undersheriff Dan Mattos. He clarified that the Board was supporting the use of B Budget Dollars to cover the cost but were not appropriating additional funds.

- E. **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 8:38 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Alicia Lynch, Deputy Clerk

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