

**Minutes of Meeting
Commissioners' Debriefing
April 11, 2016
2:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Sheriff Ben Wolfinger, Undersheriff Dan Mattos, Assessor Mike McDowell, Chief Deputy Assessor Richard Houser, Vehicle Licensing Manager Carlene Coit, Buildings & Grounds Director Shawn Riley, Parks & Waterways Director Nick Snyder, Office of Emergency Management (OEM) Director Sandy Von Behren, Prosecuting Investigator Larry Kirkhart, and Deputy Clerk Alicia Lynch. Also present were citizens Bob Turnipseed, Tom Anderl, George Frame, and Russell McLain.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 2:30 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

Department of Motor Vehicles (DMV) Drivers' Licensing Shared Space

Buildings & Grounds Director Shawn Riley said that after review of the Post Falls location he believed an additional 1,000 square feet would be needed to accommodate a DMV satellite office.

Sheriff Ben Wolfinger said that the DMV staff currently used all of their space on the Administrative Campus. He recommended hiring two new staff members in the fall and two new staff members in the spring to train with the current staff in order to open a satellite office by October 2017. He explained that the County would contribute the work space and the staff, and that the State would supply the computers and cameras. Sheriff Wolfinger added that the State had requested the County expand the DMV services and would support the additional office in Post Falls.

Commissioner Marc Eberlein said he would rather deal with the DMV's needs during the design and construction phase than after the current expansion was completed. Commissioner David Stewart inquired if it would be prudent to expand the project 10-15% larger than the County's current needs in order to maximize its use.

Mr. Riley said that the architect was not disclosing their fees until the County decided if a DMV Licensing space would be added.

Assessor Mike McDowell projected the current space was estimated to be enough to service the County's growth needs for the next 10-15 years. He inquired if Veteran Services could be moved to the Administrative Campus. Chairman Green explained that Veteran Services had already requested to remain separate from the Administrative Campus as it better served their clientele's needs.

The Board directed Mr. Riley to bring forward the architect's plans for the additional 1,000 square feet.

Sheriff Wolfinger, Undersheriff Dan Mattos, Assessor McDowell, Chief Deputy Assessor Richard Houser, and Vehicle Licensing Manager Carlene Coit exited the meeting at 2:41 p.m.

Defibrillator Procurement

Prosecuting Investigator Larry Kirkhart gave a brief presentation on the use of defibrillators. Mr. Kirkhart said that if the County did decide to keep Automated External Defibrillators (AED) on site then he recommended that the County use the Zoll brand as it was compatible with both the County's and the City of Coeur d'Alene's emergency services training and equipment. Mr. Kirkhart reported that Kootenai Fire and Rescue offered to train 60 County employees per year at no cost to use the AEDs. Mr. Riley said that AEDs had been proposed in the Fiscal Year (FY) 2016 budget discussions but was ultimately cut due to expense and liability.

Coeur d'Alene Press Staff Writer Brian Walker entered the meeting at 2:45 p.m.
Undersheriff Dan Mattos rejoined the meeting at 2:47 p.m.

OEM Director Sandy Von Beheren said that Homeland Security North Area Field Officer Jay Baker confirmed that procuring AEDs was eligible for Homeland Security funds. She advised the Board that OEM had approximately \$8,000 in residual Homeland Security dollars, so the County could purchase a starter set of AEDs with a zero match.

Undersheriff Mattos informed the Board that the Sheriff's office had AEDs on their premises.

Chairman Green said he wanted more information before making a decision and he requested that Coroner Warren Keene be asked to participate in the discussion.

The Board directed staff to return with more information.

Mr. Kirkhart, Ms. Von Behren, and Mr. Riley exited the meeting at 2:52 p.m.

Loch Haven Park

Commissioner David Stewart reported that he had researched deeds pertaining to Loch Haven Park in order to support citizen Tom Anderl's request to rename Loch Haven Park as the George Anderl Memorial Park.

Chairman Green questioned whether a public hearing was necessary. Commissioner Eberlein requested that Parks & Waterways Director Nick Snyder review the case with Legal.

Mr. Bob Turnipseed, Mr. Tom Anderl, Mr. George Frame, Undersheriff Dan Mattos, and Mr. Snyder exited the meeting at 3:02 p.m.

Jobs Plus Annual Member Meeting

Chairman Green said that he and Commissioner Stewart had supported sponsoring a table of eight at the Jobs Plus Annual Member Meeting in May. He requested that each Commissioner reach out to their liaison for attendance.

Commissioners Stewart and Eberlein agreed to invite their liaisons.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Citizen Russell McLain inquired whether the County had attempted to renegotiate their contract with the Idaho Transportation Department and commented against a satellite DMV office on the Sheriff's budget.

Chairman Green explained that fees were set by State Legislators. He relayed the Board's struggle to balance saving money with meeting citizens' needs.

Commissioner Eberlein noted that due to long lines in Kootenai County, some local citizens were going to Shoshone County's DMV because they could receive faster service.

Chairman Green adjourned the meeting at 3:09 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
