

Minutes of Meeting
Business Meeting
April 12, 2016
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Clerk Jim Brannon, Staff Accountant Julina Hildreth, Parks & Waterways Director Nick Snyder, Weed Superintendant Bill Hargrave, Grants Management Office Director Jody Bieze, Human Resources Director Skye Reynolds, Airport Director Greg Delavan, Civil Deputy Prosecuting Attorney R. David Ferguson, Legal Assistant Barb Nyquist, Juvenile Detention Senior Records Clerk Brandie Bradley, BOCC Administrative Secretary Teri Johnston, and Deputy Clerk Alicia Lynch. Also present were Mercer representatives Laurie Silva and Mary Grier, and citizen Tina Kunishige.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

10/08/2015	Deliberations/VAC15-0001/ Pennell/ Jenkins/ Community Development
03/03/2016	Deliberations/ COM16-0015/ East Side Fire District/ Community Development
03/17/2016	Public Hearing/ Deliberations/ Community Development
03/24/2016	Deliberations/ Community Development
03/28/2016	Solid Waste Update
03/29/2016	Fairgrounds
03/31/2016	Public Hearing/ Deliberations/ Community Development
04/04/2016	Natural Resource Advisory Board
04/04/2016	Commissioners' Debriefing
04/05/2016	Business Meeting

Board Actions:

Assessor's Adjustment to tax/valuation/ AIN Nos: 259362; 322471; 117089; 211860; 117346; 322728; 322723; 322722; 322718; 322716; 211393; 217491; 113700
Treasurer's Request to Adjust Solid Waste Fees/ AIN 121161 Asburry
Treasurer's Monthly Settlement and Statements/ March 2016
Kennel License Renewal/ Templinhaus Rottweilers/ Templin.

Commissioner David Stewart moved to approve the Consent Calendar as it appeared in the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to approve the Payables List for the week of April 4, 2016, through April 8, 2016, in the amount of \$369,995.81 with \$563.28 in jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Security Services Agreement/ Northern States Security/ Parks & Waterways

Parks & Waterways Director Nick Snyder requested the Board memorialize the Security Services Agreement between the County (Parks & Waterways) and Northern States Security. He said that there would be no fee increase.

Commissioner Stewart moved to approve the Security Services Agreement between the County (Parks & Waterways) and Northern States Security. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Mr. Snyder exited the meeting at 2:04 p.m.

Agreement/ Coeur d'Alene School District 271/ Juvenile Detention

Juvenile Detention Senior Records Clerk Brandie Bradley requested the Board approve the Educational Services Agreement for residents of the Juvenile Detention Center. She said that there was no cost to the County.

Chairman Green inquired why there was a contract if there was no cost.

Civil Deputy Prosecuting Attorney R. David Ferguson explained that the School District had Grant requirements that mandated an agreement with the County.

Commissioner Stewart moved to approve the Educational Services Agreement between the County (Juvenile Detention) and Coeur d'Alene School District 271. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Lease Agreement/ EZ Skies Air Service LLC/ Airport

Airport Director Greg Delavan reported that EZ Skies Air Service, LLC was requesting a Lease Agreement with the County to build a hangar.

Commissioner Stewart moved to approve the Lease Agreement between the County (Airport) and EZ Skies Air Service, LLC. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Designation of Authority/ Federal Transit Authority (FTA) User Systems Manager/ Transit

Grants Management Office Director Jody Bieze explained that TEAM, the FTA systems manager, had undergone significant functionality changes as well as a name change. She requested the Board approve her as the designated authority for the re-named TrAMS system.

Commissioner Stewart moved to approve Jody Bieze as the designation of authority for the FTA User Systems Manager TrAMS. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Mr. Delavan exited the meeting at 2:07 p.m.

Agreement/ 5310 Small Urban Subrecipient Funding/ Transit

Ms. Bieze explained that the Board had approved the agreement for 5310 Small Urban Subrecipient Funding in September 22, 2015, but the performance period ended March 31, 2016. She requested the Board approve the extension of the Agreement through March 31, 2017.

Commissioner Stewart moved to approve the 5310 Small Urban Subrecipient Funding Agreement extension. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Letter of Agreement/ Noxious Weed Education Outreach Projects/ Avista/ Noxious Weed Control

Weed Superintendent Bill Hargrave requested the Board approve a Letter of Agreement between the County (Noxious Weed Control) and Avista to fund a Noxious Weed Education Outreach Project. He explained that Avista required a contract to award the County \$2,000 to be used for brochures, tokens, and a full-page color ad in the June edition of the Nickle's Worth.

Commissioner Stewart moved to approve the Letter of Agreement between the County (Noxious Weed Control) and Avista for Noxious Weed Education Outreach Projects. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Contract/ Statement of Work/ Mercer/ Human Resources

Human Resources Director Skye Reynolds requested Board approval for the Statement of Work Contract in order to supersede the 2015 contract that would terminate July 31, 2016. She explained that this contract would extend the term length to April 30, 2017, and the cost would remain \$4,167 per month for the length of the contract.

Commissioner Eberlein inquired how many hours Mercer committed to the County.

Ms. Reynolds said that she did not have the number of hours available but that the \$450 hourly rate clause covered any services outside of the contract.

Commissioner Stewart moved to approve the Statement of Work Contract between the County (Human Resources) and Mercer. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Clerk Jim Brannon, Staff Accountant Julina Hildreth, Mr. Hargrave, Ms. Reynolds, and Mercer representatives Laurie Silva and Mary Grier exited the meeting at 2:13 p.m.

Resolution 2016-50/ Request to Cancel Taxes/ AIN 197289/ McArthur

Resolution 2016-51/ Request to Cancel Penalties/ Interest/ AIN 262279/ Friedman

Resolution 2016-52/ Request to Cancel Taxes/ AIN 235042/ Vaughn/ A & J Enterprises

Resolution 2016-53/ Request to Cancel Penalties and Interest/ AIN 257306/ JCAV, LLC/ Thayer

Chairman Green said that the requests to cancel taxes, penalties and interest had been discussed at the April 6, 2016, Cancellation of Taxes Meeting.

Commissioner Stewart moved to adopt Resolutions 2016-50, 2016-51, 2016-52, and 2016-53. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Resolution 2016-54/ Classify Records/ Juvenile Detention

Resolution 2016-55/ Destroy Records/ Juvenile Detention

Ms. Bradley requested the Board's permission to classify and destroy records pertaining to individuals that had turned 23 this year. She explained that the records listed were beyond the retention period of five years for resident files and seven years for medical files.

Commissioner Eberlein requested that Ms. Bradley review the list with Legal as personal information was included with the list, and he said he did not believe it should be part of public record.

Commissioner Stewart moved to adopt Resolutions 2016-54 and 2016-55. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:17 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
