

Minutes of Meeting
Business Meeting
April 26, 2016
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Finance Director Dena Darrow, Senior Staff Accountant Keith Taylor, Staff Accountant Julina Hildreth, Recording Manager Theresa Atchley, Senior Records Clerk Amy Ferris, KCSO Captains John Holecek and Lee Richardson, Lieutenant Stuart Miller, Grants Management Office Director Jody Bieze, Solid Waste Director Cathy Mayer, Airport Director Greg Delavan, Civil Deputy Prosecuting Attorneys R. David Ferguson and Jamila Holmes, Legal Assistant Barb Nyquist, BOCC Administrative Secretary Teri Johnston, and Deputy Clerk Alicia Lynch.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

04/12/2016	Business Meeting
04/15/2016	Grants Management Office
04/15/2016	Jobs Plus
04/18/2016	Community Development Update
04/19/2016	<i>Executive Session §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent</i>
04/19/2016	<i>Executive Session §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent</i>
04/20/2016	<i>Executive Session §74-206(1)(b) to consider hiring a public officer, employee, staff member, or individual agent</i>
04/20/2016	<i>Executive Session §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent</i>

Board Actions:

BOCC Signatures for Indigent Cases 4/13/2016 through 4/20/2016
Noxious Weed Control Agreements/ Various Parcels

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart:	Aye
Commissioner Eberlein:	Aye
Chairman Green:	Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to accept the Payables List for the week of April 18, 2016, through April 22, 2016, in the amount of \$556,800.87 with no jury payments. Commissioner Eberlein seconded the motion. He added that purchasing seven 2016 Ford Police Interceptors for \$31,759.00 each totaling \$222,313 was an excellent buy. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Bid Opening/ 2016-08/ Fuel Services/KCSO

Commissioner Eberlein opened sealed bids from Kerr Oil Company with a Bid Security in the amount of \$19,525 and Coleman Oil Company with a Bid Security in the amount of \$22,452.27.

Commissioner Stewart stated for the record that he did not agree with the bid process for Fuel Services.

Commissioner Stewart moved to direct staff to review bids and bring forward a recommendation. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Lieutenant Stuart Miller exited the meeting at 2:07 p.m.

Contract/ Correctional Health Partners/ Inmate Medical Services/ KCSO

KCSO Captain Lee Richardson requested the Board approve an Inmate Medical Services Contract between the County (KCSO) and Correctional Health Partners, LLC. He said that Correctional Health Partners was the low bidder and they offered more comprehensive medical coverage, including mental health coverage, than the prior contracted vendor. He explained that currently there were two contracts because inmate mental health coverage was offered by a different provider than inmate medical coverage.

Commissioner Eberlein requested a comparison of the cost of the combined current contracts with the proposed new contract. Civil Deputy Prosecuting Attorney R. David Ferguson said that the contracts were not comparable as the new contract had expanded coverage to meet American Civil Liberties Union (ACLU) requirements. Mr.

Ferguson explained that the Prosecutor's office had met with outside council and advised the Sheriff's department regarding the standard services required.

Chairman Green explained that the Auditor's office had expressed concern about their inability to review the proposed contract. Clerk Jim Brannon said it was not the Auditor's intention to question the Prosecutor's office or the Sheriff's office, but that his team would like to be kept in the loop on contracts over a million dollars annually, such as the one under discussion.

Chairman Green reminded his fellow Commissioners that the current contract was valid through September 30, 2016, and he asked if either Commissioner objected to the Auditor reviewing the proposed contract. Both Commissioners Stewart and Eberlein agreed to postpone Board approval of the contract to allow time for Auditor review.

Commissioner Stewart moved to continue the discussion of the Inmate Medical Services Contract until the May 3, 2016, Business Meeting. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Captain Richardson and Captain John Holecek exited the meeting at 2:14 p.m.

Approve Purchase/ Global Positioning System (GPS) Sloping/ Grading System/ Solid Waste

Solid Waste Director Cathy Mayer requested Board approval to purchase an RDO Integrated Controls GPS Sloping/ Grading System outside of the usual bid process because this system was landfill-specific and only available from one vendor. She explained that the system would provide real time data and would help save landfill space. She added that the cost of the system was \$66,950, an amount within Solid Waste's budget.

Chairman Green asked Civil Deputy Prosecuting Attorney Jamila Holmes if statute was observed by purchasing the item outside of the bidding process. Ms. Holmes replied that statute allowed for Board discretion. Chairman Green said he was comfortable purchasing this unique product outside of the bid process because it was specific for landfills. Commissioner Eberlein agreed.

Commissioner Stewart moved to approve Solid Waste's purchase of the GPS Sloping/Grading System. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Ms. Mayer exited the meeting at 2:17 p.m.

Service Agreement/ Access Idaho/ Recorder

Recording Manager Theresa Atchley requested the Board approve a Service Agreement with Access Idaho to allow the Recording Department to accept debit and credit card payments. She said this was a service citizens had requested and was of no cost to the County because the fees were charged to the customer.

Commissioner Stewart moved to approve the Service Agreement between the County (Recorder) and Access Idaho. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Chairman Green inquired if this agreement would need annual renewal, and if the Recorder department could align their requests with similar requests by other departments. Ms. Atchley replied that the Recorder Department's agreement was an addendum to a larger agreement encompassing several County departments, and that it renewed in perpetuity unless terminated by the Board.

Lease Agreement/ Huckleberry Hangars, LLC/ Airport

Airport Director Greg Delavan informed the Board that Huckleberry Hangars, LLC wanted to build a five-unit common wall box hangar. Chairman Green asked if Huckleberry Hangars wanted to make a hangar condominium, and Mr. Delavan replied that the option had been discussed but had not been decided. Chairman Green questioned how the lease was affected if there were multiple members of the LLC.

Mr. Ferguson explained that the certificate holder named on the certificate of liability insurance said Coeur d'Alene Airport, which he said the insurer would need to change on the documentation. Mr. Ferguson added that the lease was between the County and the LLC regardless of the number of LLC members or changes in members.

Commissioner Stewart asked if Huckleberry Hangars was paying out of pocket or accessing a loan to fund building construction, and if any part of that loan obligation might fall on the County if Huckleberry Hangars went out of business. Mr. Ferguson replied that the lease did not allow for the real property to be encumbered without prior County agreement. He also said he would advise against the County entering into such an agreement.

Commissioner Stewart moved to approve the Lease Agreement between the County (Airport) and Huckleberry Hangars, LLC. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Ms. Atchley and Senior Records Clerk Amy Ferris exited the meeting at 2:19 p.m.

Mr. Delavan exited the meeting at 2:23 p.m.

Subrecipient Agreement/ Small Urban 5339 Capital Funds/ Transit Center/ Transit

Grants Management Office Director Jody Bieze requested the Board approve the Subrecipient Agreement for Small Urban 5339 Capital Funds. She explained that approving the Subrecipient Agreement would accept the award of federal dollars for the Transit Center. She detailed that the total amount of \$819,484 was comprised of a \$655,587 federal share and a \$163,897 local match. Ms. Bieze added that the federal funds would not be available until the local match was made.

Commissioner Stewart moved to approve the Subrecipient Agreement Small Urban 5339 Capital Funds for the Transit Center. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Commissioner Eberlein inquired if the Coeur d'Alene tribe was among the entities contributing to the \$163,897 match. Ms. Bieze replied that the Tribe was not involved.

Fiscal Year 2016 Certifications and Assurances/ Federal Transit Administration/ Transit

Ms. Bieze requested the Board sign the annual Federal Transit Administration Certificates and Assurances.

Commissioner Stewart moved to approve the FY2016 Certifications and Assurances for the Federal Transit Administration and to authorize Chairman Green to sign the corresponding documents. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:26 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BY: _____
Alicia Lynch, Deputy Clerk

DANIEL H. GREEN, CHAIRMAN
