

Minutes of Meeting
Office of Emergency Management Update
May 4, 2016
10:00 a.m.

The Kootenai County Board of Commissioners: Chairman Dan Green and Commissioner David Stewart met to discuss the following agenda items. Also present were Office of Emergency Management (OEM) Director Sandy Von Behren and Deputy Clerk Alicia Lynch. Also present was citizen Leslie Duncan. Commissioner Marc Eberlein was excused.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 10:00 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Business:**

Grants Status

OEM Director Sandy Von Behren said that the 2014 State Homeland Security Program (SHSP) Grant performance period would end in July 2016 and she reported that the County would be spending all of the remaining dollars. Chairman Green asked if the \$9,600 for the artificial external defibrillators was coming from the remaining SHSP dollars, and she confirmed that the funding was from the 2014 grant. Ms. Von Behren explained that a portion of the funds were being reallocated to send Juvenile Probation officers to a School Resource Officer conference. She added that other reallocations from the 2015 SHSP grant would come forward since the County had saved money by completing several projects in-house versus contracting out. She said that the County could apply for a maximum of \$181,894 from the 2016 SHSP grant and reminded the Board that the County acted as a pass through for other agencies on these funds.

Ms. Von Behren reported that the County was applying for an Emergency Management Performance Grant in the amount of \$92,949, which was due June 30, 2016.

Commissioner David Stewart inquired whether the SHSP grant dollars were increasing or decreasing. Ms. Von Behren replied 2001's SHSP grant had been larger, but the trend of decreasing dollars seemed to have stopped, since the amounts granted in 2015 and 2016 were the same. She explained that the Bureau of Homeland Security had forewarned that the SHSP dollars were likely to decrease further and would be reallocated to high risk target areas.

Bayview Community Meeting

Ms. Von Behren said a Community Meeting with Bayview citizens and agency representatives was held so citizens knew how to protect themselves in emergencies.

All Hazard Mitigation Planning Meeting

Ms. Von Behren explained that it had been the County’s previous practice to update the All Hazard Mitigation Plan every five years, as mandated by statute. She said May 11, 2016, would be the first annual meeting for review, a proactive approach she said was beneficial. She explained that maintaining a current All Hazard Mitigation Plan there would ensure all projects were included, which would be necessary if any of the 33 cooperative jurisdictions were to apply for federal or state funding assistance. Ms. Von Behren said that the May 11th meeting costs would be funded by the Bureau of Homeland Security and breakfast would be provided.

Cascadia Rising Exercise Status and Training

Ms. Von Behren reported that the Cascadia Rising Exercise was on schedule to begin on Tuesday, June 7, 2016. She explained that this exercise would test the effectiveness of hospitals, media, Emergency Operation Centers (EOC), medical needs shelters, emergency services, the Coroner, banks, gas stations, OEM, and the Airport. She added that the State was paying for outside agencies to evaluate the exercise. Ms. Von Behren said OEM had created job aids, instruction forms, and table top exercises in preparation for this event.

OEM Update

Ms. Von Behren reported that the Post Falls Police Department (PFPD) was the current backup EOC but added that the PFPD was not on the County’s server and did not have emergency phone connections. She said she had spoken to Information Systems and the Grants Management Office about turning the Administrative Building rooms 1A and 1B into an EOC because it already has the access and wiring OEM needed.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 10:35 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
