

**Minutes of Meeting
Commissioners' Debriefing
May 9, 2016
3:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Assessor Mike McDowell, Chief Deputy Assessor Richard Houser, Buildings & Grounds Director Shawn Riley, Human Resources Director Skye Reynolds, and Deputy Clerk Alicia Lynch.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 3:00 p.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

Post Falls Department of Motor Vehicles (DMV) Remodel

Chairman Green reported that CCIM Team Real Estate Associate Broker Craig Hunter had contacted him with a property listing adjacent to the current Post Falls DMV. Commissioner Marc Eberlein inquired if the building would suit the Assessor's needs, which would allow the County to avoid construction. Buildings and Grounds Director Shawn Riley said that the listed property would give the Assessor an additional 1,000 square feet than what had been proposed in the construction plan.

Commissioner David Stewart said he supported additional real estate, especially given that the properties were adjacent. Mr. Riley reminded the Board that \$750,000 had been committed to the Post Falls DMV remodel and he provided an estimate of \$835,000 to purchase the adjacent building, refit it to the Assessor's needs, and also pave the parking lot.

Chairman Green said he supported purchasing the additional building because Post Falls was the fastest growing city in the County, the properties were adjacent to one another, and the existing County parcel had limited expansion options.

Commissioner Eberlein requested the Assessor provide the assessed value of the listed parcel.

The Board agreed to view the property together. Chairman Green proposed meeting at the property on Tuesday, May 10, 2016, at 9:30 a.m. The Board agreed. Chairman Green directed Mr. Riley to contact Mr. Hunter for an appointment.

Mr. Riley exited the meeting at 3:46 p.m.

Auditor/ Human Resources Meeting Follow Up

Chairman Green clarified direction from the Auditor/Human Resources April 20, 2016 meeting, regarding the Board’s request for Human Resources to work with Mercer to make recommendations on voluntary insurance deductions.

Commissioner Eberlein moved to direct Human Resources to work with Mercer to make recommendations on voluntary insurance deductions. Commissioner Stewart seconded the motion. There being no further discussion, the Deputy Clerk called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Mr. Riley rejoined the meeting at 3:48 p.m.

Board Communication

Chairman Green relayed concerns from the Fair Board regarding mixed messages from County staff. He said he explained to the Fair Board that only direction from all three Commissioners was truly Board direction, and he requested that all future communications from the Fair Board be sent to all three Commissioners. He asked that each Commissioner copy their counterparts on messages being sent on the Board’s behalf.

Mr. Riley exited the meeting at 3:58 p.m.

Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent

Commissioner Stewart moved to enter into Executive Session pursuant to Idaho Code §74-206(1)(b). Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

The Board entered into Executive Session at 3:58 p.m.

Human Resources Director Skye Reynolds joined the Board in Executive Session at 3:58 p.m.

The Board exited Executive Session at 4:23 p.m.

Commissioner Eberlein moved to direct staff and Board members to carry out the tasks decided in Executive Session. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Nay
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Commissioner Stewart moved to continue the Commissioners' Debriefing to Tuesday, May 10, 2016, at 9:30 a.m. at the Post Falls DMV site. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green continued the meeting at 4:24 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
