

Minutes of Meeting
Business Meeting
May 10, 2016
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Clerk Jim Brannon, Grants Management Office Director Jody Bieze, Human Resources Director Skye Reynolds, Parks & Waterways Director Nick Snyder, Civil Deputy Prosecuting Attorneys R. David Ferguson, Jamila Holmes, and Pat Braden, Veteran Services Officer Scott Thorsness, Legal Assistant Barb Nyquist, Solid Waste Principal Planner Lauren Chaffin, Environmental System Technician Jessica Douglas, BOCC Administrative Secretary Teri Johnston, and Deputy Clerk Alicia Lynch. Also present was Panhandle Area Council (PAC) Grant Administrator Rilie Keating, Kerr Oil Company representative Dave Pastor, City of Coeur d'Alene Parks & Recreation Director Bill Greenwood, and Welch-Comer President Phil Boyd.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

03/31/2016	Public Hearing/ VAC15-0002/Hackett/Community Development
04/14/2016	Public Hearing/ZON15-0012/Osborn/Community Development
04/26/2016	Business Meeting
04/27/2016	Elected Officials
04/27/2016	Board of Guardians
04/28/2016	Public Hearing/ Deliberations (9:00 a.m.)/ Community Development
04/28/2016	Public Hearing/ Deliberations (6:00 p.m.)/ Community Development
04/28/2016	Auditor/Human Resources
05/02/2016	Juvenile Probation
05/03/2016	Indigent Appeal 2014-881
05/03/2016	<i>Executive Session 74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet litigated but imminently likely to be litigated</i>
05/03/2016	Business Meeting

Board Actions:

Assessor's Request for Adjustment to tax/valuation/ AIN nos: 324970; 318705; 331178; 318694; 329808; 119048; 132626; 217807; 210349; 122046
Treasurer's Monthly Settlements and Statements/ April 2016
BOCC Signatures for Indigent Cases: 04/27/2016 through 05/04/2016
Noxious Weed Control Agreements/ Various Parcels

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to accept the Payables List for the week of May 2, 2016, through May 6, 2016, in the amount of \$297,292.28 with \$2,037.34 in jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Commissioner Eberlein asked Clerk Jim Brannon whether the jury payments were included in the total amount of the payables or if they were in addition to the total. Clerk Brannon replied that the jury payments were included in the total \$297,292.28.

E. Changes to the Agenda: There were no changes to the agenda.

F. New Business:

Citizen Tina Kunishige entered the meeting at 2:04 p.m.

Public Hearing: Community Development Block Grant Closeout/ Alpine Meadows Water and Sewer District Project/ Grants Management Office

Chairman Green opened the public hearing at 2:04 p.m.

PAC Grant Administrator Rilie Keating explained that the County had received \$350,000 from the Department of Commerce for a Community Development Block Grant for the Alpine Meadows Water and Sewer District Project and that this was the second of two mandatory hearings. She said that this hearing would mark the conclusion of the grant and that the project would continue under a Department of Environmental Quality loan.

Chairman Green called for public comment in favor, opposed, or neutral at 2:05 p.m.

There were no public comments.

Commissioner Stewart moved to close public comment. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Chairman Green proposed accepting the report and closing out the grant. Commissioner Eberlein supported closing out the grant.

Commissioner Stewart moved to approve the closeout of the Community Development Block Grant. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Civil Deputy Prosecuting Attorney Pat Braden and Ms. Keating exited the meeting at 2:07 p.m.

Award Bid/Stateline Bridge Project/Parks & Waterways

Parks & Waterways Director Nick Snyder requested the Board award the Stateline Bridge Project to Assure Painting, the only responsive bidder, in the amount of \$85,485. He explained that painting the Stateline Bridge was a Joint Powers funded project, which included contributions from the County and the Cities of Coeur d'Alene and Post Falls. He added that the North Idaho Centennial Trail Foundation was contributing \$20,000 as well. Mr. Snyder reported that because the bridge was located in the County's jurisdiction, the County would be the project manager.

Commissioner Stewart moved to award the Stateline Bridge Project bid to Assure Painting. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

KCSO Lieutenant Stuart Miller entered the meeting at 2:08 p.m.

Award Bid 2016-08/Fuel Services/KCSO

Civil Deputy Prosecuting Attorney Jamila Holmes stated that Kerr Oil incorrectly calculated their bid bond and that it was the Board's choice whether to disqualify Kerr Oil or allow them to participate. She said that both bidders adequately met the bid's qualifications beyond a price point, but that Coleman Oil was the lowest bidder.

Commissioner Stewart said that he did not agree with the procurement process for Fuel Services and that he did not believe the agreement was in the County's best interest.

Commissioner Eberlein moved to Award Bid 2016-08/ Fuel Services/ KCSO to Coleman Oil. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Nay
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Approve Payment/Affordable Care Act (ACA) Reinsurance Fee/Auditor

Clerk Jim Brannon reported that the County had missed a payment in the amount of \$76,986 for the ACA Reinsurance change in 2014.

Commissioner Stewart moved to Approve Payment of ACA Reinsurance Fee in the amount of \$76,986. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Clerk Brannon and Human Resources Director Skye Reynolds exited the meeting at 2:14 p.m.

Lease Amendment No. 2/ Idaho Division of Veterans Services/ Veterans Services Office

Veterans Services Officer Scott Thorsness requested the Board renew the lease agreement with Idaho Division of Veterans Service. He explained that the agreement began in 2012, allowed for two-year extensions, and allowed a State Service Officer to work in the County's Veterans Service Office. He said that the agreement had been renewed in 2014 and that this renewal would not alter the terms of the agreement.

Commissioner Stewart moved to approve Lease Amendment No. 2 between the County (Veterans Services) and Idaho Division of Veterans Services, and to authorize Chairman Green to sign the agreement. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Mr. Thorsness exited the meeting at 2:16 p.m.

Agreement/Transfer Station Recyclables Processing/ Waste Management of Idaho dba Bluebird Recycling/ Solid Waste

Solid Waste Principal Planner Lauren Chaffin requested the Board approve the agreement for the Transfer Station Recyclables Processing between the County (Solid Waste) and Waste Management of Idaho dba Bluebird Recycling. She said the contract was for one year, but Waste Management had advised Solid Waste that Bluebird

Recycling would be closing June 20, 2016. She explained that signing the contract gave the County 51 days to find an alternative solution.

Commissioner Stewart moved to approve the Transfer Station Recyclables Processing Agreement between the County (Solid Waste) and Waste Management of Idaho dba Bluebird Recycling. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Agreement/ Cost Sharing/ Amendment to City-Consultant Agreement/ Addendum 1/ Welch-Comer & Associates/ City of Coeur d'Alene/ Board of County Commissioners (BOCC)

City of Coeur d'Alene Parks & Recreation Director Bill Greenwood requested the Board approve the Cost Sharing Agreement between the City of Coeur d'Alene and the County (BOCC) for the construction of a joint parking lot. He said that the agreement was amended to divide Welch-Comer & Associates' consultant fees so that the County would contribute \$23,245 and the City of Coeur d'Alene would contribute approximately \$6,000.

Welch-Comer President Phil Boyd said he would return with plans and to discuss the County's portion of construction.

Commissioner Stewart moved to approve Addendum 1 to the Cost Sharing Agreement Amendment to City-Consultant Agreement for Welch-Comer & Associates between the County (BOCC) and the City of Coeur d'Alene. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Nay

Chairman Green: Aye

The motion carried.

Mr. Greenwood and Mr. Boyd exited the meeting at 2:23 p.m.

Resolution 2016-63/ Surplus Vehicle/ Parks & Waterways

Parks & Waterways Director Nick Snyder requested the Board declare as surplus a 1993 Ford Pickup Truck. He said that the truck had been offered on KC Place but no one wanted the it, so it had been stripped of valuable parts and was ready to surplus.

Commissioner Stewart moved to adopt Resolution 2016-63. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Resolution 2016-65/ Designation of Authority/ Transit

Grants Management Office Director Jody Bieze requested the Board approve her as the designated authority to file an application with the Federal Transit Administration for funding assistance.

Commissioner Stewart moved to adopt Resolution 2016-65 and to authorize Chairman Green to sign the Resolution.

Civil Deputy Prosecuting Attorney R. David Ferguson explained that the matter for approval was to authorize Ms. Bieze as a designated signing authority.

Commissioner Stewart withdrew his previous motion.

Commissioner Stewart moved to authorize Chairman Green to sign the designation of signature authority with the Transit Award Management System (TrAMS) and to adopt Resolution 2016-65. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:27 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
