

**Minutes of Meeting**  
**Commissioners' Debriefing Continued**  
**May 10, 2016**  
**9:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Assessor Mike McDowell, Chief Deputy Assessor Richard Houser, Post Falls Vehicle License Assistant Manager Holly Thompson, Undersheriff Dan Mattos, Buildings & Grounds Director Shawn Riley, and Deputy Clerk Alicia Lynch. Also present were CCIM Team Associate Broker Craig Hunter and Commercial Specialist Rob Kannapien.

- A. Call to Order:** Chairman Dan Green continued the May 9, 2016, Commissioners' Debriefing on May 10, 2016, at 9:30 a.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

**Post Falls Department of Motor Vehicles (DMV) Remodel**

CCIM Team Associate Broker Craig Hunter led a tour of the listed commercial property at 200 East Railroad Avenue in Post Falls. He said the building was approximately 4,100 square feet and that two of the offices were currently inhabited by tenants with month-to-month leases.

Chairman Green advised Mr. Hunter and Commercial Specialist Rob Kannapien that the County was legally unable to pay more than the commercial appraisal amount and that the process could be slow. Mr. Hunter replied that the seller was not in a hurry to sell the property and was interested in selling it to the County.

Buildings & Grounds Director Shawn Riley said he would have to research the City of Post Falls' swale requirements before the parking lot could be remodeled to provide four Recreational Vehicle pull-through parking spaces.

Commissioner David Stewart requested blueprints for the property. Mr. Hunter said he would share the plans he had.

Chairman Green explained that the Board was meeting with Architects West at 1:15 p.m. and would evaluate whether the County would pursue buying the property or adding onto the County's property next door.

Assessor Mike McDowell commented that buying the building would be less disruptive to DMV service delivery during construction.

Mr. Riley supported buying the building because it would meet the growth needs of both Driver's Licensing and Vehicle Licensing for the next 20 years.

Commissioner Eberlein noted that the additional purchase would not only service customers faster but would also alleviate parking congestion at the Administrative Campus.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 9:50 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: \_\_\_\_\_  
Alicia Lynch, Deputy Clerk

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