

Minutes of Meeting
FY2017 Requests by Classification/Type
May 11, 2016
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Pro Tem Marc Eberlein and Commissioner David Stewart met to discuss the following agenda item. Also present were Clerk Jim Brannon, Finance Director Dena Darrow, Senior Staff Accountant Kimberli Price, Undersheriff Dan Mattos, Human Resources Director Skye Reynolds, and Deputy Clerk Alicia Lynch. Chairman Dan Green was excused.

- A. Call to Order:** Chairman Pro Tem Marc Eberlein called the meeting to order at 9:00 a.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Fiscal Year (FY) 2017 Requests by Classification/Type

Senior Staff Accountant Kimberli Price distributed County wide personnel requests for FY2017. The attendees discussed and reviewed the personnel requests for each department.

Chief Deputy Clerk Pat Raffee entered the meeting at 9:06 a.m.

The Board requested an additional meeting on the budget calendar with the Grants Management Office.

Undersheriff Dan Mattos and Clerk Jim Brannon exited the meeting at 9:38 a.m.

Chairman Pro Tem Eberlein requested Human Resources Director Skye Reynolds compare the County's and the City of Post Falls' 9-1-1 compensation plans.

Commissioner David Stewart agreed to direct Juvenile Detention Director JT Taylor to contact each Commissioner with the Juvenile Detention personnel request.

Clerk Brannon rejoined the meeting at 9:44 a.m.

Chairman Dan Green entered the meeting at 9:48 a.m.

Commissioner Eberlein requested a report detailing the Sheriff's A Budget divided by division.

Chairman Green recessed the meeting at 10:10 a.m.

Chairman Green reconvened the meeting at 10:17 a.m.

Chief Deputy Clerk Pat Raffee said that figures would be provided at the May 16, 2016 meeting detailing the FY2015 amount returned to the General Fund by each Elected Official.

Ms. Reynolds exited the meeting at 10:39 a.m.

After review of the FY2017 personnel requests it was agreed that the following personnel requests would be denied:

- Public Defender-Social Worker
- Patrol Deputy-Lakeland School Resource Officer
- Police Officer Standards and Training Overtime
- Sheriff Part-Time Detective
- Sheriff- Records Specialist
- Sheriff-Detention Deputy (4)
- Solid Waste- Maintenance Operator II
- Sheriff-Records Overtime
- Sheriff-Jail Overtime
- Sheriff-Detective Overtime

Commissioner Stewart moved to tentatively deny the personnel requests for Public Defender-Social Worker, Patrol Deputy-Lakeland School Resource Officer, Sheriff Part-Time Detective, Sheriff Records Specialist, four Sheriff Detention Deputies, and Solid Waste Maintenance Operator II. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Commissioner Stewart moved to tentatively deny the other payroll changes for Public Officer Standards and Training Overtime, Sheriff Records Overtime, Sheriff Jail Overtime, and Sheriff Detective Overtime. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Commissioner Eberlein requested Finance Director Dena Darrow bring a benefit analysis for the Microsoft Office 2016 upgrade to a future budget meeting.

Chairman Green recessed the meeting at 11:31 a.m.

Chairman Green reconvened the meeting at 11:35 a.m.

After review of the FY2017 capital requests it was agreed that the following requests would be denied:

- Community Development- Office Furniture
- Information Systems (IS)- Track-It Upgrade

- IS- Nu Point Speech Auto Attendant
- IS/Sheriff- Multifunction Printer (MFP) Jail
- IS/Sheriff- Data Cable at Work Release and Pre-Booking
- IS- MFP Juvenile Probation
- IS- MFP Law Library
- IS- MFP Board of County Commissioners
- IS- Exchange Upgrade (FY2018/2019 Project)
- IS- Sheriff Office Core Switching
- Elections- Engineering/Design Fees
- Assessor- Front Office Furniture
- Sheriff 9-1-1 –Pro QA Law Module
- Noxious Weeds- Utility Terrain Vehicle and Sprayer Equipment
- Parks & Waterways- Carlin Bay Picnic Shelter

Commissioner Stewart moved to tentatively deny the capital requests for the following: Community Development- Office Furniture, IS- Track-It Upgrade, IS- Nu Point Speech Auto Attendant, IS/Sheriff- Multi Function Printer (MFP) Jail, IS/Sheriff- Data Cable at Work Release and Pre-Booking, IS- MFP Juvenile Probation, IS- MFP Law Library, IS- MFP Board of County Commissioners, IS- Exchange Upgrade (FY2018/2019 Project), IS- Sheriff Office Core Switching, Elections- Engineering/Design Fees, Assessor- Front Office Furniture, Sheriff 9-1-1 –Pro QA Law Module, Noxious Weeds- Utility Terrain Vehicle and Sprayer Equipment, and Parks & Waterways- Carlin Bay Picnic Shelter. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
 Commissioner Eberlein: Aye
 Chairman Green: Aye

The motion carried.

Commissioner Stewart requested Ms. Darrow pursue further research on the City of Hayden’s Patrol Cost Share.

F. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 11:56 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
 Alicia Lynch, Deputy Clerk
