

**Minutes of Meeting
Community Development Update
May 16, 2016 – 2:00 p.m.**

The Kootenai County Board of Commissioners met to discuss Community Development updates. Chairman Green, Commissioner Stewart and Commissioner Eberlein were present. In attendance were Community Development Director David Callahan, Civil Deputy Prosecuting Attorney Pat Braden, Deputy Building Official Bob Ankersmit and Deputy Clerk Sandi Gilbertson.

A. Call to Order: Chairman Green called the meeting to order at 2:00 p.m.

B. Changes to the Agenda: None.

C. New Business:

1. Discussion of noise petition and possible sign posting prohibiting engine breaking

Mr. Callahan explained the engine breaking issue out in the Chilco Mill area. Eric Shanley, Lakes Highway District, stated that they were looking for help to address these concerns. Leland Chase who lives in the area said the area of concern is from Scarcello Road to Ramsey Road to Chilco Road to the Chilco Mill. Commissioner Rodney Twete, Lakes Highway District, also commented on the engine breaking noise concerns. Sheriff Ben Wolfinger said that his department could enforce the issue if there was an ordinance from the Board of Commissioners.

Pat Braden said two alternatives would be 1) prohibit in the unincorporated areas in the County or 2) as determined by the highway district.

The Board agreed to have the County's Legal staff draft an ordinance based on alternative two for the highway districts to use if they chose to post signs and then the sheriff's department would be able to enforce the ordinance. Once Legal staff drafts an ordinance, it will be sent out to the highway districts and the sheriff's department for review. Mr. Braden said that the ordinance would have to be legally noticed for a public hearing before the Board of Commissioners. Chairman Green expects this to be back in front of the Board in approximately 45 days.

2. Contracting for Building Permit Plan Review Services

Mr. Callahan said that he and Mr. Ankersmit were contacting several companies including SafeBuilt and Colorado Consulting, Inc. that do building permit plan review. Until there was more information to see if these companies would do building plan review for the County, there is no way of knowing how much this would bring down review time. Mr. Callahan said they would continue contacting firms to be able to bring back more solid information. Commissioner Stewart asked that Mr. Callahan bring back a plan to the Commissioners as to how to get to plans out in two to three weeks.

3. Extension of Welch Comer Contract to continue consultant services for Disturbance Permit Review

- a. Current Contract amount not to exceed \$9,150

- b. Expense to date is \$5,561

- c. Requested new amount is not to exceed \$20,000, which should be sufficient for the remainder of the budget year.

- d. Source, 2016 consultant budget of \$70,000

Mr. Callahan explained the current contract amount with Welch Comer is not to exceed \$9150. He asked the Board to increase that amount to continue consultant services for site disturbance permit review. The Board unanimously agreed and asked Mr. Braden to draw up an amended contract to increase the not to exceed amount.

4. Informational update on building permit reviews

Mr. Ankersmit informed the Board that building permit reviews times have improved to be from the six to eight timeframe to be at approximately five weeks out. He added that staff has been working extra hours to keep up with the volume of permits.

Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Leslie Duncan asked if there a violation on the ordinance regarding the engine breaking would it go on a driver's record. Mr. Braden said he would not put anything in the ordinance on assigning points as that would be up to the Idaho Transportation Department.

There being no further discussion of agenda items or public comment, Chairman Green adjourned the meeting at 2:49 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: _____
Deputy Clerk

Dan Green, Chairman