

Minutes of Meeting
Extension Office Fiscal Year 2017 Budget Discussion
May 17, 2016
8:30 a.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present was Deputy Clerk Alicia Lynch. Also present were University of Idaho Extension Office representatives Area Extension Forester Chris Schnepf, 4-H Program Coordinator Teresa Balderrama, and 4-H Extension Coordinator Sharla Wilson.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 8:30 a.m.
- B. Introductions:** The attendees introduced themselves to the Board.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Introduction of 4-H Education and 4-H Program Assistant

Area Extension Forester Chris Schnepf introduced Sharla Wilson as the new 4-H Extension Coordinator, and explained that Teresa Balderrama filled Ms. Wilson's former position as the 4-H Program Coordinator.

Discussion with Extension Office Staff regarding Fiscal Year (FY) 2017 Extension Office budget requests

Mr. Schnepf explained that the County's past contribution in the amount of \$140,000 was being used primarily for staff salary, which was why the Extension office was requesting \$147,000 to cover salary increases. Chairman Green inquired if the State had increased their contributions, since the increases were State-mandated. Mr. Schnepf replied that the State paid a portion of salary and increases and the rest was funded by the County.

Commissioner Marc Eberlein asked what the total budget was for the Extension office. Mr. Schnepf replied that the Extension office's operating budget was the \$140,000 provided by the County and parts of their programs were covered by grants and registration fees. He said because the grants and registration fees varied every year he could not accurately estimate the total budget.

Chairman Green said he would support an increase of \$2,500 in the County's contribution if the Extension office raised its registration fees to match. Mr. Schnepf said he would research raising registration fees but advised that registration fees had guidelines that limited their use.

Commissioner David Stewart said he would support raising the County's contribution \$2,500 regardless of fee increases. Commissioner Eberlein agreed to support a \$2,500 increase if the fees increased to match.

Chairman Green requested Mr. Schnepf forward his findings regarding the fee increase to the Commissioners via email.

F. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 9:00 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
