

**Minutes of Meeting
Commissioners' Debriefing
May 24, 2016
10:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Parks & Waterways Director Nick Snyder, Airport Director Greg Delavan, Grants Management Office (GMO) Director Jody Bieze, Program Specialist Kimberly Hobson, Civil Deputy Prosecuting Attorney Jamila Holmes, and Deputy Clerk Alicia Lynch. Also present were City of Hayden Mayor Steve Griffiths, Kootenai Metropolitan Planning Organization (KMPO) Executive Director Glenn Miles, and Worley Highway District Commissioner James Mangan.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 10:00 a.m.

- B. Changes to the Agenda:** Chairman Green requested a discussion regarding the Panhandle Health District funding be added to the agenda because the Panhandle Health District Budget Hearing was going to be held on Thursday, May 26, 2016.

Commissioner David Stewart moved to add the Panhandle Health District funding discussion to the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

- C. Business:**

Parks & Waterways Americans with Disabilities Act (ADA) Accessibility Discussion

Parks & Waterways Director Nick Snyder explained that a citizen had requested the County provide ADA slings designed to assist citizens onto boats at the County's boat launches. Mr. Snyder said he researched the various slings available and he reported that the County's launch facilities did not have electricity to support motorized slings and no local vendors maintained such slings. He informed the Board that the 2010 ADA regulations did not obligate the County to provide slings. Civil Deputy Prosecuting Attorney Jamila Holmes confirmed that there were no explicit requirements for slings but inquired whether the Board would like to go above and beyond the regulations.

Commissioner Marc Eberlein asked if trained personnel would need to be on hand to operate the slings. Mr. Snyder replied that some sling types would require trained staff to be present during operation. Commissioner David Stewart expressed concerns regarding County liability if a user were to operate the sling incorrectly or use it inappropriately. Mr. Snyder recommended against installing slings, but added that he would investigate other non-mechanical options the County could provide to ADA citizens using the County's boat launches.

Chairman Green requested Ms. Holmes assist Mr. Snyder in responding to the concerned citizen. Ms. Holmes said that she would copy the Board on the communications.

Mr. Snyder exited the meeting at 10:10 a.m.

Army Reserve Building- Broker Consideration

Airport Director Greg Delavan stated that he received three responses from brokers and recommended CCIM TEAM Associate Broker Craig Hunter because his response was the most complete. The Board accepted the recommendation. Chairman Green requested Mr. Delavan bring forward a listing agreement contract. Mr. Delavan questioned the length of the lease because it would affect the broker's commission and could potentially obligate future Boards. He added that the fees were not in the Airport's budget. Chairman Green recommended proposing a cap to the broker.

Commissioner Eberlein inquired whether there was interest from potential tenants. Mr. Delavan replied that an interested party was going to submit a proposal. Chairman Green suggested Mr. Delavan allow people that had already expressed an interest in the property a 60 day window to make a proposal, and that they be excluded from the listing agreement. Mr. Delavan said he would negotiate with Mr. Hunter and provide a listing agreement for Board approval.

Transportation Improvement Program (TIP) Submission

GMO Director Jody Bieze provided the Board the annual submission of the County's projected use of apportioned funds for the next five years. She said that the TIP submitted to KMPO Executive Director Glenn Miles was returned with two questions. Ms. Bieze said that she had provided supporting documentation and answered Mr. Miles' questions. She explained that there would be a public hearing regarding the TIP, and if approved it would then be submitted to the Statewide Transportation Improvement Program.

Regional Public Transportation Authority (RPTA) Update

Commissioner Eberlein briefed his fellow Commissioners on KMPO's discussions of adding the RPTA item to the ballot during the November 2016 election. He said KMPO had voted on whether the issue would be brought before the Board of County Commissioners, but that the vote had failed. He explained that the RPTA would be a stand-alone entity that would manage the transportation system, while being directed and funded by KMPO.

Commissioner Stewart asked what GMO's role would be in the RPTA. Commissioner Eberlein replied that GMO would not be involved because RPTA would not be run by the County. Commissioner Stewart inquired whether the County would be reimbursed for its contributions to the transit program if the responsibility shifted to KMPO. Commissioner Eberlein replied that he did not know.

City of Hayden Mayor Steve Griffiths explained that their representative had voted against RPTA going on the ballot because there were too many unanswered questions, not because the City of Hayden didn't support a transit system.

Mr. Miles provided details on KMPO's plan, and how the RPTA Board would be structured. He said that KMPO currently had no recommendation to the Commissioners regarding RPTA. Commissioner Stewart inquired what the deadline was to get the item on the November 2016 ballot. Mr. Miles replied that a decision would have to be made by the third week of June.

Commissioner Stewart said he supported adding RPTA to the November 2016 ballot because it would reduce liability to the County. Chairman Green stated that he would not support the creation of another Board with 20 members. Commissioner Eberlein said there was a lack of support from other stakeholders and he did not believe the program would succeed without more buy-in. Commissioner Eberlein suggested holding a stakeholder meeting for further discussion and Chairman Green agreed.

Mayor Griffiths exited the meeting at 10:31 a.m.

Mr. Miles and Mr. Mangan exited the meeting at 10:44 a.m.

Panhandle Health District Funding Discussion

Chairman Green said that Panhandle Health District had requested a \$779,852 contribution from the County and that he would vote on behalf of the County at the Panhandle Health District Budget Hearing on Thursday, May 26, 2016.

Commissioner Stewart moved to authorize Chairman Green to vote in approval of District 1 Panhandle Health District's Fiscal Year 2017 Budget. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 10:45 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
