

**Minutes of Meeting
Grants Management Office
Fiscal Year 2017 Budget Discussion
May 25, 2016
3:30 p.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Clerk Jim Brannon, Chief Deputy Clerk Pat Raffee, Finance Director Dena Darrow, Senior Staff Accountant Kimberli Price, Grants Management Office (GMO) Director Jody Bieze, and Deputy Clerk Alicia Lynch.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 3:30 p.m.
- B. Introductions:** There were no introductions.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Discussion with the Grants Management Office (GMO) Director Jody Bieze and the Auditor's staff regarding FY2017 GMO Budget Requests

GMO Director Jody Bieze presented and discussed with the Board the GMO Departments' FY2017 Personnel Request.

The Board directed Ms. Bieze to write a job description and have the position's duties evaluated by the Human Resources department for an accurate job grade.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 3:53 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
