

Minutes of Meeting
Business Meeting
May 31, 2016
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were KCSO Captain John Holecek, Solid Waste Director Cathy Mayer, Buildings & Grounds Director Shawn Riley, Airport Director Greg Delavan, Community Development Director David Callahan, Juvenile Detention Senior Records Clerk Brandie Bradley, Detention Mental Health Clinician Robin Jacobson, Staff Accountant Julina Hildreth, Grants Management Office (GMO) Director Jody Bieze, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Administrative Secretary Teri Johnston, and Deputy Clerks Alicia Lynch and Randi Davis. Also present were citizens Julie Dalsaso and Tina Kunishige.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

04/28/2016	Deliberations/ CUP15-0010/ Landwehr/ Community Development
05/05/2016	Public Hearing/ ZON15-0011/ Mort/ Community Development
05/10/2016	Commissioners' Debriefing Continued
05/10/2016	Auditor
05/16/2016	Community Development
05/16/2016	Commissioners' Debriefing
05/17/2016	Extension Office Fiscal Year 2017 Budget Discussion
05/17/2016	Business Meeting
05/17/2016	Fairgrounds
05/18/2016	Department Heads
05/19/2016	Panhandle Health District FY2017 Budget Presentation
05/23/2016	Recorder FY2017 Budget Discussion
05/23/2016	Quarterly Fire Protection Districts
05/23/2016	Executive Session §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent
05/23/2016	Facilities FY2017 Budget Discussion
05/24/2016	Lien Release 2012-841
05/24/2016	Business Meeting
05/24/2016	Information Systems FY2017 Budget Discussion
05/25/2016	Solid Waste FY2017 Budget Discussion
05/25/2016	Coroner FY2017 Budget Discussion
05/25/2016	Elections FY2017 Budget Discussion
05/25/2016	Grants Management Office FY2017 Budget Discussion

Board Actions:

Civil Division/ April 2016 Financial Report/ KCSO

BOCC Signatures for Indigent Cases: 5/19/2016 through 5/18/2016
Kennel License Application/ Bates/ Apollyon Kennel
Kennel License Renewal/ White/ Deelaine Kennels
Noxious Weed Control Agreements/ Various Parcels

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to accept the Payables List for the week of May 23, 2016, through May 27, 2016, in the amount of \$846,221.84 with no jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

E. Changes to the Agenda: Commissioner Eberlein stated that Airport Director Greg Delavan had requested the Board withdraw and delete items Termination of Lease/ Sylte/ Louis Harbor/ Airport and Lease Agreement/ Quality Home & Business Rentals, LLC/ Airport because more information was needed.

Commissioner Eberlein moved to withdraw and delete from the agenda Termination of Lease/ Sylte/ Louis Harbor/ Airport and Lease Agreement/ Quality Home & Business Rentals, LLC/ Airport. Commissioner Stewart seconded. Chairman Green inquired if the items would be postponed to a date certain. Mr. Delavan replied that the item would be on the June 7, 2016, Business Meeting. Commissioner Eberlein amended his motion to postpone the discussion of said items to the June 7, 2016, Business Meeting. Commissioner Stewart seconded the amended motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

GMO Director Jody Bieze notified the Board that a Public Hearing for the 5307 Fund Program of Projects to be held on May 31, 2016, was published in the paper, but it was absent from today's agenda. Civil Deputy Prosecuting Attorney R. David Ferguson advised the Board to either add the public hearing to the agenda, since it had been properly noticed in the paper; or to postpone the hearing and re-notice it in the paper. Ms. Bieze explained that thirty day notice would need to be given to the public if the hearing was re-noticed.

Commissioner Eberlein moved to add to the agenda the 5307 Fund Program of Projects Public Hearing because it had been noticed in the paper for today's date. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

F. New Business:

Contract/ Engineering Services/ CH2MHill/Solid Waste

Solid Waste Director Cathy Mayer requested the Board approve the Contract for Engineering Services between the County (Solid Waste) and CH2MHill. She said this contract was for landfill engineering and planning services to evaluate cost developments and options. Commissioner Eberlein inquired if the services were included in Solid Waste's Fiscal Year 2016 Budget, and Ms. Mayer confirmed that they were.

Commissioner Stewart moved to approve the Contract for Engineering Services between the County (Solid Waste) and CH2MHill. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Ms. Mayer exited the meeting at 2:08 p.m.

Request for Reimbursement/ Close-Out Report/ Tow Vehicle/ Idaho Department of Parks & Recreation/ KCSO

No personnel were present to discuss this item.

Commissioner Stewart moved to continue item Request for Reimbursement/ Close-Out Report/ Tow Vehicle/ Idaho Department of Parks & Recreation/ KCSO to a date uncertain. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Agreement for Professional Services/ Justice Benefits Inc./ KCSO

KCSO Captain John Holecek said that Justice Benefits Inc. had informed KCSO about a federal program that would reimburse jail expenses for the housing of undocumented criminals. He said that Justice Benefits Inc. would receive 22% of these federal dollars for determining which residents would qualify and submitting the requests.

Commissioner Eberlein asked whether Justice Benefits Inc. would be requesting funds from multiple programs. Captain Holecek replied that they would only be requesting funds from the State Criminal Alien Assistance Program (SCAAP). Commissioner Eberlein inquired whether there were County obligations tied to the receipt of funds. Captain Holecek explained that housing the undocumented criminals was the only requirement, which the County was already doing. He added that Justice Benefits Inc. would be seeking reimbursement for residents housed from July 2014 through July 2015; that he did not know the amount that would be reimbursed, but that Justice Benefits Inc. would receive 22% only if funds were reimbursed to the County.

Chairman Green asked Civil Deputy Prosecuting Attorney R. David Ferguson whether this item had been reviewed by legal. Mr. Ferguson replied that the agreement was reviewed but a written legal opinion was not supplied to the Board.

Commissioner Stewart moved to approve the Agreement for Professional Services between the County (KCSO) and Justice Benefits Inc. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Agreement Renewal/ Clinical Services/ Juvenile Detention

Juvenile Detention Senior Records Clerk Brandie Bradley requested the Board approve a Renewal Agreement for Clinical Services between the County (Juvenile Detention) and the Idaho Department of Corrections. She said Detention Mental Health Clinician Robin Jacobson was a state funded employee, and that the County provided her work space. Ms. Bradley informed the Board that the contract had been in effect for eight years.

Commissioner Stewart moved to approve the Agreement Renewal for Clinical Services. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Ms. Bradley and Ms. Jacobson exited the meeting at 2:15 p.m.

Disadvantaged Business Enterprise Program 2017/ Public Transportation/ Grants Management Office

GMO Director Jody Bieze said that as a recipient of federal transit funds, the County was required to submit to a Disadvantaged Business Enterprise (DBE) Program to the Federal Transit Authority which specified a DBE Goal for contracting opportunities in excess of \$250,000 per year, and to publish/notice the DBE Goal for public comment. She requested the Board approve the County's DBE Program and Triennial DBE Goal of 2%.

Commissioner Stewart moved to approve the Disadvantaged Business Enterprise Plan- Three-Year Triennial Goal Fiscal Year 2017. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Notice of Award/ Agreement/ Taxilane Rehabilitation/ Interstate Concrete/ Airport

Airport Director Greg Delavan requested the Board approve the Notice of Award to Interstate Concrete for the Taxilane Rehabilitation Agreement.

Commissioner Stewart moved to approve the Notice of Award for the Taxilane Rehabilitation Agreement between the County (Airport) and Interstate Concrete. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

~~Termination of Lease/ Sylte/ Louie Harbor/ Airport -Pulled~~

~~Lease Agreement/ Quality Home & Business Rentals LLC/ Airport – Pulled~~

Amendment/ Professional Services Agreement/ Welch-Comer & Associates/ Community Development

Community Development Director David Callahan requested the Board approve the Amendment to the Professional Service Agreement between the County (Community Development) and Welch-Comer & Associates. He explained that Welch-Comer assisted Community Development with processing disturbance permits. He said the amendment extended the contract time, and the contract value was not to exceed \$20,000.

Commissioner Stewart moved to approve the Amendment to the Professional Service Agreement between the County (Community Development) and Welch-Comer & Associates. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Mr. Delavan exited the meeting at 2:17 p.m.

Resolution 2016-60 Kootenai County Fairgrounds/ BOCC

Chairman Green said the Board had drafted a Resolution to clarify responsibilities regarding the County Fairgrounds.

Commissioner Stewart moved to adopt Resolution 2016-60. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Buildings & Grounds Director Shawn Riley exited the meeting at 2:20 p.m.

Resolution 2016-70/ Capital Asset Deletion/ Civil Prosecuting Attorney

Mr. Ferguson requested the Board delete a copy machine from the County's Fixed Asset list since it had previously been declared as surplus.

Commissioner Stewart moved to adopt Resolution 2016-70. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Resolution 2016-71/ Authorizing Accelerated Building Permit Procedures to Remedy Windstorm Damage and Establishing Permit Fee/ Community Development

Mr. Callahan said that Resolution 2016-71 was extending a prior Resolution to authorize accelerated building permit procedures to remedy windstorm damage and to establish permit fees.

Commissioner Stewart moved to adopt Resolution 2016-71. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Public Hearing: 5307 Fund Program of Projects

Ms. Bieze said this public hearing was to allow public comment on the proposed 5307 Fund Program of Projects Budget for Fiscal Year (FY) 2017.

Chairman Green called for public comment in favor, opposed, or neutral at 2:22 p.m. There were no public comments.

Commissioner Stewart moved to close public comment and enter into deliberations. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

Commissioner Stewart requested further information. Ms. Bieze said the Board had reviewed and approved the proposed budget, since then the budget went to the public and this hearing was an opportunity for public comment. Since the item was added to the agenda, Commissioner Stewart requested documentation for review.

Ms. Bieze exited the meeting at 2:24 p.m. and returned at 2:25 p.m.

The Board reviewed the Public Notice provided by Ms. Bieze.

Commissioner Eberlein moved to approve the FY2017 5307 Fund Program of Project request. Commissioner Stewart seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Aye

Commissioner Eberlein: Aye

Chairman Green: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:26 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
