

**Minutes of Meeting
Community Development Update
May 31, 2016 – 3:00 p.m.**

The Kootenai County Board of Commissioners met to discuss Community Development updates. Chairman Green, Commissioner Stewart and Commissioner Eberlein were present. In attendance were Community Development Director David Callahan, Deputy Building Official Bob Ankersmit, Planner III Mike Ulrich, and Deputy Clerk Sandi Gilbertson. Planning Commissioner David Levine also attended the meeting.

A. Call to Order: Chairman Green called the meeting to order at 3:00 p.m.

B. Changes to the Agenda: None.

C. New Business:

1. Discussion of a professional services contract with SAFEbuilt for building permit plan review

Mr. Callahan stated that SAFEbuilt has responded that they are willing to enter a contract to do permit plan review on an as needed basis for the County. The Board agreed to have Civil Deputy Prosecuting Attorney Pat Braden proceed on drawing up a contract with SAFEbuilt and bringing it back to the Board for review.

2. Discussion of Tax Deeds

Mr. Ulrich brought back two tax deeds that had been discussed with the Board in March 2016. AIN# 322340 is a parcel within the incorporated limits of the City of Post Falls that was originally platted as a tract with the Crossings subdivision. He said it currently functions as greenspace and that it should have been conveyed to the Homeowners Association originally. The Board asked that the Mr. Ulrich ask the Homeowners Association to submit a letter to the Board asking that the parcel be conveyed to the Homeowners Association.

Mr. Ulrich explained that on AIN# 138816, he has sent certified letters to the two neighboring property owners to this 0.195 acre parcel. One neighbor responded that they may be interested in purchasing the parcel but have many unanswered questions. The other neighbor has not responded to the certified mail. The Board asked that another letter go to that neighbor but send it by regular mail.

3. Discussion of whether to proceed with a vacation rental code amendment

Commissioner Stewart moved that the Board enter executive session pursuant to *Idaho Code* §74-206 (f). Commissioner Eberlein seconded the motion. There being no further discussion, the Deputy Clerk called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Civil Deputy Prosecuting Attorney Pat Braden joined the Board in Executive Session at 3:35 p.m. The Board exited executive session at 3:42 p.m. No decisions were made.

The Board continued their discussion of whether to proceed with a vacation rental code amendment. The Board decided to postpone any work to amend the development code to address short-term rentals at this time. The Board expressed concerns that a lawsuit in which the County has been named (District Court Case CV-16-397) will last at least several months and that any effort spent now would likely be premature.

Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

There being no further discussion of agenda items or public comment, Chairman Green adjourned the meeting at 3:46 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: _____
Deputy Clerk

Dan Green, Chairman