

Minutes of Meeting
Community Development Update
June 28, 2016 1:00 p.m.

The Kootenai County Board of Commissioners met to discuss Community Development updates. Chairman Green, Commissioner Stewart and Commissioner Eberlein were present. In attendance were Community Development Director David Callahan, Deputy Building Official Bob Ankersmit, Planner III Mike Ulrich, Planner II Ben Tarbutton and Deputy Clerk Sandi Gilbertson.

A. Call to Order: Chairman Green called the meeting to order at 1:00 p.m.

B. Changes to the Agenda: None.

C. New Business:

1. Community Rating System Audit Outcome

Mr. Callahan provided an update on the Community Rating System Recertification and the extent of work that went into this project by Mike Ulrich and Ben Tarbutton. Mr. Ulrich explained that for this recertification, FEMA administered an updated set of criteria for compliance evaluation. As a result, staff was informed the credit point system would be changing for this recertification cycle. Specifically, some activities would be worth fewer points than they were 5 years ago. Mr. Ulrich said maintaining the previous rating of a Class 6 would require a minimum of 2,000 points; the County's preliminary score was 1,878 points. The reduction in classification means a reduction in flood insurance premium savings. The average flood insurance premium for policy holders in the unincorporated portion of Kootenai County is \$718 per year. The difference in premium savings from Class 6 to Class 7 is 5% annually. This equates to an approximately \$36 yearly increase for the average flood insurance policy holder in the County. Mr. Ulrich explained that staff has identified areas where additional points can be achieved. One activity is Flood Warning and Response. In order to qualify for points in this activity, he explained staff would need to coordinate with Office of Emergency Management. This coordination with OEM will not only create additional points for our rating, but more importantly, it will increase the level of safety and services offered to the citizens of Kootenai County. Having identified these areas where additional points are available, staff is confident that the County will be restored to a Class 6. The Board agreed with the coordination with OEM would be an excellent step moving forward.

2. 2017 Budget Request:

- a. \$84,000 for three Automobiles
- b. \$100,000 for remodeling of the back portion of the office

Chairman Green explained that the Fleet Management Committee met earlier in the day and discussed vehicle requests. He said that his recommendation to the committee was for Community Development to obtain one new vehicle and one used vehicle from Parks and Recreation.

Mr. Callahan expressed the need for improvements to be made to the back portion of the department offices. He presented ideas for space planning and making the area more efficient and asked the Board to consider funding for the project in the budget process.

3. Prioritization of tax deed sales

Mr. Callahan asked the Board what was their prioritization of tax deed sales adding that research often is very consuming and may take away time from site disturbance review. The Board discussed the process of tax deed sales. The Board agreed to have staff complete tax deed sales research as time allows with other department reviews.

4. County donation of approximately 1 acre to the Lakes Highway District. The donated land would come from a parcel with an AIN of 137717. The parcel consists of 11.72 acres, and is zoned Restricted Residential.

The Board said at this point the County does not own the parcel. This parcel would be included in the tax deed sale coming up in September.

Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

There being no further discussion of agenda items or public comment, Chairman Green adjourned the meeting at 1:42 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: _____
Deputy Clerk

Dan Green, Chairman