

Minutes of Meeting
Business Meeting
July 19, 2016
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda items. Also present were Captain Lee Richardson, Buildings & Grounds Director Shawn Riley, Deputy Public Defender Chris Schwartz, Administrative Supervisor II Jamie Woods, Civil Deputy Prosecuting Attorney Jamila Holmes, Legal Assistant-Civil Barb Nyquist, Human Resources (HR) Generalist-Compliance Cecilia Sweet, Staff Accountant Julina Hildreth, BOCC Administrative Supervisor Nancy Jones, BOCC Administrative Secretary Teri Johnston, and Deputy Clerk Randi Davis.

A. Call to Order: Chairman Dan Green called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Chairman Green led the Pledge of Allegiance.

C. Approval of Consent Calendar:

Minutes of Meetings:

06/16/2016	Public Hearing/ Resolution 2016-76/ Fee Schedule/ Community Development
06/16/2016	Deliberations/ VAR 16-0001/ Gill/ Scacco/ Community Development
06/16/2016	Public Hearing/ ZON 15-0008/ Ordinance 495/ Community Development
06/16/2016	Deliberations/ VAR 16-0002/ MacDonald's Hudson Bay Resort/ Community Development
07/08/2016	Executive Session 74-206(1)(f) <i>to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.</i>
07/08/2016	Centennial Trail Foundation
07/1/2016	Executive Session 74-206(1)(b) <i>to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.</i>
07/12/2016	Debt Forgiveness Request 2014-738

Board Actions:

Assessor's Adjustment to tax/ valuation/ solid waste fees/ AIN Nos.: 314827; 142125; 257753; 322724; 197025

Board of Equalization: Appeal of Denial Order/ Tax Exempt Status/ AIN 142110

Resolution 2016-83/ Cancellation of Taxes/ AIN 124540/ Parker

Resolution 2016-84/ Cancellation of Taxes/ AIN 203080/ White

Resolution 2016-85/ Cancellation of Taxes/ AIN 257381/ Soumas

BOCC Signatures for Indigent Cases: 7/7/2016 through 7/13/2016

Noxious Weed Control Agreements/ Various Parcels

Notice to Eradicate and Control Noxious Weeds: Bunner; Park, Inc.; Heft; RE360 Holdings, LLC

Commissioner David Stewart moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Marc Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

D. Approval of Payables List:

Commissioner Stewart moved to accept the Payables List for the week of July 11, 2016, through July 15, 2016, in the amount of \$486,085.59 with \$1,300.72 in jury payments. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

E. Changes to the Agenda:

Chairman Green inquired why the first item Contract/ Courthouse Cabling/ Systems Tech/ Information Systems was being pulled from the agenda. BOCC Administrative Secretary Teri Johnston answered it was because Information Systems was not ready to present the item and would reschedule it in the fall.

Commissioner Stewart moved to remove the first item Contract/ Courthouse Cabling/ Systems Tech/ Information Systems and have it brought back at a future business meeting. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

F. New Business:

Contract/ H2A Architects/ Evidence Remodel Project/ Jail/ Buildings & Grounds

Buildings & Grounds Director Shawn Riley presented a contract between the County and H2A Architects for the evidence remodel project. He said H2A Architect's fee was \$46,000 and the evidence pole barn was excluded at the Board's request.

Commissioner Stewart moved to approve the Contract/ H2A Architects/ Evidence /Remodel Project/ Jail/ Buildings & Grounds. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Mr. Riley and Captain Lee Richardson exited the meeting at 2:03 p.m.

Agreement/ American Mobile Drug Testing/ AMDT/ ADFA/ Human Resources

HR Generalist-Compliance Cecilia Sweet discussed an updated Agreement between the County and American Mobile Drug Testing. She said the biggest change in the Agreement was the improvement of the contract's compliance and the inclusion of the County's policies and procedures. Ms. Sweet stated the contract would be valid for an initial year with options for two renewals of one year each.

Commissioner Stewart moved to approve Agreement/ American Mobile Drug Testing/ AMDT/ ADFA/ Human Resources. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Contract/ Alcohol Monitoring Systems (AMS)/ Adult Misdemeanor Probation

Since no Adult Misdemeanor Probation representatives were present, Chairman Green said this item concerned a contract between the County and AMS that he would support renewing. Commissioner Stewart added that it would be a 36 month contract.

Commissioner Stewart moved to approve the services Agreement between Kootenai County and AMS. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Contract/ Conflict Attorney Cheseboro/ BOCC

BOCC Administrative Supervisor Nancy Jones presented a contract between the County and Attorney Lisa Cheseboro to allow her to become a County conflict attorney. Ms. Jones said Ms. Cheseboro had been interviewed and the contract was a standard contract issued to all the County's conflict attorneys.

Commissioner Stewart moved to approve the Public Defender Conflict Contract between the County and Lisa Cheseboro Attorney at Law. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Grant Application/ Indigent Defense Grant Application Form/ BOCC

Ms. Jones presented the Indigent Public Defense Grant Application Form as a new grant to the County. She said the grant amount was presently undetermined. Chairman Green stated the maximum amount to the County could possibly be \$320,334 and that the grant was a way for the State to assist counties with the expense of public defense.

Commissioner Stewart moved to approve Grant Application/ Indigent Defense Grant Application Form/ BOCC. Commissioner Eberlein seconded the motion. There being no further discussion, Deputy Clerk Davis called the roll:

Commissioner Stewart: Aye
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

G. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 2:11 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Randi Davis, Deputy Clerk
