

Minutes of Meeting
Fair Board Monthly Update
August 4, 2016
11:00 a.m.

The Kootenai County Board of Commissioners: Chairman Dan Green and Commissioner David Stewart met to discuss the following agenda item. Also present were Chief Deputy Clerk Pat Raffee, Finance Director Dena Darrow, Senior Staff Accountant Keith Taylor, Staff Accountant Melissa Merrifield, Buildings & Grounds Director Shawn Riley, and Deputy Clerk Alicia Lynch. Also present were North Idaho Fair General Manager Dane Dugan, Fair Board Chair Gerald Johnson, Fair Board members Karleen Meyer and Linda Rider, and Coeur d'Alene Press Staff Writer Ryan Collingwood. Commissioner Marc Eberlein was excused.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 11:00 a.m.
- B. Introductions:** There were no introductions made.
- C. Changes to the Agenda:** There were no changes to the agenda.
- D. Old Business:** There was no old business discussed.
- E. New Business:**

Review of items addressed in the August 1, 2016, Fair Board Meeting

Fair Board Chair Gerald Johnson reviewed highlights from the August 1, 2016, Fair Board meeting. He said the suggestion to add two additional members to the Fair Board would not be possible due to Idaho Code 22-202, which states counties with a population under two hundred thousand could have a maximum of seven Fair Board members. Commissioner David Stewart concurred; he said the statute left no room for interpretation. Mr. Johnson recommended Fair Board alternates as a solution.

Chairman Green said he would not support alternates because he felt it was disingenuous as alternates would not be guaranteed an appointment, and often people were alternates for years before ever serving on a Board. Instead, Chairman Green suggested the Fair Board create subcommittees to gain participation from citizens with financial experience. Commissioner Stewart agreed, adding that the current applicants were outstanding and he doubted they would have applied if they knew the positions were for alternates.

Mr. Johnson reported that three Fair Board members' terms would expire at the end of 2016, and one member confirmed they would not be re-applying. Chairman Green said several applications had been received in anticipation of adding two seats to the Board. He added that all applicants would be kept on file and the position would be re-advertised in the fall with the other advisory boards. Commissioner Stewart noted that any current Fair Board members that wished to serve another term would need to apply in the fall as well.

Mr. Johnson stated the Fair Board had voted to turn down the Recreational Vehicle (RV) Park Grant for Fiscal Year (FY) 2017, because the Board was in a transitional phase while they changed processes and procedures. He explained the Fair Board would prefer to understand the County's grant procedures and how Buildings & Grounds Director Shawn Riley would be involved before proceeding.

Chairman Green inquired when the Fair Board would have received the funds and what the grant terms were. North Idaho Fair General Manager Dane Dugan replied that the grant was a \$342,000 reimbursement with both an in-kind match as well as a dollar match. Mr. Riley detailed several options for the Fair Board regarding hiring a project manager and said he would be available to assist them during the bid and construction process. Chairman Green and Mr. Riley expressed regret that the project was being postponed a year since it had been on the table for several years. Commissioner Stewart favored the Fair Board's cautious approach stating he needed more information about the grant before proceeding.

Mr. Johnson raised concerns with the Fair Board's County contribution decreasing from \$150,000 in FY2016 to \$100,000 in FY2017, as well as the Americans with Disabilities Act (ADA) compliance limitations on its use. Chairman Green explained that the FY2016 contribution had doubled from the FY2015's, and the reduction for FY2017 was not punitive. He also said the Commissioners would hear any Fair Board requests for additional funds for extenuating circumstances throughout the year just as they would for any County department.

Mr. Johnson reported the Coeur d'Alene Tribe's Powwow was held at the Fairgrounds and brought in approximately 30,000 people. He said the event was a success and the Tribe was likely to return next year.

Commissioner Stewart commented that the Fair Board had made inquiries about having County Legal counsel present at Fair Board meetings. Mr. Johnson replied that County Legal representation had been present in prior years to answer Fair Board questions. Commissioner Stewart said the Commissioners did not have the authority to direct Prosecutor Barry McHugh's staff to attend the Fair Board's meetings. Chairman Green explained the Prosecutor had created a form for requesting Legal opinion and recommended its use for Fair Board Legal review.

Finance Director Dena Darrow asked if the Fair Board could produce financial statements at their monthly update meetings. Chairman Green said he was not in favor of requiring financial statements because the Commissioners did not mandate them for any other advisory board or department.

Commissioner Stewart recommended the Fair Board also include any documents handed out at their meetings with their minutes as required by the Open Meeting Law.

- F. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 11:42 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
