

**Minutes of Meeting
Commissioners' Debriefing
August 8, 2016
9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Dan Green and Commissioner Marc Eberlein met to discuss the following agenda items. Also present were Solid Waste Director Cathy Mayer, Civil Deputy Prosecuting Attorney Jamila Holmes, and Deputy Clerk Alicia Lynch. Commissioner David Stewart was excused.

- A. Call to Order:** Chairman Dan Green called the meeting to order at 9:00 a.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Business:**

Executive Session pursuant to Idaho Code §74-206(1)(c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency

Commissioner Marc Eberlein moved to enter into Executive Session pursuant to Idaho Code §74-206(1)(c). Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Excused
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

The Board entered Executive Session at 9:01 a.m.

Solid Waste Director Cathy Mayer and Civil Deputy Prosecuting Attorney Jamila Holmes joined the Board in Executive Session at 9:01 a.m.

The Board exited Executive Session at 9:08 a.m.

Commissioner Eberlein moved to direct staff to proceed with actions discussed in Executive Session. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Excused
Commissioner Eberlein: Aye
Chairman Green: Aye
The motion carried.

Ms. Mayer exited the meeting at 9:08 a.m.

Parks & Waterways Director Nick Snyder, Airport Director Greg Delavan, BOCC Administrative Supervisor Nancy Jones, Administrative Secretary Alethea Carpenter, and Waterways Advisory Board Chair John Condon entered the meeting at 9:08 a.m.

Waterways Advisory Board Meeting Follow Up

Parks & Waterways Director Nick Snyder followed up with the Board regarding the Waterways Advisory Board Update on July 28, 2016, as instructed by Commissioner David Stewart. He said placing a permanent buoy 200 feet from the Delavan’s Marina dock was within East Side Highway District’s littoral rights; therefore, Idaho Department of Lands might require the permit to be issued under the Highway District instead of the County. Chairman Green and Commissioner Eberlein agreed the applicant would be responsible for the cost of the buoy and its placement because that was the normal procedure. Mr. Snyder suggested Parks & Waterways deploy a temporary educational buoy, at no cost to Airport Director Greg Delavan, owner of Delavan’s Marina, while the permit was being processed due to the high summer lake traffic. Mr. Delavan supported Mr. Snyder’s recommendation and said he would still pursue the permanent buoy.

Commissioner Eberlein moved to authorize Parks & Waterways to apply for an encroachment permit for Delavan’s Marina, and noted that the applicant would pay for buoy costs. Chairman Green seconded the motion. There being no further discussion, Deputy Clerk Lynch called the roll:

Commissioner Stewart: Excused
Commissioner Eberlein: Aye
Chairman Green: Aye

The motion carried.

Mr. Snyder said he was asked to give a recommendation regarding placing an educational buoy at citizen James Doty’s residence, but noted Parks & Waterways did not ordinarily comment on these decisions. He recommended KCSO Marine Division be consulted. The attendees discussed citizen concerns regarding boats towing wakeboards at length.

Mr. Snyder and Waterways Advisory Board Chair John Condon exited the meeting at 9:42 a.m.

Position Transfer Request

Chairman Green presented the Clerk’s position transfer request previously signed by Commissioners Eberlein and Stewart. He noted Clerk Jim Brannon had recommended the Board cut his request for a position in the Recorder’s office from the Fiscal Year (FY) 2017 budget in favor of supporting an additional employee in the Treasurer’s office. He said Clerk Brannon had also requested the internal audit staff be removed from his reporting line. Chairman Green questioned the Clerk’s request to move an internal audit staff position to the Recorder’s office in FY2016. Commissioner Eberlein said he supported transferring the position because the Recorder’s office was using temps to maintain operations. Chairman Green requested Commissioner Eberlein inform Human Resources to proceed with the request.

Mr. Delavan exited the meeting at 9:49 a.m.

County Surplus Property Project

BOCC Administrative Supervisor Nancy Jones presented a County Surplus Property Project that would analyze Tax Deed Sales property held by the County. Administrative Secretary Alethea Carpenter requested permission to evaluate the 80 properties not used for County services. She reported Community Development Director David Callahan recommended the parcels be reviewed by a team consisting of Ms. Carpenter, Civil Deputy Prosecutor Pat Braden, Assessor Mapping Manager Joseph Johns, and himself to determine the County's next steps. Ms. Carpenter suggested selling the marketable parcels on the open market, and to sell parcels with little to no value directly to neighboring property owners.

Civil Deputy Prosecuting Attorney Jamila Holmes noted that even properties of little to no value needed to be assessed before sale. Chairman Green and Commissioner Eberlein supported the project and authorized Ms. Carpenter to proceed with evaluating the parcels. Commissioner Eberlein requested meetings take place before any actions were finalized so the Board would be informed of decisions made regarding County lands.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 9:59 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Alicia Lynch, Deputy Clerk
