

Minutes of Meeting
Shared Parking Proposal
August 25, 2016
10:00 a.m.

The Kootenai County Board of Commissioners: Chairman Dan Green, Commissioner Marc Eberlein, and Commissioner David Stewart met to discuss the following agenda item. Also present were Buildings & Grounds (B&G) Director Shawn Riley and Deputy Clerk Randi Davis.

- A. Call to Order:** Chairman Dan Green called the meeting to order 10:00 a.m.
- B. Changes to the Agenda:** There were no changes to the agenda.
- C. Old Business:** There was no old business discussed.
- D. New Business:**

Review Shared Parking Memorandum of Understanding (MOU) Draft

Chairman Green presented a draft MOU between the County and the City of Coeur d’Alene for the shared parking lot at the corner of Northwest Boulevard and Mullan Road. Commissioner David Stewart said he wanted Section 8 of the MOU to state that County employees and visitors would have exclusive use of 205 designated parking stalls from 7:00 a.m. to 7:00 p.m., Monday through Friday instead of 7:00 a.m. to 5:00 p.m. Chairman Green and Commissioner Marc Eberlein agreed. Chairman Green said he wanted to remove the language in Section 8 that stated the County would have “exclusive” use of the 205 designated parking stalls during those times because he didn’t think the stalls should be reserved specifically for County employees and visitors. He said the County was only guaranteed the stalls because most employees would fill them in the morning before anyone else could. Commissioner Stewart stated he wanted to keep the language in the MOU for use in the years to come if necessary, and Commissioner Eberlein agreed.

Chairman Green pointed out that according to Section 10, County employees could park in the 60 stalls designated for the City if they paid the meter fee. Commissioner Eberlein asked whether County employees would be given parking passes for identification to use the County’s 205 stalls. Chairman Green replied free parking passes would be provided to employees and to the jury pool. Commissioner Stewart suggested sending parking passes with an expiration date to the jury pool in their mailers. B&G Director Shawn Riley asked how the County’s stalls would be designated, and Chairman Green replied that was the City’s responsibility.

Commissioner Stewart stated there was a typo in Section 12 and the MOU needed to state the County could asphalt the gravel lot next to the Administration Annex building. Chairman Green and Commissioner Eberlein agreed. Mr. Riley suggested the MOU also state that the trees in the lot could remain in place. Chairman Green said he would send an email to the City with the changes that were discussed.

- E. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Chairman Green adjourned the meeting at 10:26 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

DANIEL H. GREEN, CHAIRMAN

BY: _____
Randi Davis, Deputy Clerk
